



Item: AS: A-M

**COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

**Thursday, April 19, 2012**

**SUBJECT: ROLL CALL AND APPROVAL OF FEBRUARY 16, 2012 MINUTES**

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**PROPOSED COMMITTEE RECOMMENDATION**

Initiate roll call to document member participation, ensure quorum, and approve the Minutes of February 16, 2012 meeting.

**COMMITTEE MEMBERS**

Mrs. Sherry Plymale, Chair \_\_\_\_\_

Mr. Robert Rubin, Vice-Chair \_\_\_\_\_

Mr. Robert Stilley (*ex officio*) \_\_\_\_\_

Mr. Anthony Barbar (*ex officio*) \_\_\_\_\_

Dr. Jeffrey Feingold \_\_\_\_\_

Dr. Angela Graham-West \_\_\_\_\_

Mr. Ayden Maher \_\_\_\_\_

Dr. William McDaniel \_\_\_\_\_

Dr. Julius "Butch" Teske \_\_\_\_\_

**PARTICIPATING BOT MEMBERS**

Mr. David Feder \_\_\_\_\_

Mr. Abdol Moabery \_\_\_\_\_

Mr. Paul Tanner \_\_\_\_\_

Mr. Thomas Workman \_\_\_\_\_



**Committee on Academic and Student Affairs  
Meeting Minutes – February 16, 2012  
DRAFT**

Committee on Academic and Student Affairs Chair Sherry Plymale called the meeting to order and requested a roll call to confirm a quorum. In addition to Committee Chair Plymale, the following committee members were present: Trustee Robert Stilley (ex officio), Trustee Anthony Barbar (ex officio), Trustee Angela Graham-West, Trustee Ayden Maher, Trustee William McDaniel and Trustee Julius Teske. Also present were the following: Trustee David Feder, Trustee Paul Tanner and Trustee Thomas Workman.

**AS: A-M Approval of Minutes**

The minutes from the December 14, 2011 meeting were presented for approval. A motion was made to approve the minutes as distributed. **The motion was seconded and unanimously approved.**

**AS: I-1 Review CASA Work Plan**

Trustee Plymale briefly reviewed the updated CASA 2012 Work Plan and noted that the document is likely to evolve over time as necessary items are added to the schedule. She further noted that an annual report from the Student Government Association President offering the students' perspective of the state of the University has been added.

A motion was made to approve the Work Plan. **The motion was seconded and unanimously approved.**

**AS: I-2 Annual CASA Survey Feedback Report**

Trustee Plymale provided a verbal report of the nine responses she received as a result of the annual Trustee survey distributed at the December 14 meeting. General comments regarding the survey included the following: one Trustee would like for each Committee member to be called before each meeting to assure they understand the materials and to answer any questions they might have; one Trustee responded that the

Committee is “going in the right direction”; two Trustees are very satisfied with all of the information provided and they have a very good understanding of the issues. She shared the specific responses to the four questions presented in the survey as follows: five Trustees responded they are very satisfied with the information they receive regarding academic profiles and student morale; however, four Trustees would like more information regarding this topic; six Trustees responded they would like more data on the topics of the profile and productivity of the faculty and information regarding peer institutions; and, one Trustee responded that FAU needs to redefine our peers. Finally, in the area of research, seven Trustees responded they are very satisfied with the information they receive. One Trustee would like to see progress toward doubling the research dollars in five years and one Trustee felt that too much information had been provided.

### **AS: 1-3 Report on eLearning**

Dr. Claiborne provided a PowerPoint presentation in which she briefly shared the history of the Center for eLearning and its progress to the current day. She introduced Dr. Monica Orozco, who currently oversees the Center and who is responsible for the launch of the Faculty Development Program, a program which informs and equips current faculty members to develop on-line coursework to augment timely delivery of academic materials and promote course availability for students. She reported that two cohorts of faculty members have participated in the program and the program will be ongoing as faculty members continue to express interest in participating.

She stated that the goal of the program is to grow on-line enrollment, increase course availability and promote timely completion to graduation for our students. It was noted that there is a sense of urgency to develop a five year plan and to begin to implement it as quickly as possible.

### **AS: I-4 Academic Learning Compacts and Learning Outcomes Assessment**

Dr. Claiborne provided a brief background on the purpose of Academic Learning Compacts and reported that a revision was made to the Board of Governors policy regarding Academic Learning Compacts that would ensure they are more closely linked to student learning outcomes. Via PowerPoint presentation using rubrics, assessment and outcomes, she provided an example of a course offering at FAU to demonstrate the process. She noted that the information gleaned from the outcome is then sent back to the faculty member who teaches the course. The faculty member uses the critical feedback to promote continual adjustment and improvement to curricula and delivery methods.

### **AS: I-5 Sponsored Research Trends and Highlights**

Dr. Rosson provided materials and shared research data regarding the first two quarters of the year. He reported that FAU is on trend and he anticipates meeting the \$49MM goal for the year. In addition, he shared the location on FAU's website where updated research data is posted periodically and may be reviewed at the Trustees' convenience.

He provided information regarding new and existing awards received by FAU to fund research efforts. He noted that four grant editors have been hired to polish grant requests. In addition, he reported that monthly training sessions are provided to University staff regarding issues pertaining to research administration and there has been good participation with about fifty participants at each session.

He reported that the search and interview process to identify and fill the Associate Vice President for Research position is nearing a close. He invited Trustees to attend Graduate Research Day which will be held on March 30; and, he noted that the 2011 Annual Research Report will be published in March. A recognition reception will be held on April 11 at which FAU researchers and their accomplishments will be acknowledged, with over 120 faculty researchers being recognized for their contributions. Finally, he reported that roundtable events promoting collaborative exploration among Colleges and grant writing workshops are being offered on campus. Participation in those events has been good and campus interest remains strong to learn more.

### **AS: I-6 Program Review**

Dr. Kaul provided a brief review of the purpose of the program review process and its seven year cycle as defined by the Board of Governors. She noted that parts of the review process are outdated and address old issues which are no longer relevant; however, it does not address the important issues such as: goals, quality of teaching, expectations for research, student issues such as advising and retention. She reported she will work with campus constituents and external reviewers to refine and revise the review process and will present an updated review procedure for approval at a future meeting.

### **AS: I-7 Student State of the University**

Trustee Maher expressed his appreciation for the privilege of serving on the FAU Board of Trustees. He noted two initiatives advanced by the Student Government Association that reinforce the FAU brand. The initiatives are the *Owl Country* initiative for which students distribute FAU banners for display in the surrounding community and the

*Fowl Owl Campaign* for which students request that FAU students who are wearing t-shirts that display other college emblems exchange them for t-shirts that bear the FAU logo.

He reported that he strongly supports the prohibition of freshman cars on campus, stating that this change of policy would promote a sense of community and connection to the FAU campus as well as to address the parking challenges students face on a daily basis. In addition, he reported that school pride is at a historic high; however, there remains the need to continue to market the University to our own students as well as to the community at large in order to give students a better sense of place.

He reported that students are alarmed at the news of the potential state budget cuts to the institution. He further noted that administrators may need to acknowledge that FAU cannot afford to duplicate all student services on all branch campuses. He observed that FAU needs more advisors.

He complimented the implementation of the on-line advising program and noted that there are challenges with the system which must be resolved. Other challenges which he listed included: class availability (which influences progress toward degree completion); Chartwell's, the current campus food service provider (closes too early, is cash only and is at maximum capacity); Greek housing; parking and the need to renovate the Student Union. Finally, he reported that a Veterans Resource Center has been established on campus in order to provide educational information to veterans.

A motion was made and seconded to adjourn the meeting. **The meeting was adjourned.**