



Item: VI. c.

Tuesday, November 19, 2013

SUBJECT: Amendment of BOT Operations Policies and Procedures

PROPOSED BOARD ACTION

Amend Section 6.9 of the Board's Operations Policies and Procedures to bring it into conformance with the Board of Governors' recently revised procedures for public comment at Board meetings.

BACKGROUND INFORMATION

During the 2013 legislative session, a new law was enacted to provide the public with the reasonable opportunity to be heard on a proposition pending before a public board, subject to policies established by the board in accordance with the statutory requirements. The Board of Governors (BOG) determined that the law is applicable to University Boards of Trustees and at the BOG's September 12, 2013 meeting, the BOG amended its Operating Procedures to comply with the new law. The proposed changes to Section 6.9 of the BOT's Operations Policies and Procedures are consistent with BOG's newly amended procedures and the new law.

IMPLEMENTATION PLAN/DATE

Effective upon Board of Trustees approval.

FISCAL IMPLICATIONS

None.

Supporting Documentation: Proposed Amended Section 6.9 of the Board's Operations Policies and Procedures

Presented by: David Kian, General Counsel

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Section 6.9 PUBLIC COMMENT

~~Public comment may be presented at a regular meeting upon submission of a comment card. Cards may be obtained at the meeting place and submitted no later than five (5) minutes prior to the scheduled time for commencement of the meeting, so that at the Chair's discretion, the meeting may be opened for public comment as appropriate. During the meeting, any Trustee may move to recognize individuals for purposes of commenting on agenda items under discussion. If the motion passes, comments should be limited to three (3) minutes. At the conclusion of every BOT meeting, anyone who has submitted a public comment card shall be afforded three (3) minutes to comment.~~

Individuals, organizations, and groups who desire to appear before the BOT to be heard on a proposition pending before the BOT shall complete a public comment form specifying the matter on which they wish to be heard. Public comment forms will be available at each BOT meeting and must be submitted prior to the start of the meeting. For meetings held telephonically, public comment forms can be obtained from the Corporate Secretary and must be submitted prior to the date of the meeting. An organization or group wishing to address the BOT on a proposition shall designate a representative to speak on its behalf to ensure the orderly presentation of information to the BOT. The BOT will reserve a maximum of fifteen minutes during each plenary meeting of the BOT to take public comment. Individuals and representatives of organizations or groups shall be allotted three minutes to present information; however, these time limits may be extended or shortened depending upon the number of speakers at the discretion of the Chair.