Florida Atlantic University
2012-13 Budget Construction Timeline

Mar. 12, 2012  The Colleges submit 2nd half of 2012 Summer Faculty Position Budget Worksheet to the University Budget Office to be included in the Budget Construction Worksheets

Mar. 20, 2012  The Budget Office Starts setting up Budget ID and Phases in Banner Budget Development and the Consolidated Budget Worksheets

Mar. 26, 2012  The Budget Office releases 2012-13 Budget Construction Package to V.P. Areas/Colleges in the network “U” drive

April 4, 2012  Auxiliary and other fund budgets are due to the V.P. Area/College Business Managers to be included in the Consolidated Budget Worksheets

April 13, 2012  Final Budget Submission is due to the University Budget Office

April 16 – May 4  The Budget Office reviews all budget submissions from the units

April 19, 2012  Audit & Finance Committee Meeting

May 8, 2012  The Budget Office prepares Operating Budget Summary Report

May 18, 2012  2012-13 Operating Budget Summary Report is due

May 24, 2012  Full BOT Meeting

June 14, 2012  Audit & Finance Committee Meeting

June 21, 2012  Full BOT Meeting

June 25, 2012  The Budget Office uploads 2012-13 Operating Budgets to Banner Budget Development

June 26, 2012  The Budget Office uploads position budgets to Banner HR

June 29, 2012  The Budget Office rolls 2012-13 Operating Budget to the Operating Ledger in Banner Finance