



Item: AF: A-1

## AUDIT AND FINANCE COMMITTEE

Wednesday, March 21, 2007

**SUBJECT: REQUEST FOR APPROVAL OF INCREASE IN MATERIALS AND SUPPLIES FEES FOR 2007-2008.**

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### PROPOSED BOARD ACTION

Provide approval of the increase in course fees as requested.

### BACKGROUND INFORMATION

Florida's K-20 Education Code [FS 1009.24 (12) (g)] states that "Each university board of trustees is authorized to establish the following fees: ...Materials and supplies fees to offset the cost of materials or supplies that are consumed in the course of the student's instructional activities, excluding the cost of equipment replacement, repairs, and maintenance."

Annually, in the month of December, the Office of the Provost issues a call to each academic unit, through the Office of the Dean, to submit requests for materials and supplies fee changes for the following year, in this case 2007-08. These requests ask the academic unit to list the required supplies and materials, their cost, and the expected enrollment in the course in order to calculate a per student share of those costs. Upon return to the Office of the Provost, the requests are reviewed carefully to ensure that they comply with the intent of the statute, i.e., only consumable supplies are included in the cost basis. Funds from this fee are segregated in dedicated agency accounts. These accounts are monitored by the budget office and are subject to audit by the Office of the Inspector General.

### IMPLEMENTATION PLAN/DATE

July 1, 2007.

### FISCAL IMPLICATIONS

These fees are limited to specific courses. In most cases, the cost to students is less than purchasing course materials and supplies from outside vendors due to University purchasing power.

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**Supporting Documentation: Fee Recommendations for Specific Courses**

**Presented by: Dr. Norman Kaufman, Associate Provost**

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## Fee Recommendations for Specific Courses

<u>College of Architecture, Urban and Public Affairs</u>		<u>Requested Fee</u>	<u>Old Fee</u>
ARC 1301	Lower Division Studios (Boca Raton campus)	\$20.00	New
ARC 1302	Lower Division Studios (Boca Raton campus)	\$20.00	New
ARC 2303	Lower Division Studios (Boca Raton campus)	\$20.00	New
ARC 2304	Lower Division Studios (Boca Raton campus)	\$20.00	New
ARC 4057	Dynamic Design Methods 1 (FLL campus)	\$30.00	\$20.00
ARC 3320	Upper Division Studios ( FLL campus)	\$75.00	\$55.00
ARC 3321	Upper Division Studios ( FLL campus)	\$75.00	\$55.00
ARC 4322	Upper Division Studios ( FLL campus)	\$75.00	\$55.00
ARC 4326	Upper Division Studios ( FLL campus)	\$75.00	\$55.00
ARC 4327	Upper Division Studios ( FLL campus)	\$75.00	\$55.00
ARC 5328	Upper Division Studios ( FLL campus)	\$75.00	\$55.00
ARC 5352	Upper Division Studios ( FLL campus)	\$75.00	\$55.00

<u>College of Engineering and Computer Science</u>		<u>Requested Fee</u>	<u>Old Fee</u>
EEL 4746	Microcomputer Lab	\$15.00	New

<u>Charles E. Schmidt College of Science</u>		<u>Requested Fee</u>	<u>Old Fee</u>
GIS 3015C	Introduction to Mapping and GIS	\$25.00	\$15.00
GIS 4035C	Remote Sensing of the Environment	\$25.00	\$15.00
GIS 4037	Digital Image Analysis	\$25.00	\$15.00
GIS 4043C	Principles of Geographic Information Systems	\$25.00	\$15.00
GIS 4048C	Applications in Geographic Information Systems	\$25.00	\$15.00
GIS 4102C	Programming in GIS	\$25.00	\$15.00
GIS 4138C	Geovisualization and GIS	\$25.00	\$15.00
GIS 5033C	Digital Image Analysis	\$25.00	New
GIS 5038C	Remote Sensing of the Environment	\$25.00	New
GIS 5051C	Principles of Geographic Information Systems	\$25.00	New
GIS 5100C	Application in GIS	\$25.00	New
GIS 5103C	Programming in GIS	\$25.00	New