



Item: AF: A-6

## AUDIT AND FINANCE COMMITTEE

Thursday, April 19, 2012

**SUBJECT: REQUEST TO AMEND REGULATION 7.003— UNIVERSITY TRAFFIC AND PARKING.**

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### PROPOSED COMMITTEE ACTION

Recommend approval by the Board of Trustees of amendments to Regulation 7.003 — University Traffic and Parking.

### BACKGROUND INFORMATION

Regulation 7.003 addresses the procedures regarding traffic and parking on Florida Atlantic University campuses. Changes to Regulation 7.003 include: updates to the definition section, clarification on how to obtain parking permits, new fee schedule for Life Long Learning and continuing education students. There is no change to the transportation access fee for degree seeking students or changes to the fines schedule.

### IMPLEMENTATION PLAN/DATE

The amended regulation will become effective immediately upon Board of Trustees approval.

### FISCAL IMPLICATIONS

The fee increases will generate approximately \$85,950 per fiscal year.

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**Supporting Documentation:** Proposed Regulation 7.003 Amendment: University Traffic and Parking.

**Presented by:** Mr. Dennis Crudele, Senior VP-Financial Affairs

**Phone:** 561-297-3267

# Florida Atlantic University

## Regulation 7.003 University Traffic and Parking

### (1) AUTHORIZATION.

- (a) Any person possessing an operator's license valid in the State of Florida is permitted to operate a properly registered motor vehicle on the campuses of Florida Atlantic University and the Palm Beach State College-South Campus, collectively referred to as the "campus" or the "University."
- (b) The University Police Department and Parking and Transportation Services and individuals designated by Parking and Transportation Services, are authorized to enforce this Traffic and Parking regulation. Regulatory signs and traffic control devices have the force and effect of University regulations.
- (c) All vehicles driven or parked upon University property are subject to the provisions of this regulation.
- (d) This regulation is in effect twenty-four (24) hours of every day of the year.
- (e) Any vehicle not parked at a meter must display a valid parking permit.

### (2) DEFINITIONS.

- (a) Abandoned Vehicle. ~~A vehicle or conveyance which has not been moved in at least thirty (30) days, or has been moved to various spaces on campus because it cannot be driven legally on roadways, has an invalid or expired license tag or is inoperable.~~  
A vehicle or conveyance:
  - (i) without a valid license plate from which the owner can be identified;
  - (ii) left on University property in violation of University parking regulations and creating a hazard or obstruction to the movement of pedestrian or vehicular traffic;
  - (iii) that has remained on University property without authorization from the Division of Parking and Transportation, for a continuous period of forty-eight (48) hours or more; or
  - (iv) that is inoperable and cannot be moved under its own power due to defective or missing parts.
- (b) Access Aisle. An access aisle is the area between two (2) disabled accessible parking spaces, or the area adjacent to a disabled accessible parking space that is indicated by diagonal lines. This area allows wheelchair users to enter and exit their vehicles.
- (c) Assigned Space. An assigned space is an individual parking space, assigned by the President or designee, and reserved for a specific person or department and includes service vehicle spaces. These spaces are reserved twenty-four (24) hours a day, seven (7) days a week for the assignee only. Also referred to as a "Reserved Space."
- (d) Card Access Lot. A card access lot is a parking lot in which use is controlled by a key card issued upon payment of a card access fee.

- (e) Controlled Access Lot. A controlled access lot is a parking lot that requires a special permit in addition to a valid parking permit, which is issued upon payment of a controlled access lot fee.
- (f) Permit. A permit is a color coded hangtag or sticker affixed to each vehicle, issued by FAU Parking and Transportation Services authorizing parking of a vehicle on campus for a specified length of time in a specified area.
- (g) Disabled Accessible Parking Space. A disabled accessible parking space is a space for use only by an individual with a valid disabled parking permit authorized by Florida law, placard or license plate registered in the individual's name.
- (h) Faculty. Faculty includes all FAU professors, visiting professors, adjunct professors and instructors.
- (i) Immobilized Vehicle. A vehicle that is rendered inoperable by a lawfully attached mechanical device such as a "boot" or clamp device.
- (j) Motorcycle. Motorcycle, for the purpose of this regulation, includes motorcycles, motor-driven bicycles, mopeds, motor scooters and other similar motorized vehicles.
- (k) Non-University Vehicle. A non-University vehicle is a vehicle not registered with Parking and Transportation Services.
- (l) Permit. A permit is authorization issued by Parking and Transportation Services for parking a vehicle on campus for a specified length of time. A permit may be issued as a parking decal, temporary parking permit or by hangtag.
- (m) Staff. ~~Staff includes AMP, SPA University employee other than Faculty and Temporary non~~ student employees.
- (n) Student. Student, for the purpose of this regulation, includes full-time, part-time, daytime, evening and weekend FAU students and students of any other institutions leasing land or facilities on any FAU ~~campus~~ property.
- (o) Lifelong Learning Society Student. For the purpose of this regulation is a non-degree seeking student who is a current member of and is enrolled in the Lifelong Learning Society.
- (p) Parking and Transportation Services. Parking and Transportation Services includes other offices designated to conduct business on behalf of the Department.
- (q) Transportation Access Fee. All students will be assessed a Transportation Access fee at the time of registration to be paid along with their tuition to support the University's transportation infrastructure and to increase student access to transportation services.
- (r) Vehicle. Vehicle includes all automobiles, trucks, golf carts, motorcycles, mopeds, motor scooters and other similar conveyances including those that are leased or rented.
- (s) Visitor. Visitor, for the purposes of this regulation, is a person who is neither a student, faculty or staff member, who is driving a vehicle or parking on campus.
- (t) Reserved Space. See Assigned Space.
- (u) Loading Zones. Areas specifically designated for the sole purpose of loading or unloading materials or equipment. Vehicles cannot be left unattended. Loading zones are delineated by signs or pavement marking. Use of these areas is limited to 15 minutes unless otherwise posted. Vehicles exceeding the posted maximum

period or left unattended may be issued additional citations every hour after the original citation and/or towed at the owner's expense.

- (v) Service Vehicle. A service vehicle is defined as a university, commercial or government vehicle acting in direct support of campus activities either by contract or responsibility and includes maintenance, vendor and utility vehicles, the exterior of which are visibly marked with a company name or organizational logo.
- (w) Volunteer. A volunteer is defined as any person performing a service for the University without promise, expectation, or receipt of compensation for services rendered and is not otherwise employed by the University nor is enrolled as a student.
- (x) Safety Zone. An area or space officially set apart within a roadway or parking lot and protected or marked by adequate signs or authorized pavement markings.
- (y) Unpaid Citation. A citation that has not been paid or appealed within 14 days of issuance.

### (3) REGISTRATION, FEES AND PERMITS.

#### (a) Registration.

1. Faculty and staff must register all vehicles parked on campus and pay the appropriate registration fee.
2. Students must register all vehicles parked on campus and must pay the Transportation Access Fee as provided in paragraph (3)(b).
3. The owner's current state vehicle registration will be requested at the time of registration.
4. A parking permit will be issued upon payment of the appropriate fee, plus any outstanding balance, and presentation of the current valid vehicle registration to Parking and Transportation Services. The issuance of a permit does not guarantee a parking space.
5. All vehicles parked on campus must be registered with Parking and Transportation Services and must display a valid permit that is properly affixed to the vehicle.
6. Each individual to whom a permit is issued is responsible for any infraction caused by or citation issued to any vehicle bearing that individual's permit.
7. The registered owner of a non-University vehicle shall be responsible for all on-campus parking violations involving that vehicle.

#### (b) Fees. All fees, as posted, include applicable state sales taxes. Vehicle permit fees are subject to change at the beginning of each academic year.

1. Student Transportation Access Fee.
  - a. All students are required to pay a Transportation Access Fee at the time of registration to be paid along with their tuition. THIS FEE IS NON-

REFUNDABLE. A parking permit will be issued to each registered student upon request. The amount of the fee is as follows:

| <u>Semester</u> | <u>Fee Per Semester</u> |
|-----------------|-------------------------|
| Fall            | \$76.90                 |
| Spring          | \$76.90                 |
| Summer          | \$32.04                 |

- b. All Lifelong Learning Society students are required to pay a Transportation Access Fee at the time of Lifelong Learning registration to be paid along with the Registration Fee. THIS FEE IS NON-REFUNDABLE. A parking permit will be issued to each registered student. The amount of the fee is as follows:

| <u>Semester</u>                                    | <u>Fee Per Semester</u>           |
|--|-----------------------------------|
| Fall (Full Term)                                   | <del>\$16</del> <u>\$20.00</u>    |
| Fall (Partial Term)                                | <del>\$8</del> <u>\$10.00</u>     |
| Winter   | <del>\$16.00</del>                |
| <del>Spring</del> (Full Term)                      | <del>\$14</del> <u>\$20.00</u>    |
| <del>Spring</del> <del>Winter</del> (Partial Term) | <del>\$10.00</del> <u>\$10.00</u> |
| <del>Winter Plus (Full Winter Half Spring)</del>   | <del>\$25.00</del> <u>\$25.00</u> |
| <del>Spring (Full Term)</del>                      | <del>\$14.00</del> <u>\$14.00</u> |
| <del>Spring (Partial Term)</del>                   | <del>\$7.00</del> <u>\$7.00</u>   |
| <del>Summer (Full Term)</del>                      | <del>\$14.00</del> <u>\$14.00</u> |
| <del>Summer (Partial Term)</del>                   | <del>\$7.00</del> <u>\$7.00</u>   |

2. Registration Fees for Employees and Others.
- a. Parking permits will be issued to staff/faculty and other persons annually or as noted upon payment of the applicable fee.

| <b>Classification</b>                               | <b>Permit Type</b> | <b>Fee (Includes Sales Tax)</b> |
|---|--------------------|---------------------------------|
| Card Access/<br>Controlled Access Lot               | Red Hangtag        | \$260                           |
| Assigned Spaces                                     | Light Blue Hangtag | \$683                           |
| Faculty (Except<br>Adjuncts)                        | Red Hangtag        | \$143                           |
| Staff (SP pay grade<br>21 and above and all<br>AMP) | Red Hangtag        | \$143                           |

|  |  |   |
|--|--|---|
| Staff (SP pay grade 16-20)                             | Red Hangtag  | \$105   |
| Staff (SP pay grade 15 and below)                      | Red Hangtag  | \$62  |
| All Adjuncts (regardless of FTE)                       | Red Hangtag  | <del>\$76</del> <u>\$38 Fall Semester</u><br><u>\$38 Spring Semester</u><br><u>\$20 Summer Semester</u> |
| <u>Advisory Board Members</u>                          | <u>Red Hang Tag</u>  | <u>\$38</u>   |
| <u>60+ Audit Students</u>                              | <u>Blue Decal</u>  | <u>\$76 full year</u><br><u>\$38 Spring Summer</u>  |
| <u>FAU Retirees</u>                                    | <u>Red Hang Tag</u>  | <u>\$76 full year</u><br><u>\$38 Spring Summer</u>  |
| <u>Research Assistants &amp; Courtesy Appointments</u> | <u>Red Hang Tag*</u><br><u>*Current FAU Students falling into this category are not eligible for red Hang Tags</u> | <u>\$76 full year</u><br><u>\$38 Spring Summer</u>  |
| Vendors  | White Hangtag  | <del>\$185.84</del> <u>200</u>  |
| Motorcycles  | Blue Decal   | No Charge   |
| Board of Trustees                                      | Gray Hangtag   | No Charge   |

- b. All employees, except student Temporary employees, are authorized to elect to pay for permits via payroll deduction. The maximum number of payroll deductions shall not exceed six (6).
- c. Registration Fee Reductions – The following registration fee reductions are authorized to be used in combination with other reductions, but do not apply to temporary parking permits:
- (i) Fees for employees whose total appointment is halftime or less are one-half of the regular registration fees. A statement, signed by the employee’s immediate supervisor, indicating the employee’s total appointment, is required to qualify an employee for a reduced fee under this provision. This reduction is not available to adjunct professors.
  - ~~(ii) Fees for a second or subsequent faculty or staff vehicle are one-half of the regular registration fee.~~
  - ~~(iii)~~(ii) Fees for employees whose employment contracts begin after January 1 and before July 30 are one-half of the regular registration fee.
- d. Refunds – Faculty and Staff permits may be returned for a refund upon termination of employment with the University. To receive the refund, permits must be returned to Parking and Transportation Services. The refund amount will be prorated by semester and will not exceed the amount paid for the permit. Due to tax regulations, permits paid for by payroll deduction are not eligible for a refund. All requests for refunds

must be received within fifteen (15) days of the beginning of each semester. Temporary permits are not eligible for a refund.

3. Employee/Student Classification—     Graduate Assistants and Teaching Assistants are classified as students for the purposes of this regulation. Full time Temporary employees are considered staff for purposes of this regulation, even if they are registered for classes. Part-time (less than 40 hours per week) Temporary employees who are registered for classes are considered students for purposes of this regulation.
  
4. Continuing Education/~~Open University Students~~ Open University & Professional Studies. Continuing Education & Professional Studies students must display a valid parking permit authorized by Parking and Transportation Services ~~at all times while parked on all FAU campuses. Open University & Continuing Education Students registering for courses seven (7) weeks or greater in duration are required to pay using the Transportation Access Fee. Open University & Continuing Education students registering for courses that are less than (7) weeks in duration, are not required to pay the Transportation Access Fee, but are required to display a parking hangtag. Such students may obtain hangtags from the Open University & Continuing Education Office. The Office of Open University & Continuing Education will pay a following fee of \$2 per hangtag to the Parking and Transportation Services prior to the issuance of the hangtags.~~ schedule:

| <u>Class Duration</u>    | <u>Classes Meeting</u>         | <u>Cost of Permit</u>   |
|--------------------------|--------------------------------|---|
| <u>7 weeks or more</u>   | <u>More than once per week</u> | <u>\$76.90</u>  |
| <u>7 weeks or more</u>   | <u>Once a week</u>             | <u>\$30.00</u>  |
| <u>4 to 6 weeks</u>      | <u>More than one per week</u>  | <u>\$38.45</u>  |
| <u>Less than 4 weeks</u> | <u>Visitor Rates Apply</u>     | <u>\$2.00 per day</u><br><u>\$8.00 per week</u><br><u>\$25.00 per month</u> |

5. Palm Beach State College – South Campus students who reside in FAU apartments or residence halls must register all vehicles at the FAU Parking and Transportation Services Office and pay the appropriate registration fee.  Holders of PBSC parking permits are authorized to park in Parking Garage One and non-metered spaces in Parking Lot 19.
6. Outside Contractors – An outside contractor or an employee of an outside contractor working on an FAU campus, such as a cafeteria, bookstore, bank, copy services, mail center, health services or maintenance worker, is considered to be a staff employee for purposes of this regulation. However, if any such person is also a full-time registered student, the student category is applicable to such person.
7. Volunteers – When requested by a department within the University, an invited guest lecturer or any person who teaches without remuneration or any volunteer who provides services to the University will be issued appropriate parking permits free of charge as long as appropriate documentation is provided to Parking and Transportation Services.
8. Vendors, Service Persons – A vendor or any other service person who frequently parks on campus must pay the appropriate registration fee and display a valid temporary parking permit.
9. Others Parking on FAU Campuses – Others who park on FAU campuses may purchase a valid temporary parking permit for a fee of \$2.00 a day, ~~\$58.00~~ a week or ~~\$425.00~~ a month.

#### (4) PARKING PERMITS.

##### ~~(b)~~(a) Decals and Hangtags.

1. A parking decal is issued for use on a specific vehicle. A parking hangtag is for use in any vehicle.
2. Permits may not be sold or reissued to another individual. Ownership of the parking permit remains with the University. Individuals are not allowed to transfer ownership.
3. Placement
  - a. The decal must be affixed outside the vehicle, on the driver's side rear windshield. Convertibles and vehicles without a rear windshield are to place the permit on the outside, passenger's side of the front windshield. The entire decal must be displayed unaltered. The decal must be visible at all times while the registered vehicle is parked on campus. Decals may not be affixed by means other than the adhesive of the decal.



- b. Hangtags must be displayed on the rearview mirror, or on the driver's side of the dashboard if the hangtag cannot be hung or a rearview mirror is not present.
  - c. A vehicle with a permit not affixed in accordance with this regulation will be cited and fined for improper display.
4. The permit must be removed from the vehicle upon sale or other disposition of the vehicle or when the permit holder leaves the University upon graduation, termination of employment, relocation from a residence hall to an off-campus residence, or any other change in status that affects parking privileges.
5. Lost, misplaced, defaced or stolen permits must be reported immediately to the Parking and Transportation Services Office and replaced. The fee for a replacement permit is \$15.00. The \$15.00 fee may be waived if the permit is returned. A permit reported lost which is later found, must be returned to the Parking and Transportation Services Office. An individual using a permit that has been reported as missing, lost, or stolen will be referred to law enforcement authorities. If the individual is a student, he or she will also be referred to the Dean of Students for disciplinary action. If the individual is an employee, he or she will also be referred to the appropriate Vice President for disciplinary action. In addition, the individual will be subject to a fine and the vehicle to which the permit was affixed will be immobilized or towed and stored at the owner's expense.
6. Any individual who has any unpaid FAU Parking and Transportation Services citations will not be permitted to register his or her vehicle or receive a parking permit until all outstanding fines are paid. However, an individual whose only citation(s) is pending appeal and where the appeal(s) is timely will be permitted to purchase a temporary parking permit during the appeal process.
7. Reproducing or defacing a permit is prohibited. An individual using a permit that has been reproduced, altered or defaced will be referred to law enforcement authorities. If the individual is a student, he or she will also be referred to the Dean of Students for disciplinary action. If the individual is an employee, he or she will also be referred to the appropriate Vice President for disciplinary action. In addition, the individual will be subject to a fine and the vehicle to which the permit was affixed will be immobilized or towed and stored at the owner's expense.

(e)(b) Temporary Parking Permits.

1. Issuance. Temporary parking permits will be issued by Parking and Transportation Services. Temporary parking permits are available during

regular business hours from the Parking and Transportation Services Office and from the University Police Department after regular business hours and on weekends. Temporary parking permits are valid only for the dates indicated on the front of the permit.

2. Permit Holders. Upon request, a permit holder will be issued up to three (3) temporary parking permits without a fee for a maximum of five (5) consecutive days each semester. Upon request, a permit holder whose vehicle is being repaired or was stolen will be issued a temporary parking permit without a fee for a maximum of 28 consecutive days.
3. Purchase of Temporary Permits. Temporary permits can be purchased from the Parking and Transportation Services Office at the rate of \$2.00 per day, ~~\$58.00~~ per week or ~~\$15.00~~ per month (28 days). No temporary permit will be issued for more than twenty-eight (28) consecutive days except as provided in subparagraph (4)(b)(4).
4. Construction Contractors. Construction contractors, working on University construction projects, which require a parking, permit for more than twenty-eight (28) days, will only be issued a permit in excess of twenty-eight (28) days if the need has been verified by the University Architect or designee.
5. Visitors. All visitors to the campus must obtain temporary parking permits to park anywhere on campus other than at a meter or reserved spaces.
6. Improper Use. Improper use of a permit will result in revocation of the permit and parking privileges.

~~(d)~~(c) Permit Reciprocity.

1. Palm Beach State College. Permits issued by Palm Beach State College are valid only in designated lots on the Boca Raton Campus. Palm Beach State College permits are not valid on any of the remaining FAU Campuses.
2. Broward College. Permits issued by Broward College are valid only in designated lots on the Broward County Campuses (Davie and Downtown Ft. Lauderdale Campuses). Broward College permits are not valid on any of the remaining FAU Campuses.
3. When a vehicle displays both a FAU permit and a permit from either Palm Beach State College or Broward College, the FAU permit will take priority in determining where a vehicle is eligible to park.

(d) Carpool and Low Emission Vehicle Permits. The University is a participant in the Carpooling and Low Emission Vehicle programs administered by South Florida Commuter Services.

Carpool spaces can be found throughout campus and are subject to the following provisions:

1. Registered carpools with a valid carpool permit can utilize the parking spaces. Carpools must consist of two or more faculty/staff members or registered FAU students who carpool to and from campus an average of two days a week. Students residing in on-campus housing are not eligible to participate in the program. Participants MUST also have a valid FAU Parking Permit.
2. Carpools may use any available carpool parking spot in the lot designated by their FAU Parking Permit (i.e. students may park in carpool parking spaces located in the student parking lots and faculty/staff may park in the carpool parking spaces located in the faculty/staff parking lots). Parking permits are also transferrable between campuses. Registered carpools are eligible to use designated carpool parking spaces at the Boca Raton, Davie, and Fort Lauderdale campuses.
3. Carpool parking spaces only require a carpool parking permit between 7:00 AM and 7:00 PM. Other vehicles in compliance with FAU's parking regulations can be parked in these spaces before or after the times listed above.
4. A minimum of two registered carpool participants must be seen exiting a vehicle utilizing a carpool parking spot. If you are found parking in a designated carpool parking spot as a single commuter or with someone other than your registered carpool partner(s), you will be in violation of the program.
5. Permits will be valid for one semester. At the end of the semester you will receive a renewal notification from South Florida Commuter Services (SFCS) asking if you are interested in renewing or revising your registration. If you renew your carpool, a new updated permit will be provided to your carpool.
6. If you are a registered carpool permit holder found violating the program, your permit will be voided and you will not be eligible to participate in the program for at least one semester. Parking in a reserved space can lead to a citation. This includes utilizing the spaces without a valid Carpool Parking Permit and/or FAU Parking Permit.

Low Emission vehicle spaces can be found at various locations on campus and are subject to the following provisions:

1. LEV spaces are designated as reserved with approved signage.
2. Registered vehicles with a valid SFCS provided LEV parking decal and a valid FAU parking permit can utilize the parking spaces.

3. Valid LEV's must meet the criteria designated by the Florida Department of Highway Safety and Motor Vehicle Inherently Low Emission Vehicle (ILEV) or Hybrid vehicles certified by the U.S. Environmental Protection Agency standards.

For further information in obtaining permits or administration of the program contact South Florida Commuter Services at [www.1800234RIDE.com](http://www.1800234RIDE.com) or call 1-800-234-RIDE for more information.

(5) RULES FOR PARKING AND OPERATION OF VEHICLES ON CAMPUS.

(e)(a) Rules for Parking

1. Parking

- a. The registered owner or operator of a vehicle assumes all liability for parking on University property.
- b. All vehicles without valid permits must park at parking meters and pay the appropriate fees.
- c. Parking at the University is regulated and controlled by designated permits. Each vehicle owned or operated by a student or employee must have a valid permit to park anywhere on campus.
- d. Vehicles must park in appropriately designated lots with valid permits as follows:

| <u>Permit Designation</u>      | <u>Permitted to Park</u>                      |
|--------------------------------|---|
| Red Hangtag                    | Red Lot or Blue Lot                           |
| Light Blue Hangtag             | Assigned Space, Red Lot or Blue Lot           |
| Blue Motorcycle Decal          | Designated Motorcycle Parking                 |
| Blue Decals                    | Blue Lot                                      |
| <del>Blue Hangtags (LLS)</del> | <del>Blue Lots</del>                          |
| Green Decal                    | Green Lot                                     |
| Gray Hangtag                   | Any Lot or Metered <del>Space</del>           |
| <del>PurpleSpace</del>         |   |
| <del>Black Decal</del>         | <del>Purple Lot</del> <u>Jupiter Resident</u> |
| <del>lots or Green Lot</del>   | <u>Blue lots located on</u>                   |
|                                | <u>any other campus</u>                       |

- e. Between the hours of ~~7~~6:00 a.m. and 6:00 p.m. all vehicles, except those covered in subparagraph (5)(a)(2), must park in appropriate designated lots, unless posted otherwise. After 6:00 p.m. and before ~~7~~6:00 a.m. on weekdays and anytime on weekends, vehicles with valid permits may park in any lot unless posted otherwise.

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- f. The responsibility of finding a proper parking space rests with the vehicle operator. A PARKING PERMIT DOES NOT GUARANTEE A PARKING SPACE; however, it does grant the privilege to park in the designated area when there is parking available. Inability to find a parking space is not a license to violate these regulations. Use of emergency flashers does not excuse parking in violation of these regulations.
- g. Parking violators will be issued a citation and subject to a fine as prescribed in these regulations as follows:
- (i) Parking on grass, ~~a~~ sidewalk, ~~a~~ crosswalk, ~~a~~ loading zone, ~~a~~ fire lane, ~~a~~ safety zone, street, traffic way, parking lot isle, unimproved land or any other “no parking” area is prohibited. Violators will be subject to a fine.
  - (ii) A parked vehicle failing to display a valid permit will be subject to a fine. A vehicle must have a valid permit issued prior to the infraction to be eligible for this violation code.
  - (iii) A vehicle that is parked in a lot designated for a permit other than the type of the permit issued or affixed to the vehicle will be subject to a fine.
  - (iv) Overtime parking at a meter is subject to a fine per incident except as otherwise provided herein.
  - (v) Vehicles with a valid FAU parking permit are prohibited from parking at parking meters, paid or unpaid. Meters are reserved for visitors and trustees only. Any vehicle parked at a meter with a valid FAU parking permit shall be subject to a fine.
  - (vi) If a meter is malfunctioning, parking in that space is prohibited. Violators will be subject to a fine.
  - (vii) Overnight parking on campus ~~or~~for the purpose of sleeping in a vehicle or using it as living accommodations is prohibited. Violators will be subject to a fine.
  - (viii) Motorcycles must be parked in areas designated for motorcycle parking. Bicycles must park in bike racks only. Violators will be subject to a fine.
  - (ix) Repairing any vehicle on campus is prohibited except in an emergency. The emergency must be reported to the University Police Department of Parking & Transportation prior to the repair being made.
  - (x) Parking of a trailer, boat, camper, large van, airplane or commercial truck (except construction vehicles with FAU permits) is prohibited. Over-sized and/or recreational vehicles shall be allowed to park in approved areas on campus between 4:00 p.m.

Friday and 12:00 p.m. Sunday, on weeks when there is a football game on Saturday.

- (xi) Vehicles may not be abandoned on campus. The registered owner of an abandoned vehicle will be notified ~~by certified mail in writing~~ that his or her vehicle has been deemed abandoned by Parking and Transportation Services. An abandoned vehicle not removed within ~~ten (10)~~three (3) days of the date of the notification shall be towed and stored at the owner's expense. If the registered owner can not be identified or the vehicle poses a hazard the vehicle will be immediately removed. Vehicles being utilized by subjects who have been removed from campus due to an official university action must be removed within 24 hours or will be removed at the owner's expense.
  - (xii) Any parked vehicle creating a hazard, a nuisance or an impediment to traffic flow shall be subject to a fine and will be towed and stored at the owner's expense.
  - (xiii) All vehicles must be parked in one marked space only or will be subject to a fine. Painted lines or concrete bumpers identify a parking space. The absence of "No Parking" signs or curb markings does not mean that parking is allowed. Parking is permitted only within marked spaces.
  - (xiv) Removal, alteration, or changing any traffic control device, sign, barricade, or traffic cone is prohibited. Additionally, driving around barricades, traffic cones in the roadway, or entering parking lots that are closed by Parking and Transportation Services or the University Police is prohibited. Violators will be subject to a fine and/or traffic citation.
  - (xv) Vehicles must be parked "nose in" in all parking spaces. Backing into a space is prohibited and violators will be subject to a fine. State and emergency vehicles are exempt from this regulation.
  - (xvi) Vehicles parked on any FAU campus must either display a valid permit or park at and pay a parking meter. Violators will be subject to a fine.
  - (xvii) Permits are to be affixed to the vehicle in the method and location required by this Regulation. Violators will be subject to a fine.
- h. When a parking sign conflicts with the parking map or information on this Web site, the sign will always supersede.

## 2. Disabled Accessible Parking

- a. Any student or employee with a valid permit who properly displays a valid state disabled parking permit, placard or license plate that is registered to the student or employee using the vehicle, may park in any disabled accessible parking space. Such individuals may park in any parking space in any lot except in assigned spaces, service vehicle spaces, or in card access or controlled access lots. Such individuals may also park free in metered spaces for up to four (4) hours.
  - b. Any vehicle parked in a disabled accessible parking space without a valid disabled parking permit, placard or license plate shall be subject to a fine and may be towed and stored at the owner's expense.
  - c. Vehicles in possession of, but failing to display a valid disabled parking permit or placard shall be subject to a fine. Vehicles fined for parking in a disabled accessible parking space without a valid permit may submit proof of a valid disabled parking permit or placard to the Parking and Transportation Services Office within fourteen (14) calendar days of the date of the citation for reclassification of violation.
  - d. No vehicles may park in a disabled accessible aisle, even those displaying a valid disabled parking permit, placard or license plate. Vehicles parked in a disabled accessible access aisle will be subject to a fine and may be towed and stored at the owner's expense.
  - e. The owner or operator of any vehicle found displaying a disabled parking permit, placard or license plate not registered to the individual using the vehicle and parked in a disabled accessible parking space will be subject to a fine and may be towed and stored at the owner's expense.
3. Garage Parking
- a. A current FAU parking permit is required to park in the garage.
  - b. All vehicles must adhere to posted signage.
  - c. Event visitors may park in the garage at the rates established for the event, which shall not exceed \$~~10~~25.00.
4. Metered Parking
- a. Unless otherwise posted, parking meters are in effect 24 hours a day, seven days a week.
  - b. The maximum hourly fee shall not exceed \$2.00.
  - c. Permit holders are not permitted to park at meters at any time.
  - d. If a meter is malfunctioning, parking in that space is prohibited and may result in a citation.
- ~~d.~~
- Event Parking**
- ~~e. — During special events, certain parking areas may be altered or restricted for event parking.~~

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- ~~f. Operators of motor vehicles may have to pay a fee to park in these lots or parking may be pre-paid by the event organizer.~~
- ~~g. Parking arrangements for special events should be made at least two weeks in advance by contacting the Parking and Transportation Services Event Coordinator.~~
- ~~h. On days of home football games, FAU parking permits are not valid on the Boca Raton campus. Operators of motor vehicles parking on campus may be charged an additional fee to park on campus during the game.~~

(b) Rules for Operation of Vehicles and Golf Carts on Campus.

1. All vehicle operators must comply with all State of Florida traffic laws and comply with ordinances of adjacent municipalities which are not inconsistent with this regulation.
2. The maximum speed limit on any street on all FAU campuses is twenty-five (25) miles per hour, unless otherwise posted.
3. The maximum speed limit in parking lots is ten (10) miles per hour, unless otherwise posted.
4. Pedestrians always have the right-of-way.
5. All traffic signs must be fully obeyed. A vehicle must be brought to a complete stop before proceeding past any stop sign.
6. Driving or operating any vehicle on campus is restricted to streets and drives designed for vehicular traffic.
7. Only bicycles shall be operated on pathways specifically marked for bicycle use.
8. Additional Golf Cart regulations can be found in FAU Policy 4.1.6

(6) SPECIAL EVENT PARKING

Departments hosting special events which require the reservation of parking areas must coordinate the event though the Division of Parking and Transportation with a minimum notification of 10 business days and pay the appropriate reserve setup/ break down and attendant fees.

- a. During special events, certain parking areas may be altered or restricted for event parking.
- b. Operators of motor vehicles may have to pay a fee to park in these lots or parking may be pre-paid by the event organizer.
- c. On days of home football games, FAU parking permits are not valid on the Boca Raton campus. Operators of motor vehicles parking on campus may be charged an additional fee to park on campus.

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~~(3)~~(7) FINES, PENALTIES AND RELATED FEES.

(a) Policy.

1. Any person in violation of **anya** State of Florida traffic law shall be subject to the applicable state fines.
2. An individual charged with an infraction must either pay the prescribed fee or appeal the citation within fourteen (14) calendar days of issuance of the citation. If payment of the fine is not received in the Parking and Transportation Services Office within fourteen (14) days shall be subject to a late fee.
3. Any student with an unpaid parking or other citation will not be permitted to register for classes nor receive a transcript of academic achievement, grades or a diploma until all fines and fees are paid in full.

(b) Fines and Fees.

1. Schedule.

| <b>Violation</b>  | <b>Fines</b> |
|---|--------------|
| No permit or expired permit   | \$25         |
| Improper display of permit  | \$25         |
| Failure to display a valid permit (must already have valid permit)          | \$25         |
| Parking out of assigned area  | \$25         |
| Parking in reserved space   | \$50         |
| Parking in service vehicle space  | \$35         |
| Overtime Meter  | \$25         |
| Parking at meter with a permit  | \$25         |
| Parking at malfunctioning meter   | \$25         |
| Backed into parking space   | \$25         |
| Hazardous Parking   | \$25         |
| Parking in disabled access aisle  | \$250        |
| Parking in disabled accessible space without valid permit                   | \$250        |
| Failure to display valid disabled parking permit registered to vehicle user | \$25         |
| Defaced permit  | \$100        |
| Use of stolen/missing/lost permit   | \$100        |
| Replacement Permit  | \$15         |
| Administrative Fees (refund)  | \$25         |
| Administrative collection fees  | \$25         |

|  |      |
|--|------|
| Inappropriate parking of motorcycle or bicycle                   | \$25 |
| All other violations (except otherwise noted in this regulation) | \$25 |
| Late Fees  | \$25 |
| Overnight parking in the Garage                                  | \$25 |
| Tow Fee  | \$75 |
| Boot Fee   | \$85 |
| Parking over lines or double parked                              | \$25 |
| Parking on grass/sidewalk/crosswalk                              | \$25 |
| Parking in wrong direction                                       | \$25 |
| Parking in fire lane   | \$50 |

2. Information.

- a. If a vehicle accumulates three (3) unpaid parking violations or on the issuance of a fourth citation, regardless of type, the vehicle may be immobilized or towed and stored at the owner's expense.
- b. All towing and storage authorized under this regulation will be done at the registered owner or operator's expense. Charges for towing or storage may vary according to type of vehicle, type of equipment needed and costs charged by towing or storage companies. Immobilized, towed or stored vehicles will be released when all unpaid fines and fees have been paid to the University.
- c. Payment of fines and fees shall be made by cash, check, money order or credit card.

(4)(8) TRAFFIC COMMITTEES AND PARKING VIOLATIONS APPEAL BOARD.

- (a) The Parking Violations Appeal Board, referred to as the "Board" for purposes of this regulation, is established by the President of the University to serve as an advisory group to Parking and Transportation Services. The Board is composed of seven (7) members: two (2) ~~faculty~~Faculty, three (3) ~~staff~~Staff members from the University community, two (2) students and two (2) alternates. The Director of the University Police Department or designee will act as advisor to the Board. The Board must establish a quorum to hear appeals. A quorum shall be defined as a minimum of five (5) members of the Parking Violations Appeal Board.
- (b) The Parking Violations Review Committee, referred to as the "Committee" for purposes for this regulation, is composed of the Assistant Director of Parking and Transportation Services, the Operations Manager of Parking and Transportation Services and the Chief of Police or designee, who sit as an appellate body. The Committee will meet as often as necessary to discharge its duties. A majority of voting members present will be required to render decisions and take action.

- (c) The Director of Parking and Transportation Services, the Parking Violations Review Committee and the Parking Violations Appeal Board are designated as University Traffic Authorities to hear violations of parking regulations. In carrying out its duties, either University Traffic Authority may sustain or dismiss charges and, in its discretion, impose appropriate penalties and fees but it may not contradict the prevailing parking regulations.

| ~~(5)(9)~~ APPEALING A CITATION.

- (a) First appeals are completed online through an interactive form after the individual has logged into their Parking and Transportation Services account. This appeal must be submitted within fourteen (14) calendar days of issuance of the citation. Lack of knowledge of Parking and Transportation Services rules is not an acceptable basis on which to appeal a citation. The Director of Parking and Transportation Services or designee will review the documentation submitted and make a determination on the appeal within fifteen (15) days. The individual will be notified in writing of the Director's decision. If the citation is sustained, the fine must be paid within fourteen (14) days of the date of the Director's decisions, unless a final appeal is timely filed.
- (b) A final appeal of the citation may be made by requesting a hearing before the Parking Violations Appeal Board. This final appeal of a citation is submitted through an interactive online form after the individual has logged into their Parking and Transportation Services account. This appeal must be submitted within fourteen (14) calendar days of the Director's decision. The documentation that was reviewed by the Director will be forwarded to the Board, however the Board will make a new determination of the case. The individual appealing the citation may indicate on the form an intention to be present at the Hearing. The individual will be notified of the date, time, and location of the hearing and may present evidence. The individual will be notified in writing of the decision of the Board. If the citation is sustained, the fine must be paid within fourteen (14) calendar days of the Board's decision. The Board is the final appeal authority; no further appeals are permitted.
- (c) Appeals should only be filed if legitimate basis exists. Reason for appeal that are not considered legitimate include, but are not limited to:
  1. Disagreement with the parking regulation.
  2. Ignorance of the regulation.
  3. Stated inability to find a permitted parking space.
  4. Operation of the vehicle by another person.
  5. Failure to issue citations previously for similar violations.
  6. Tardiness to class and/or appointment.
  7. Inability to pay fine.

8. Displayed wrong or expired permit.
9. Traffic congestion.
10. Received bad verbal information.
11. Perception that designated parking area is not safe.

*Specific Authority: ~~Article IX of the Florida Board of Governors Resolution dated January 7, 2003; Fla. Stat. Constitution; 1001.706, 1006.66, 1010.03, F.S., Board of Governors Regulation 1.001.~~ History: Formerly 6C5-4.03, 6C5-7.004, Amended- 10-11-75, 5-24-76, 10-11-77, 8-23-79, 11-10-82, 8-17-83, 11-11-87, 7-19-89, 8-25-90, 9-8-93, 12-10-95, 8-24-98, 8-11-01, 7-10-03, 6-30-20, 7-22-09, 7-21-10, 5-18-11, -12.*