



Item: AC: A-M

Audit and Compliance COMMITTEE
Tuesday, November 16, 2021

SUBJECT: ROLL CALL AND APPROVAL OF THE June 8, 2021 MINUTES

PROPOSED COMMITTEE ACTION

Initiate roll call to document member participation, ensure quorum, and approve the Minutes of June 8, 2021 meeting.

COMMITTEE MEMBERS

Mr. Shaun Davis, Chair	_____
Mr. Brent Burns, Vice Chair	_____
Mr. Anthony Barbar (<i>ex-officio</i>)	_____
Dr. Kimberly Dunn	_____
Mr. Abdol Moabery	_____
Ms. Elycia Morris	_____
Mr. Maxwell Simonson	_____

PARTICIPATING BOT MEMBERS

Mr. Brent Burns	_____
Mr. Daniel Cane	_____
Mr. Earnie Ellison	_____
Ms. Barbara Feingold	_____
Mr. Brad Levine	_____
Mrs. Sherry Murphy	_____



Audit & Compliance Committee

Draft Minutes

June 8, 2021

AC: A-M. Roll Call and Approval of the February 16, 2021 Meeting Minutes

Mr. Shaun Davis, Chair of the Board of Trustees Audit and Compliance Committee, convened the meeting. Roll call commenced with the following committee members, in addition to Mr. Davis, participating: Mr. Robert Stilley, Vice Chair; Mr. Brent Burns (ex-officio), Mr. Daniel Cane, Dr. Kimberly Dunn, Mr. Abdol Moabery (ex-officio), Ms. Elycia Morris, and Mr. Maxwell Simonson.

Other Trustees attending the meeting included: Mrs. Barbara Feingold and Mr. Brad Levine.

Chair Davis asked for approval of the February 16, 2021 meeting minutes. **A motion was made and seconded to approve the February 16, 2021 Audit and Compliance meeting minutes. With no further discussion, the motion passed unanimously.**

AC: A-1. Request for Approval of FY 2022 Annual Work Plan for the Office of Inspector General (OIG)

Before presenting this item, Ms. Stacy Volnick, VP Administrative Affairs, introduced the new inspector general, Reuben Iyamu. Mr. Iyamu gave a few introductory comments to the board.

Ms. Volnick then presented the item. She began with one of the department goals was to get an audit managing software. She highlighted a cyber-risk and IT disaster recovery management audit. They will also utilize external consultants. The office will also focus on part two of the CARES funding.

Ms. Volnick also went over the required annual audit projects, including the State University Performance-Based Funding Metrics – Data Integrity and FAU use of Driver and Vehicle Information Database (DAVID).

Follow-up audits, Investigations and Special On-Going Projects are also a part of the plan.

Trustee Morris asked if the cyber-security audit include the medical systems on campus. Ms. Volnick replied that they would look into it.

Trustee Dunn asked if the complaint and investigation audits come in frequently and how are FAU employees made aware. Ms. Volnick replied that there is an anonymous way for employees to send complaints. The complaints, while most are not for the inspector general's office, are sent to the appropriate areas on campus.

Trustee Moabery asked about the cyber-security audit steps and if we are well protected. Ms. Volnick replied it will be a full scope audit.

A motion was made and seconded to approve the FY 2022 Annual Work Plan for the Office of Inspector General (OIG). With no further discussion, the motion passed unanimously.

AC: A-2. Request to Amend Regulation 6.013 – University Direct Support Organizations (DSO)

Mr. David Kian, VP Legal Affairs, presented the item. Each DSO must have a certified public accountant conduct an audit every year, then that is presented to the board. The amended regulation will require each university DSO to not use the same accounting firm for more than four consecutive years and the president or chair may receive any records relative to the operations of the DSO from any auditor.

Trustee Moabery asked if the four years to be already counted or would it start today. Mr. Kian replied it would be years that already counted. For example, if an accounting firm has done the work the last four years, then the DSO would need a new firm next year.

A motion was made and seconded to approve the Amend Regulation 6.013 – University Direct Support Organizations (DSO). With no further discussion, the motion passed unanimously.

AC: I-1. Review of Summary of Follow-Up on Audit Recommendations Scheduled to be Implemented During the Period January 1, 2019 through March 31, 2021

Ms. Volnick, presented the item. Ms. Volnick stated that four recommendations were fully implemented, seven are in progress, and two have been turned over to department managers for final resolution.

AC: I-2. Management Advisory Service (MAS) Review of CARES Act – HEERF Institutional Funds (Report #FAU 20/21-5)

Ms. Volnick presented the item. The primary objectives of MAS is to evaluate the developed criteria, methodology and justification used by the University to distribute federal HEERF funds during April-December 2020. It's also to review applicable documentation or systems used by the University to ensure compliance with the CARES Act. We are in compliance.

AC: I-3. Final Follow-Up Audit on Minor Construction Projects (Report #FAU 20/21-4)

Ms. Volnick presented the item. The original report was issued in 2018. There was on item outstanding, which was the update of policies. In working with management, Ms. Volnick said in the past year, even more policies needed to be updated. When COVID hit the university, there were a number of pauses on how minor projects were approved. They all needed to be approved by the appropriate vice president, dean and then Ms. Volnick. Ms. Volnick said they will continue to use this process. While this is not fully implemented, it has evolved and now additional controls are involved.

AC: I-4. Final Follow-Up Audit on Faculty Activity Reporting (Report #FAU 20/21-3)

Ms. Volnick presented the item. This audit has been turned over to management. The Office of Information Technology and Academic Affairs continue to maintain a FAIR system and has controls in place.

AC: I-5. Review of the FAU Financial Audit for Fiscal Year Ended June 30, 2020

Ms. Volnick presented the item. This audit has been done with standards generally accepted in the U.S. The audit did not identify any deficiencies in internal control over financial reporting that are considered to be material weaknesses. Ms. Volnick said it was a clean audit.

After the items were finished, Chair Davis said that he has challenged the new inspector general to go in and look at best practices. He wants that office to not only look at the other universities in the state, but in the nation.

Chair Davis finished the meeting by thanking Ms. Volnick for her work as interim Inspector General.

The meeting was adjourned.