WEDNESDAY, JULY 22, 2009

SUBJECT: APPROVAL OF MINUTES

PROPOSED BOARD ACTION
Approve the minutes for the following board meetings:
April 15, 2009
April 21, 2009
May 26, 2009
June 17, 2009

BACKGROUND INFORMATION
N/A

IMPLEMENTATION PLAN/DATE
N/A.

FISCAL IMPLICATIONS
N/A.

Supporting Documentation: Listed Minutes

Presented by: Randy Goin, BOT Liaison
Phone: 561-297-3450
Meeting Minutes  
Wednesday, April 15, 2009  
Boca Raton Campus  
777 Glades Road  
Boca Raton, Florida 33431

Chairwoman Nancy Blosser convened the meeting of the Florida Atlantic University Board of Trustees with the following members participating:


I. Call to Order
Trustee Nancy Blosser convened the special board meeting

II. Personnel Compensation Committee
Trustee Feder stated that after revision of the FAU BOT/PBA Collective Agency, it is recommended that the board approves the agreement. After no further discussion, it was motioned and seconded by Trustee Plymale. Motion was carried with no objections.

III. Message of Appreciation and Acknowledgement for Excellent Service to the BOT and University
On behalf of the Board of Trustees, Trustee Blosser acknowledged the level of dedication and unparalleled service that Dr. Eric Shaw, Faculty Senate Representative, and Abraham Cohen, Student Government Representative, has provided to the BOT. Due to the completion of their elected positions, they will no longer serve on the board.

Trustees Shaw and Cohen both thanked the Board of Trustees for working so diligently to continuously make decisions that are in the best interest of the University

V. Public Comments
There were no public comments

VI. Adjournment
There was a motion to adjourn the special full board meeting by Trustee Nancy Blosser.
Chairwoman Nancy Blosser convened the full board meeting of the Florida Atlantic University Board of Trustees at with the following members participating:


Absent: Trustees Abraham Cohen and Rajendra Gupta

The following university officials attended:

Mr. Frank T. Brogan, President; Mr. David Kian, Senior Vice President of Strategic Relations & General Counsel; Mr. Randy Goin, Chief of Staff & BOT Liaison; Dr. John Pritchett, University Provost; Dr. Ken Jessell, Senior Vice President for Finance and Administration; Dr. Joyanne Stephens, Vice President for FAU’s B Broward Campuses; Ms. Gerri McPherson, Vice President for FAU’s Northern Campuses; Dr. Kristen Murtaugh, Vice President for Strategic Planning; and Dr. Charles Brown, Senior Vice President of Student Affairs.

I. Call to Order and Roll Call
The meeting was called to order by Chairperson Blosser for the purpose of consideration and approval of the recommended resolution of impasse with the United Faculty of Florida Union as presented by the chair of the Collective Bargaining subcommittee. Chairperson Blosser expressed her gratitude to Trustee Stilley and the Collective Bargaining subcommittee for their dedicated time and effort throughout the process as well as expressed appreciation to the staff that worked with the committee.

II. Collective Bargaining Committee
CB: A-1. Impasse Hearing Regarding United Faculty of Florida

Chairperson Blosser welcomed Trustee Stilley’s report from the Collective Bargaining Subcommittee: Trustee Stilley thanked the committee for their hard work and dedication as well as their immediate response to the meeting on April 20th, 2009.

For over a year, Florida Atlantic University and the United Faculty of Florida union negotiated on the issues at hand, yet were unable to reach a resolution. On December 18, 2008, FAU notified the Public Employee Relations Committee that both parties were at an impasse. Upon notification, the Public Employee Relations Committee appointed a special magistrate who conducted a hearing to review the facts and make recommendations on all unresolved issues.

On March 21st, 2009, the magistrate made his recommendations in a report. Both parties objected to the recommendations and the matter remained unsettled. The report formulated by the magistrate held the following recommendations:
1. On the issue of wages for the 2008-2009 fiscal year, the magistrate suggested that the union’s position of a 2.5% wage increase across the board be adopted. FAU rejected the recommendation and countered with an offering of a 1% increase across the board with a one-time $1,000 bonus.

2. On the issue of summer course assignments, the magistrate recommended that the University’s position of faculty receiving first preference in teaching one summer class rather than multiple classes be adopted. UFF rejected the recommendation and noted that this option should never have been considered seeing as though it was a new proposal.

As per regulation, when the appointed magistrate is unable to find a resolution that is agreeable to all parties, the matter goes before the Board of Trustees for final resolution. On April 15th, 2009, by form of letter, Trustee Blosser directed the subcommittee to conduct public hearings and submit their recommended to the full Board. On April 20th, 2009, the full board considered the recommendation of the subcommittee after hearing presentations and thorough discussions on the matter.

The Board of Trustees received the following recommendation for approval of all issues remaining in impasse is resolved:

1. With regard to the issue of the assignment of summer courses to faculty; it is proposed that Article VIII of the University Negotiating Team proposed on February 24th, 2009, which clarifies that priority for faculty be offered supplementary summer course assignment is one course.

2. With regard to the issue of wages for 2008-2009, the impasse is resolved by adopting the proposed Article XXIII which is dated February 20, 2009, which states that there is to be a 1% wage increase across-the-board and a one-time $1,000 non-recurring compensation disbursement.

3. The Board of Trustees recognizes that since neither party has rejected the recommendation of the magistrate for issues regarding Article XII on notice of non re-appointment of 2007-2008 wage increases, the University’s position to resolve the impasse issues as recommended.

There was a motion to approve the recommended resolution of impasse with United Faculty of Florida (UFF) Union as presented by the Chair of the Collective Bargaining Sub-Committee by Trustee Robert Stilley. The motion was seconded by Trustee Anthony Barbar.

Chairperson Blosser provided a recap of the motion on the table and opened discussion on the matter. Trustee Janke stated that discussions have been held about this issue numerous times and while many of the Board members would like to provide the faculty with what they have requested, regretfully, at the risk of jeopardizing student programs, she must support the proposal. Trustee Adams refuted the accusation that the Board of Trustees is ‘out-of-touch’. From a broad look, the economy has placed the University in a position in which there are not many options. The lack of state funding is a component, and FAU must also look at how our faculty compares to their peers in other schools within the SUS. Trustee Stilley commented that in a time in which people are being furloughed and wages are being cut, the offer seems fair. The Board of Trustees would love to appropriate more money, but the funds are not available. Trustee Stilley takes this job seriously and will not jeopardize FAU.

Trustee Adams stated that the Clearwire funds are not recurring and the attorney for the Faculty Union made comments that they were. Trustee Adams said there are many risk factors associated with those funds, and while we hope for the best with wireless technology for FAU, the funds are not recurring funds.

Trustee Barbar agreed with Trustee Adams’ stand on Clearwire and commented that a year ago there were many companies that were around that are not around today. The BOT cannot put the University in a position where vital services are not available to students and faculty. Trustee Barbar also expressed his appreciation and recognition for the faculty, but this is a time for prudence. Trustee Workman and Trustee Barbar clarified that the motion on the table would take effect November 1, 2008 and is retroactive as opposed to the other...
option of making the motion effective now. The November 1, 2008 date coincides with the date in which the non-union employees received their increase.

Trustee Grossman extended his gratitude to Trustee Stilley and stated that while this is a wrenching decision, the Board is proud of the Faculty and these are unprecedented times for FAU and the SUS. The Board is looking forward to finding the means necessary to accommodate the desires of the faculty. Trustee Janke is glad that we are not cutting programs as aggressively as other universities and realizes that there must be a balance for education and the satisfaction of faculty. Trustee Feder asked if the amount of the increase is due to a lack of funds or due to competitive analysis. The choice to appropriate a 1% increase and a non-recurring $1,000 is because available funds do not allow for more. Chairperson Blosser added that no additional allocation has been made for employee raises from legislation. The allocation of the resources was well thought out and that was the amount determined.

Trustee Stilley stated that if, hypothetically, a 2% increase was appropriated, next year, the University would be negative 2% and that would put everyone in a bad position.

Trustee Janke asked, in lieu of cash bonuses, could a compromise be reached to satisfy the faculty, Trustee Blosser clarified that there is already a committee in place that would serve as the appropriate channel for said question and it is not pertinent to the question at hand.

Trustee Shaw expressed that his main opposition to the motion is that the entire raise is across-the-board. Such raises serve as a disincentive for the most productive faculty. There are many faculty members that have numerous options and they may lose loyalty with the University and leave. The least productive faculty members will continue to be underproductive. Performance has no visible impact on salaries, and while cost of living is to be considered, it is not the only component. The Board should restructure raise packages so that there is a merit-based compensation at all times. Shaw said that while the sentiment is appreciated, the one-time bonuses is an unwanted gimmick. It should be saved and added to the base salary when there are sufficient funds. Trustee Adams noted that he is in agreement with Trustee Shaw’s statement regarding performance pay and would like to add this to the plans of the Strategic Planning Committee as well. Trustee Grossman added that merit pay is long overdue and the time has come to implement.

Trustee Blosser concluded discussion by opening the question for voting. Twelve members of the Board voted in favor of the recommended resolution to the impasse with the UFF, one member voted against. The motion carried.
III. Public Comments
Public Comments were received from Associate Professor Robert McCarthy of Florida Atlantic University. Mr. McCarthy stated that he did not wish to protest or criticize the result; however, the average professor is receiving a salary under $50,000, which consequently is not sufficient for the cost of living in the area. He stated that as an Associate Professor in the Dorothy F. Schmidt College of Arts and Letters for nearly four and a half years, he has yet to reach the $50,000 margin. He commented that Florida Atlantic University is one of the only universities in which a professor has to teach over the summer. It is his opinion that FAU has fallen behind over the past 6-8 years and has become the permanent underclassmen of faculty. He feels the best and brightest of faculty will leave if they do not feel prioritized. While Mr. McCarthy is well-aware of the tough times we as a university is facing during the economic period, he remarked that faculty were not rewarded adequately during the good times either. Mr. McCarthy concluded stating that it is important for the university to work together towards the support of the younger faculty members.

IV. BOT Members’ Comments
Chairperson Blosser opened the meeting to Trustee comments. Trustee Shaw commented that after three years of attending committee meetings and being a member of the full board, the dedication of the Board of Trustees has always been shared with the faculty. They are well aware and appreciative of all of the BOT’s services. Trustee Workman commented that Trustee Shaw will be missed, and his input will always be welcomed.

President Brogan stated that he has been on both sides of the collective bargaining process and he has faith in the process. Collective Bargaining is an emotional process that is filled with a good deal of hyperbole and rhetoric — not rhetoric that has been misspent or miscast, but certainly emotional in nature. The press uses sound bites to make points and create unrest within the process. The comment made that the BOT is ‘out-of-touch’ is an example of such instances. The BOT is well aware of federal, state and local happenings and all decisions are based on good intentions. President Brogan stated that while certain funds are not any more stable than others, there is a responsibility to spend money in a smart way. Faculty is appreciated and everything is done to ensure their interest. President Brogan concluded with thankful appreciation to the Board of Trustees, the Collective Bargaining Sub-Committee as well as the UFF.

Trustee Blosser thanked the Board for their thoughtful consideration and dedication to resolving the issues that were at hand. The decisions made today exercised the duties of the Board of Trustees to resolve issues in the best interest of the university. Trustee Blosser understands that while the faculty wants more than words and praise, she appreciates their dedication to service and to the mission of the University. It is her sentiment that all faculty and staff members should receive fair and equitable compensation, however, at the moment it is not possible. In 2006, salaries were increased by 3.6%. As long as the finances are available, the Board is more than willing to allow for compensation. From Florida Atlantic University’s 45 year old history, the Board has a responsibility to explore a broader view. The Clearwire contract cannot be relied on year after year since it is not as stable as state funding. She stated that the negotiating process has been long and difficult and has yielded an ‘us versus them’ psychology that is not reflective of the FAU community — one family doing their best to deal with family problems.

V. Adjournment
There was a motion by Trustee Sherry Plymale to adjourn the meeting. The motion was seconded by Trustee Eric Shaw. The meeting was adjourned
Chairwoman Nancy Blosser convened the full board meeting of the Florida Atlantic University Board of Trustees at with the following members participating:


Absent: Trustee Rajendra Gupta

The following university officials attended:

Mr. Frank T. Brogan, President; Mr. David Kian, Senior Vice President of Strategic Relations & General Counsel; Mr. Randy Goin, Chief of Staff & BOT Liaison; Dr. John Pritchett, University Provost; Dr. Ken Jessell, Senior Vice President for Finance and Administration; Dr. Joyanne Stephens, Vice President for FAU’s Broward Campuses; Ms. Gerri McPherson, Vice President for FAU’s Northern Campuses; Dr. Kristen Murtaugh, Vice President for Strategic Planning; and Dr. Charles Brown, Senior Vice President of Student Affairs.

I. Call to Order and Roll Call
Chairwoman Nancy Blosser convened the full board meeting. Trustee Blosser introduced FAU’s Student Government Treasure Coast Campus Governor, Megan Schroder. Ms. Schroder offered a campus welcome to the BOT.

II. Chair’s Report
Trustee Blosser welcomed new Trustees Tiffany Weimar, Student Government President and Dr. Timothy Lenz, President of Faculty Senate. Trustee Blosser introduced Tammy Simoneau, Executive Director to the Martin County Economic Development Council. Ms. Simoneau presented Gerri McPherson, Vice President of the Northern Campuses with a token of appreciation for all her hard work. Trustee Blosser reminded the board to complete and send in the Florida Ethics Committee, Financial Disclosure Statement by July 1, 2009. She updated the BOT on the meeting schedule:

- Wednesday, June 10, 2009 – Audit and Finance Committee Meeting
- Wednesday, June 17, 2009 – All Committees
- Wednesday, June 24, 2009 – Full Board Meeting

Trustee Blosser presented Gerri McPherson with a Resolution from the BOT thanking her for her service as Vice President of FAU’s Northern Campuses. President Frank Brogan offered congratulatory comments to Ms. McPherson on her retirement.

III. President’s Report
President Frank Brogan thanked Ms. McPherson and the Treasure Coast Campus Staff for their hospitality. President Brogan provided the BOT with an update on the budget. President Brogan stated that FAU will face approximately $20 million in budget cuts over 18 months, even with non-recurring Federal stimulus dollars, FAU needs to make an additional $17 million in budget cuts. He discussed the Differential
President Brogan presented to the BOT a list of faculty who have been awarded tenure or promotion this year. He reminded the board that, according to the new procedures, certification of tenure and promotion of faculty does not require an official vote from the board.

President Brogan thanked FAU Treasure Coast Campus’ corporate sponsors for lunch. He will be traveling to Tallahassee to participate in the Florida Cabinet meeting to finalize details regarding the FAU Harbor Branch partnership. He asked Dr. Kristen Murtaugh to give an update on FAU’s visioning process. Dr. Murtaugh provided on “Project Vision”, which will be launched in July.

IV. Approval of the March 18, 2009 Minutes
There was motion to approve the March 18, 2009 meeting minutes by Trustee Sherry Plymale. The motion was seconded by Trustee Robert Stilley. The motion passed unanimously.

V. Consent Agenda
The Consent Agenda items have been fully vetted and unanimously approved under the individual committees at the April 15, 2009 committee meetings.

With no request to remove any items from the Consent Agenda for additional discussion, there was a motion to approve the items listed in the Consent Agenda by Trustee Lalita Janke. The motion was seconded by Trustee Sherry Plymale. The motion passed unanimously.

a. Committee on Academic and Student Affairs

AS: A-1: Approval to Establish New Master of Arts Degree Program: Teaching English to Speakers of Other Languages (TESOL)

AS: A-2. Approval to Establish New Master of Science Degree Program: Information Technology and Management (ITM) Barry Kaye College of Business

AS: A-3. Approval to Establish a New Master of Science Degree Program: Information Technology and Management (ITM) College of Engineering

VI. Action Agenda

a. Ratification of the UFF Collective Bargaining Agreement
Trustee Blosser asked Dr. Diane Alperin to present the item. Dr. Alperin stated that the Members of the United Faculty of Florida voted on the articles and ratified them. The BOT needs to vote on the articles and ratify them as well.

With no further discussion there was a motion to approve the Ratification of the UFF Collective Bargaining Agreement by Trustee Robert Stilley. The motion was seconded by Trustee Sherry Plymale. The motion passed unanimously.
VII. Old Business
There was no old business.

VIII. New Business
There was no new business.

IX. BOT Member Comments
Trustee Lalita Janke commented that she is sorry to see Ms. Gerri McPherson leave. She also complimented President Brogan on how he handles the commencement exercises. Trustee William Bryant commented on the Ms. McPherson’s service to FAU and stated that it has been a wonderful opportunity for him to know her. Trustee Sherry Plymale echoed the sentiments regarding Ms. McPherson on her service to FAU on the Treasure Coast. Trustee Plymale welcomed the new BOT members.

X. Public Comments
There were no public comments.

XI. Adjournment
Trustee Blosser noted that there is an opportunity to meet for a campus tour following the joint lunch meeting with Indian River State College Board of Trustees. The meeting adjourned at 11:45 am.
Chairwoman Nancy Blosser convened the full board meeting of the Florida Atlantic University Board of Trustees at with the following members participating:


The following university officials attended:

Mr. Frank T. Brogan, President; Mr. David Kian, Senior Vice President of Strategic Relations & General Counsel; Mr. Randy Goin, Chief of Staff & BOT Liaison; Dr. John Pritchett, University Provost; Dr. Ken Jessell, Senior Vice President for Finance and Administration; Dr. Joyanne Stephens, Vice President for FAU’s Broward Campuses; Ms. Gerri McPherson, Vice President for FAU’s Northern Campuses; Dr. Kristen Murtaugh, Vice President for Strategic Planning; and Dr. Charles Brown, Senior Vice President of Student Affairs.

I. Call to Order and Roll Call
Chairwoman Nancy Blosser convened the full board meeting.

II. Chair’s Report
Trustee Blosser thanked the trustees who serve on the FAU Foundation Board and the Harbor Branch Oceanographic Institute Foundation Board, Trustees Lalita Janke and Sherry Plymale respectively. She stated unless there were any objections from the BOT, the June 24 meeting will be rescheduled to July 22, 2009.

III. President’s Report
President Brogan commended all the members of the BOT for all the work and time they devote to FAU. He acknowledged Dr. Jeffrey Schilit for his service as he is retiring from his position as Associate Provost and Chief Information Officer. He asked Dr. Schilit to give some remarks. President Brogan welcomed the new Associate Provost and Chief Information Officer, Jason Ball. Mr. Ball provided some remarks on where FAU stands regarding technology.

IV. Audit and Finance
There were four items that were brought before the committee for approval on June 10, 2009 and June 17, 2009. The items were fully vetted to be brought before the full board for approval.

AF: A-1. Approval to Increase Housing Rental Rates
There was a motion by Trustee Robert Stilley approve the increase to Florida Atlantic University’s housing rental rates for fiscal year 2009-2010. The motion was seconded by Trustee Armand Grossman. With no further discussion the motion passed unanimously.
AF: A-2. Approval to Initiate Differential Tuition

There was a motion by Trustee Robert Stilley to approve to initiate differential tuition effective academic year 2009-2010. The motion was seconded by Trustee Lalita Janke. With no further discussion the motion passed unanimously.

AF: A-3. Approval of Florida Atlantic University’s 2009-2010 Capital Outlay Budget

There was a motion by Trustee Robert Stilley to approve the FAU’s 2009-10 Capital Outlay Budget; and authorize the University President to amend the regulation as necessary, consistent with Board of Governors and Board of Trustees directives and guidelines. The motion was seconded by Trustee Thomas Workman. With no further discussion the motion passed unanimously.

AF: A-4. Approval of Florida Atlantic University’s 2009-2010 Operating Budget

There was a motion by Trustee Robert Stilley to approve the Florida Atlantic University’s 2009-2010 Operating Budget and authorize the University President to amend to budget consistent with Legislative, Board of Governors’, and Board of Trustees’ directives and guidelines. The motion was seconded by Trustee Thomas Workman.

Trustee Timothy Lenz stated that he opposed the motion due to components dealing with the College of Engineering and Computer Science. His procedural concerns involved the college bylaws and the fact that the reorganization had not been presented to the Faculty Senate. He voiced substantive concerns related to tenure, stating that the reorganization gives the administration almost complete discretion to create or abolish units within the college. The reorganization also appears to give the administration the authority to assign and reassign faculty members to academic units. It was his opinion this would significantly dilute tenure and seriously hurt FAU’s efforts to remain competitive. Trustee Lenz stated that he was voting against the budget. Trustee Lalita Janke asked Trustee Lenz asked if there were any other colleges affected. Trustee Lenz stated that the reorganization is a matter of general faculty concern. Trustee Rajendra Gupta asked if the reorganization was cancelled could there be a discussion with faculty to enable the faculty to stay before the budget is approved. Trustee Lenz restated that as a representative of the Faculty Senate, he is expressing the concerns of the faculty who was in attendance at the Faculty Senate meeting, and he is not authorized to speak on behalf of the College of Engineering and Computer Science. President Brogan stated that Dean Stevens was available to answer questions on the college’s bylaws and the reorganization. He stated it is the administration’s plan to work with the affected faculty members to see if any appropriate opportunities exist for reassignment elsewhere in the University. He asked Dean Stevens to address the issue of how the bylaws were utilized in the reorganization. Trustee David Feder stated that it was discussed at length at the last meeting that the reorganization was put together by the College of Engineering and Computer Science, based on the discussion the BOT supported the college’s decision to reorganize. Trustee Blosser added that the discussion regarding the reorganization of any college or the layoffs of faculty would not normally come to the BOT for discussion or a vote anyway. She stated the BOT has delegated that authority to the Deans of the colleges. She reiterated that the BOT has not delegated that authority to the Faculty Senate. She asked the BOT if they would like to continue the discussion or need any clarification from Dean Stevens. Trustee Anthony Barbar stated that the process has been an open one, and the BOT is voting on the budget and not the reorganization. Trustee Scott Adams asked if the BOT approves the bylaws for the each of the colleges. Mr. David Kian, General Counsel, responded that the BOT has not and does not approve the bylaws for each of the colleges, nor has the BOT approved the constitution of the Faculty Senate. Mr. Kian added that the BOT has delegated to the University Provost the responsibility of the administration of academic affairs. The BOT has further delegated to the Deans of the several colleges the responsibility to administer the academic and budgetary policies of the colleges, with responsibility to the University Provost. The BOT has authorized the Faculty Senate to pass a constitution, but the BOT has not approved that constitution. Trustee Lenz stated that the administration has delegated to the Faculty Senate certain responsibilities over curriculum and academic matters subject to veto by the University President. President Brogan stated that he has been assured the Provost and Deans have followed the bylaws and the reorganization has been moved through the process that has been traditionally used. Trustee Blosser asked if there were any other questions or
With no further discussion the motion was passed with twelve members of the board voting in favor and one member voting against.

IX. BOT Member Comments
Trustee Lalita Janke stated that it has been refreshing to have a different perspective and air things out over the last few meetings, pertaining to financial constraints. Trustee Timothy Lenz stated that he felt the service on the BOT is a noble endeavor. He stated that institutions that have support appeal to students and that the relationship between the FAU and the student in not just consumer based. Trustee Tiffany Weimar thanked the administration and the BOT for their sensitivity to students in these difficult economic times. Trustee Robert Stilley thanked everyone who works with the Audit and Finance Committee. Trustee Scott Adams asked if there is a way to monitor the ratio of the administration to faculty with our peers. President Brogan responded that the State of Florida monitors the ratios and that FAU was well below the state average on the non-instructional side. Trustee Adams stated that the Strategic Planning Committee along with Dr. Murtaugh will look strategically at faculty compensation. Trustee Armand Grossman thanked the staff and stated that some universities did across-the-board cuts, whereas FAU was more strategic about the budget cuts. He commended Mr. Donaudy’s presentation on the Capital Improvement Plan. Trustee Tom Workman thanked the Provost and Chief Financial Officer on their work with the budget. He also encouraged the BOT to visit Harbor Branch Oceanographic Institute. Trustee David Feder stated that he is impressed with the faculty and staff of FAU in how they present information to the BOT.

X. Public Comments
Dr. Nurgun Erdol from the College of Engineering and Computer Science gave a brief presentation and comments on the reconstruction of the college. Dean Stevens stated that he met with the faculty committee and they did not approve or disapprove the reorganization. The reorganization is complete, but the implementation is ongoing. Trustee Blosser added that normally, the BOT would not discuss this issue and there are processes and procedures in place to resolve issues when faculty and staff feel that they have been wronged. If the processes and procedures have issues then it would elevate to the BOT. Dr. Erdol stated she felt better knowing this was an issue that should be addressed in her college and she would peruse those avenues of discussion.

XI. Adjournment
Trustee Blosser thanked Dr. Pritchett and Dr. Jessell, as well as other staff, for their work with the budget. She also commended the faculty. There was a motion to adjourn the meeting by Trustee Lalita Janke. The motion was seconded by Trustee Anthony Barbar. The meeting was adjourned.