AUDIT AND FINANCE COMMITTEE
Wednesday, May 26, 2010

SUBJECT: REVIEW PROPOSAL TO INCREASE THE TRANSPORTATION ACCESS FEE AND THE DECAL FEE.

PROPOSED COMMITTEE ACTION

Informational review of proposal to increase the Transportation Access Fee (TAF) and the Faculty, Staff and Lifelong Learning Society Decal Fee effective Academic Year 2010-11.

BACKGROUND INFORMATION

A Transportation Access Fee Committee was formed to review the parking fees to students, faculty and staff. The Committee was comprised of students, faculty and staff to review the parking program and to make recommendations for an increase to the TAF, the faculty/staff decal fee and revisions to Regulation 7.003. The Traffic & Parking Department operates as an auxiliary enterprise and must maintain a 1.2 debt service coverage ratio to comply with its current bond obligations. The Florida Atlantic University parking system is supported by revenues from the student transportation access fee, faculty/staff parking decal sales, Lifelong Learner parking permit sales, citation fines, meters and event parking fees. The proposed increases are necessary to meet the increased demand for parking, incorporate mass transit and maintain the 1.2 debt service coverage ratio on the bonded parking garages. This proposal is the second year of a four year plan to raise fees.

The proposed increase in the transportation access fee is from $62.40 per Fall and Spring semesters, $26 per Summer semester to $64.90 per Fall and Spring and $27.04 for Summer semester. Faculty and staff decal fees will increase 4 percent for all pay grades. Reserved parking will increase also to $650 per space.

FAU Regulation 7.003, FAU Traffic and Parking Program, will require Board of Trustees approval in order to implement the fee changes.

IMPLEMENTATION PLAN/DATE

Fall Semester 2010.
## Fiscal Implications

<table>
<thead>
<tr>
<th>Year</th>
<th>2009-10</th>
<th>2010-11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$172,045</td>
<td>$178,926</td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Palm Tran/Tri-Rail Continuation Service**</td>
<td>$90,000</td>
<td></td>
</tr>
<tr>
<td>Jupiter/Treasure Coast/Boca Raton Lot Improvements</td>
<td>$50,045</td>
<td>$46,926</td>
</tr>
<tr>
<td>Future Parking Garage</td>
<td></td>
<td>$100,000</td>
</tr>
<tr>
<td>Shuttle Bus</td>
<td>$32,000</td>
<td>$32,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$172,045</td>
<td>$178,926</td>
</tr>
</tbody>
</table>

** Requested for Year 2, 3, and 4 from Concurrency Trust Fund

---

### Supporting Documentation:
- Proposed Rate Increase Power Point Presentation
- Summary of Proposed Changes to Regulation 7.003 and Modified Regulation 7.003, Traffic and Parking.

### Presented by:
- Charles Lowe – Chief of Police, University Police
- Phone: 561-297-3502
Florida Atlantic University
Parking & Transportation

Proposed Fee Increases for 2010-11
Request and Justification

May 26, 2010
Goals of Parking Services

Provide comprehensive programs – transportation, parking and pedestrian amenities, bike racks, code blue phones, mass transit, and other programs that benefit students, faculty, and staff.

Provide value and quality services.

Provide efficient and effective operations to remain competitive.

Provide comprehensive and strategic planning for the future Campus Master Plan Integration.
Parking Fees were increased 4% for Faculty, Staff, and Students in FY 2009-10.

The increase was part of a planned increase over a four year period to fund:

- Palm Tran/Tri-Rail Continuation
- Lot Improvements
- Future Expansion
- Campus Shuttle Bus
Improvements made during Year One of increase:

- Established Campus Shuttle System
- Built Lot 11 (150 spaces)
- Built Lot 24 (333 spaces)
- Continuation Funding for Palm Tran/Tri-Rail
Proposed Faculty/Staff Fee Increases

FAU Faculty/Staff fees remain low and competitive even with proposed 4 percent increase

- Faculty & Staff*
  - a. From $131 to $136 Faculty, AMP, SP Pay Grade 21/Above
  - b. From $ 96 to $100 SP Pay Grade 16-20
  - c. From $ 69 to $ 72 Adjunct; Emeritus
  - c. From $ 57 to $ 59 SP Pay Grade 15/below
  - d. From $625 to $650 Reserved

* Pre-Tax Benefit - Faculty and Staff who pay their decal fee through payroll deduction receive a pre-tax benefit that lowers the effective cost of their decal by approximately 30 percent.
Proposed Student Fee Increases for 2009-10 through 2012-13*

Transportation Access Fee:

<table>
<thead>
<tr>
<th>Year</th>
<th>2008-09</th>
<th>2009-10</th>
<th>2010-11</th>
<th>2011-12</th>
<th>2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall/Spring</td>
<td>$60.00</td>
<td>$62.40</td>
<td>$64.90</td>
<td>$67.49</td>
<td>$70.19</td>
</tr>
<tr>
<td>Summer</td>
<td>$25.00</td>
<td>$26.00</td>
<td>$27.04</td>
<td>$28.12</td>
<td>$29.25</td>
</tr>
</tbody>
</table>

* Requires Student Consultation Each Year
Total annual revenue generated for 2009-10:

<table>
<thead>
<tr>
<th>Category</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAF</td>
<td>$146,600</td>
</tr>
<tr>
<td>Faculty/Staff</td>
<td>$ 12,360</td>
</tr>
<tr>
<td>Reserved</td>
<td>$ 5,525</td>
</tr>
<tr>
<td>LLS</td>
<td>$ 7,560</td>
</tr>
<tr>
<td>Total</td>
<td>$172,045</td>
</tr>
</tbody>
</table>
Market Analysis

Florida Atlantic University Faculty, Staff and student transportation access and decal fees are among the lowest in the State University System.
## Student Transportation Access Fee/Decal Fee 2009/10

<table>
<thead>
<tr>
<th>University</th>
<th>FAU</th>
<th>UF</th>
<th>UCF</th>
<th>FIU</th>
<th>USF</th>
<th>FGCU</th>
<th>FSU</th>
<th>UNF</th>
<th>FAMU</th>
<th>UWF</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Transportation Access Fee</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flat fee (Fall)</td>
<td>$62.40</td>
<td></td>
<td></td>
<td></td>
<td>$82.39</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$55.00</td>
</tr>
<tr>
<td>Flat fee (Spring)</td>
<td>$62.40</td>
<td></td>
<td></td>
<td></td>
<td>$82.39</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$55.00</td>
</tr>
<tr>
<td>Flat fee (Summer)</td>
<td>$26.00</td>
<td></td>
<td></td>
<td></td>
<td>$75.97</td>
<td></td>
<td></td>
<td></td>
<td>$28.75</td>
<td></td>
</tr>
<tr>
<td><strong>Total Annual Fee</strong></td>
<td>$150.80</td>
<td>$240.75</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$138.75</td>
<td></td>
</tr>
<tr>
<td><strong>Per credit hour fee</strong></td>
<td>N/A</td>
<td>$6.79</td>
<td>$7.94</td>
<td>N/A</td>
<td>$3.00</td>
<td>$8.00</td>
<td>$7.40</td>
<td>3.85</td>
<td>N/A</td>
<td>$1.80</td>
</tr>
<tr>
<td><strong>Decal Fee</strong></td>
<td></td>
<td>$42.00</td>
<td></td>
<td>$87.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$31.00</td>
<td>30.00</td>
</tr>
<tr>
<td><strong>Annual Cost Per Student for Fall/Spring/Summer including decal fee (30 credit hours)</strong></td>
<td>$150.80</td>
<td>$245.70</td>
<td>$238.20</td>
<td>$240.75</td>
<td>$177.00</td>
<td>$240.00</td>
<td>$222.00</td>
<td>$240.00</td>
<td>$138.75</td>
<td>$84.00</td>
</tr>
<tr>
<td><strong>Proposed 2010-11</strong></td>
<td>$156.84</td>
<td>$275.70</td>
<td>$238.20</td>
<td>$240.75</td>
<td>$177.00</td>
<td>$240.00</td>
<td>$222.00</td>
<td>$240.00</td>
<td>$138.75</td>
<td>$84.00</td>
</tr>
</tbody>
</table>
### Faculty & Staff Decal Prices by University

<table>
<thead>
<tr>
<th>University</th>
<th>FAU</th>
<th>UF</th>
<th>UCF</th>
<th>FIU</th>
<th>USF</th>
<th>FGCU</th>
<th>FSU</th>
<th>UNF</th>
<th>FAMU</th>
<th>UWF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Official Gated Annual</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Annual)</td>
<td>$1014</td>
<td>$912.00</td>
<td>$957.00</td>
<td>$900.94</td>
<td>$948.00</td>
<td>$482.00</td>
<td>$580.00</td>
<td>$405.00</td>
<td>$450.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Annual)</td>
<td></td>
<td></td>
<td></td>
<td>$378.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preferred</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Annual)</td>
<td>$282.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty &amp; Staff Decal Prices by University</td>
<td></td>
<td>(Annual)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$144.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SP Pay Grade 15 and Below</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$57.00</td>
<td>$169.00</td>
<td>$123.05</td>
<td>$238.00</td>
<td>$107.00</td>
<td>$250.00</td>
<td>$73.00</td>
<td>$166.25</td>
<td>$44.00</td>
</tr>
<tr>
<td>SP Pay Grade 16-20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$96.00</td>
<td>$253.00</td>
<td>$143.38</td>
<td>$238.00</td>
<td>$107.00</td>
<td>$250.00</td>
<td>$73.00</td>
<td>$166.25</td>
<td>$44.00</td>
</tr>
<tr>
<td>SP Pay Grade 21 and Above</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AMP, Faculty</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$126.00</td>
<td>$282.00</td>
<td>$209.72</td>
<td>$268.00</td>
<td></td>
<td></td>
<td>$269.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Sources and Uses of Funds

<table>
<thead>
<tr>
<th>Year</th>
<th>2009-10</th>
<th>2010-11</th>
<th>2011-12</th>
<th>2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong>*</td>
<td>$172,045</td>
<td>$178,926</td>
<td>$182,505</td>
<td>$186,155</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Palm Tran/Tri Rail Continuation Service**</td>
<td>$90,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jupiter TC and Boca Lot Improvements</td>
<td>$50,045</td>
<td>$46,926</td>
<td>$45,505</td>
<td>$44,155</td>
</tr>
<tr>
<td>Future Expansion</td>
<td></td>
<td>$100,000</td>
<td>$105,000</td>
<td>$110,000</td>
</tr>
<tr>
<td>Shuttle Bus</td>
<td>$32,000</td>
<td>$32,000</td>
<td>$32,000</td>
<td>$32,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$172,045</td>
<td>$178,926</td>
<td>$182,505</td>
<td>$186,080</td>
</tr>
</tbody>
</table>

*4% growth per year

** Requested for Year 2, 3 and 4 from Concurrency Trust Fund
Summary of Proposed Changes

Regulation 7.003, Traffic and Parking

- A 4% fee increase was applied to all permit fees with the exception of temporary permits.
- Decal designations and parking locations were altered, restricting permit holders to the lots designated by their permits. Additionally, the hours of enforcement for the lot restrictions changed from 7:00 am to 4:00 pm to 7:00 am to 6:00 pm Monday through Friday. These changes are needed because of the increased demand currently being made on the already overtaxed parking inventory.
- A refund policy for faculty and staff permits was established and added to the regulations.
- Four new parking violations were added; four existing violations were clarified.
  - New violations:
    - Vehicles with FAU parking permits are no longer permitted to park at parking meters. This rule is being added to allow visitors better access to parking on the FAU campuses. Metered parking is intended for visitors; however, it is currently being used primarily by FAU permit holders.
    - Parking at malfunctioning meters is prohibited.
    - A violation prohibited in the removal, alteration, or changing of any traffic control device, sign, barricade, or traffic cone is added. The same violation prohibits driving around barricades, traffic cones in the roadway, or entering parking lots that are closed by Parking and Transportation Services or the University Police.
    - Vehicles are required to park “nose-in” in parking spaces. State and emergency vehicles are exempt from this regulation. This regulation is required in preparation for bringing LPR (license plate recognition) technology to the FAU campuses.
  - Clarifications:
    - A person must have a permit issued prior to the citation being issued in order to qualify for the reduced violation of “Failure to display a valid permit”.
    - The phrase “The absence of ‘No Parking’ signs or curb markings does not mean that parking is allowed. Parking is permitted only within marked spaces” was added to the violation regarding vehicles parking in a parking space.
    - Language regarding the requirements of permits and the proper display of permits was included in the list of violations.
    - The phrase “When a parking sign conflicts with the parking map or information on this Web site, the sign will always supersede” was added to the violation list to provide clarification when there is a discrepancy between a parking lot sign and information published by the Department.
- Parking and Transportation Services will no longer issue temporary disabled permits. This change removes the responsibility of determining a person’s eligibility for a temporary disabled permit and allows for the Florida Department of Highway Safety and Motor Vehicles to determine a person’s
eligibility for a temporary disabled placard. This practice is consistent with the balance of the universities in the SUS.

- A list of examples of unacceptable appeal reasons was added to the appeals section in an effort to reduce the number of appeals being submitted.
- Permit placement instructions were clarified. Instructions for permit placement in convertibles and vehicles without rear windshield were added.
- References to the department name were updated from Traffic and Parking to Parking and Transportation Services. References to Palm Beach Community College were updated to Palm Beach State College.
- Three definitions were added (Service Vehicle, Loading Zone and Volunteer).
- A section on permit reciprocity was added to address the University’s relationships with both Palm Beach State College and Broward College.
Florida Atlantic University

Regulation 7.003  University Traffic and Parking

(1) AUTHORIZATION.

(a) Any person possessing an operator’s license valid in the State of Florida is permitted to operate a properly registered motor vehicle on the campuses of Florida Atlantic University and the Palm Beach Community State College-South Campus, collectively referred to as the “campus” or the “University.”

(b) The University Police Department and the Traffic and Parking Department, Parking and Transportation Services and individuals designated by the Traffic and Parking Department, Parking and Transportation Services, are authorized to enforce this Traffic and Parking regulation. Regulatory signs and traffic control devices have the force and effect of University regulations.

(c) All vehicles driven or parked upon University property are subject to the provisions of this regulation.

(d) This regulation is in effect twenty-four (24) hours of every day of the year.

(e) Any vehicle not parked at a meter must display a valid decal or parking permit.

(2) DEFINITIONS.

(a) Abandoned Vehicle. A vehicle or conveyance which has not been moved in at least thirty (30) days, or has been moved to various spaces on campus because it cannot be driven legally on roadways, has an invalid or expired license tag or is inoperable.

(b) Access Aisle. An access aisle is the area between two (2) disabled accessible parking spaces, or the area adjacent to a disabled accessible parking space that is indicated by diagonal lines. This area allows wheelchair users to enter and exit their vehicles.

(c) Assigned Space. An assigned space is an individual parking space, assigned by the President or designee, to a specific person or department and includes service vehicle spaces. These spaces are reserved twenty-four (24) hours a day, seven (7) days a week. Also referred to as a “Reserved Space”.

(d) Card Access Lot. A card access lot is a parking lot in which use is controlled by a key card issued upon payment of a card access fee.

(e) Controlled Access Lot. A controlled access lot is a parking lot that requires a special permit in addition to a valid decal, which is issued upon payment of a controlled access lot fee.

(f) Decal. A decal is a color coded hangtag or sticker affixed to each vehicle, issued by FAU Traffic and Parking Department, Parking and Transportation Services authorizing parking of a vehicle on campus for a specified length of time.

(g) Disabled Accessible Parking Space. A disabled accessible parking space is a space for use only by an individual with a valid disabled parking permit,
placard or license plate registered in the individual’s name.

(h) Faculty. Faculty includes all FAU professors, visiting professors, adjunct professors and instructors.

(i) Immobilized Vehicle. A vehicle that is rendered inoperable by a lawfully attached mechanical device such as a “boot” or clamp device.

(j) Motorcycle. Motorcycle, for the purpose of this regulation, includes motorcycles, motor-driven bicycles, mopeds, motor scooters and other similar motorized vehicles.

(k) Non-University Vehicle. A non-University vehicle is a vehicle not registered with the Traffic and Parking Department Parking and Transportation Services.

(l) Permit. A permit is authorization issued by the FAU Traffic and Parking Department Parking and Transportation Services for parking a vehicle on campus for a specified length of time. A permit may be issued by parking decal, temporary parking permit or by hangtag.

(m) Staff. Staff includes AMP, SP and Temporary non-student employees.

(n) Student. Student, for the purpose of this regulation, includes full-time, part-time, daytime, evening and weekend FAU students and students of any other institutions leasing land or facilities on any FAU campus.

(o) Lifelong Learning Society Student – for the purpose of this regulation is a non-degree seeking student who is a current member of and is enrolled in the Lifelong Learning Society.

(p) The Traffic and Parking Department Parking and Transportation Services. The Traffic and Parking Department Parking and Transportation Services includes other offices designated to conduct business on behalf of the Department.

(q) Transportation Access Fee. All students will be assessed a Transportation Access fee at the time of registration to be paid along with their tuition to support the University’s transportation infrastructure and to increase student access to transportation services.

(r) Vehicle. Vehicle includes all automobiles, trucks, motorcycles, mopeds, motor scooters and other similar conveyances including those that are leased or rented.

(s) Visitor. Visitor, for the purposes of this regulation, is a person who is neither a student, faculty or staff member, who is driving a vehicle or parking on campus.

(t) Reserved Space. See Assigned Space

(u) Loading Zones. Areas specifically designated for the sole purpose of loading or unloading materials or equipment. Loading zones are delineated by signs or pavement marking. Use of these areas is limited to 15 minutes unless otherwise posted. Vehicles exceeding the posted maximum period may be issued additional citations every hour after the original citation and/or towed at the owner’s expense.

(v) Service Vehicle. A service vehicle is defined as a university, commercial or government vehicle acting in direct support of campus activities either by contract or responsibility and includes maintenance, vendor and utility vehicles, the exterior of which are visibly marked with a company name or organizational logo.
(w) Volunteer. A volunteer is defined as any person performing a service for the University without promise, expectation, or receipt of compensation for services rendered and is not otherwise employed by the University nor is enrolled as a student.

(3) REGISTRATION, FEES AND DECALS.

(a) Registration.
   1. Faculty and staff must register all vehicles parked on campus and pay the appropriate registration fee.
   2. Students must register all vehicles parked on campus and must pay the Transportation Access Fee as provided in paragraph (3)(b).
   3. The owner’s current state vehicle registration will be requested at the time of registration.
   4. A parking decal will be issued upon payment of the appropriate fee and presentation of the current valid vehicle registration to the Traffic and Parking Department Parking and Transportation Services. The issuance of a decal does not guarantee a parking space.
   5. All vehicles parked on campus must be registered with Traffic and Parking Parking and Transportation Services and must display a valid decal that is properly affixed to the vehicle.
   6. Each individual to whom a decal is issued is responsible for any infraction caused by or citation issued to any vehicle bearing that individual’s decal.
   7. The registered owner of a non-University vehicle shall be responsible for all on-campus parking violations involving that vehicle.

(b) Fees. All fees, as posted, include applicable state sales taxes. Vehicle permit fees are subject to change at the beginning of each academic year.
   1. Student Transportation Access Fee.
      a. All students are required to pay a Transportation Access Fee at the time of registration to be paid along with their tuition. THIS FEE IS NON-REFUNDABLE. A parking decal will be issued to each registered student upon request. The amount of the fee is as follows:

      | Semester | Fee Per Semester |
      |----------|------------------|
      | Fall     | $62.4064.90      |
      | Spring   | $62.4064.90      |
      | Summer   | $26.0027.04      |

      b. All Lifelong Learning Society students are required to pay a Transportation Access Fee at the time of Lifelong Learning registration to be paid along with the Registration Fee. THIS FEE IS NON-REFUNDABLE. A parking decal permit...
will be issued to each registered student. The amount of the fee is as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Fee Per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall (Full Term)</td>
<td>$15.00</td>
</tr>
<tr>
<td>Fall (Partial Term)</td>
<td>$10.40</td>
</tr>
<tr>
<td>Winter</td>
<td>$15.00</td>
</tr>
<tr>
<td>Spring I and II</td>
<td>$13.00</td>
</tr>
<tr>
<td>Spring II Only</td>
<td>$8.30</td>
</tr>
</tbody>
</table>

2. Registration Fees for Employees and Others.
   a. Parking decals will be issued to staff/faculty and other persons upon payment of the applicable fee.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Decal Color</th>
<th>Decal Period</th>
<th>Fee (Includes Sales Tax)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Card Access/Controlled Access Lot</td>
<td>Red</td>
<td>Annual</td>
<td>$240260</td>
</tr>
<tr>
<td>Assigned Spaces</td>
<td>Black Light Blue</td>
<td>Annual</td>
<td>$625650</td>
</tr>
<tr>
<td>Faculty (Except Adjuncts)</td>
<td>Red</td>
<td>Annual</td>
<td>$134136</td>
</tr>
<tr>
<td>Staff (SP pay grade 21 and above and all AMP)</td>
<td>Red</td>
<td>Annual</td>
<td>$134136</td>
</tr>
<tr>
<td>Staff (SP pay grade 16-20)</td>
<td>Red</td>
<td>Annual</td>
<td>$96100</td>
</tr>
<tr>
<td>Staff (SP pay grade 15 and below)</td>
<td>Red</td>
<td>Annual</td>
<td>$8259</td>
</tr>
<tr>
<td>All Adjuncts (regardless of FTE)</td>
<td>Red</td>
<td>Annual</td>
<td>$6972</td>
</tr>
<tr>
<td>Vendors</td>
<td>White</td>
<td>Annual</td>
<td>$148156.84</td>
</tr>
<tr>
<td>Motorcycles</td>
<td>Orange Blue</td>
<td>Annual</td>
<td>No Charge</td>
</tr>
<tr>
<td>Board of Trustees</td>
<td>Gray</td>
<td>Annual</td>
<td>No Charge</td>
</tr>
</tbody>
</table>

b. All employees, except student Temporary employees, are authorized to elect to pay for decals via payroll deduction. The maximum number of payroll deductions shall not exceed six (6).

c. Registration Fee Reductions – The following registration fee reductions are authorized to be used in combination with other reductions, but do not apply to temporary parking permits:
   (i) Fee for employees whose total appointment is halftime or less are one-half of the regular registration fees. A statement, signed by the employee’s immediate supervisor, indicating the employee’s total appointment, is required to qualify an employee for a reduced fee
under this provision. This reduction is not available to adjunct professors.

(ii) Fees for a second or subsequent faculty or staff vehicle are one-half of the regular registration fee.

(iii) Fees for employees whose employment contracts begin after January 1 and before July 30 are one-half of the regular registration fee.

d. Refunds – Faculty and Staff permits may be returned for a refund upon termination of employment with the University. To receive the refund, permits must be returned to Parking and Transportation Services. The refund amount will be prorated by semester and will not exceed the amount paid for the permit. Due to tax regulations, permits paid for by payroll deduction are not eligible for a refund. All requests for refunds must be received within 15 days of the beginning of each semester. Temporary permits are not eligible for a refund.

3. Employee/Student Classification – Graduate Assistants and Teaching Assistants are classified as students for the purposes of this regulation. Full time Temporary employees are considered staff for purposes of this regulation, even if they are registered for classes. Part-time (less than 40 hours per week) Temporary employees who are registered for classes are considered students for purposes of this regulation.

4. Continuing Education/Open University Students – Open University & Continuing Education students must display a valid parking permit authorized by the Traffic and Parking Department at all times while parked on all FAU campuses. Open University & Continuing Education Students registering for courses seven (7) weeks or greater in duration are required to pay the Transportation Access Fee. Open University & Continuing Education students registering for courses that are less than (7) weeks in duration, are not required to pay the Transportation Access Fee, but are required to display a parking hangtag. Such students may obtain hangtags from the Open University & Continuing Education office. The office of Open University & Continuing Education will pay a fee of $2 per hangtag to the Traffic and Parking Department prior to the issuance of the hangtags.

5. Palm Beach Community State College – South Campus students who reside in FAU apartments or residence halls must register all vehicles at the Traffic and Parking Department Office and pay the appropriate registration fee.

6. Outside Contractors – An outside contractor or an employee of an outside contractor working on an FAU campus, such as a cafeteria,
bookstore, bank, copy services, mail center, health services or maintenance worker, is considered to be a staff employee for purposes of this regulation. However, if any such person is also a full-time registered student, the student category is applicable to such person.

7. Volunteers – When requested by a department within the University, an invited guest lecturer or any person who teaches without remuneration or any volunteer who provides services to the University will be issued appropriate parking decals or permits free of charge as long as appropriate documentation is provided to the Traffic and Parking Department Parking and Transportation Services.

8. Vendors, Service Persons – A vendor or any other service person who frequently parks on campus must pay the appropriate registration fee and display a valid temporary parking permit.

9. Others Parking on FAU Campuses – Others who park on FAU campuses may purchase a valid temporary parking permit for a fee of $2.00 a day, $5.00 a week or $15.00 a month.

(4) DECAPS AND PARKING PERMITS.

(a) Decals and Hangtags
1. A parking decal is issued for use on any vehicle.
2. Placement
   a. The decal must be affixed outside the vehicle, on the driver’s side rear windshield. Convertibles and vehicles without a rear windshield are to place the permit on the outside, passenger’s side of the front windshield. The entire decal must be displayed unaltered. The decal must be visible at all times while the registered vehicle is parked on campus. Decals may not be affixed by means other than the adhesive of the decal.
   b. Hangtags must be displayed on the rearview mirror or on the driver’s side of the dashboard if a rearview mirror is not present.
   c. A vehicle with a decal permit not affixed in accordance with this regulation will be cited and fined for improper display.
3. The decal permit must be removed from the vehicle upon sale or other disposition of the vehicle or when the decal permit holder leaves the University upon graduation, termination of employment, relocation from a residence hall to an off-campus residence, or any other change in status that affects parking privileges.
4. Lost, misplaced, defaced or stolen decals permits must be reported immediately to the Traffic and Parking Department Parking and Transportation Services Office and replaced. A decal permit reported
lost which is later found, must be turned in to the Traffic and Parking Department Parking and Transportation Services Office. The fee for a replacement decal permit is $15.00. However, a free replacement decal permit will be issued where proof of purchase of the original decal permit is submitted together with the following documentation:

(i) For a stolen decal permit – a signed stolen decal permit report filed with the Traffic and Parking Department Parking and Transportation Services Department;

(ii) For a stolen vehicle – presentation of a police report or insurance verification;

(iii) Totally destroyed vehicles – presentation of insurance claim that the vehicle has been deemed “totaled.”

5. Any individual who has any unpaid FAU Traffic and Parking Department Parking and Transportation Services citations will not be permitted to register his or her vehicle or receive a parking decal permit until all outstanding fines are paid. However, an individual whose only citation(s) is pending appeal and where the appeal(s) is timely will be permitted to purchase a temporary parking permit during the appeal process.

6. Reproducing or defacing a decal or temporary hangtag is prohibited. An individual using a decal that has been reproduced, altered or defaced, in violation of this regulation, or which has been reported lost or stolen, will be referred to law enforcement authorities. If the individual is a student, he or she will also be referred to the Dean of Students for disciplinary action. If the individual is an employee, he or she will also be referred to the appropriate Vice President for disciplinary action. In addition, the individual will be subject to a fine of $100.00 and the vehicle to which the decal was affixed will be immobilized or towed and stored at the owner’s expense.

(b) Temporary Parking Permits.

1. Issuance. Temporary parking permits will be issued by the Traffic and Parking Department Parking and Transportation Services Temporary parking permits are available during regular business hours from the Traffic and Parking Department Parking and Transportation Services Office and from the University Police Department after regular business hours and on weekends. Temporary parking permits are valid only for the dates indicated on the front of the permit.

2. Non-decal Holders. Upon request, a non-decal holder will be issued one (1) temporary parking permit without a fee valid up to three (3) days each semester.

3. Decal Holders. Upon request, a decal holder will be issued up to three (3) temporary parking permits without a fee for a maximum of five (5) consecutive days each semester. Upon request, a decal holder whose vehicle is being repaired or was stolen will be issued a temporary parking permit without a fee for a maximum of 28 consecutive days.

4. Purchase of Temporary Permits. Temporary permits can be purchased from the Traffic and Parking Department Parking and Transportation Services Office.
Services Office at the rate of $2.00 per day, $5.00 per week or $15.00 per month (28 days). No temporary permit will be issued for more than twenty-eight (28) consecutive days except as provided in subparagraph (4)(b)(5).

5. Construction Contractors. Construction contractors, working on University construction projects, which require a parking permit for more than twenty-eight (28) days, will only be issued a permit in excess of twenty-eight (28) days if the need has been verified by the University Architect or designee.

6. Visitors. All visitors to the campus must obtain temporary parking permits to park anywhere on campus other than at a meter or reserved spaces.

7. Improper Use. Improper use of a permit will result in revocation of the permit and parking privileges.

(c) Permit Reciprocity

1. Palm Beach State College. Permits issued by Palm Beach State College are valid only in designated lots on the Boca Raton Campus. Palm Beach State College permits are not valid on any of the remaining FAU Campuses.

2. Broward College. Permits issued by Broward College are valid only in designated lots on the Broward County Campuses (Davie and Downtown Ft. Lauderdale Campuses). Broward College permits are not valid on any of the remaining FAU Campuses.

3. When a vehicle displays both a FAU permit and a permit from either Palm Beach State College or Broward College, the FAU permit will take priority in determining where a vehicle is eligible to park.

(5) RULES FOR PARKING AND OPERATION OF VEHICLES ON CAMPUS.

(a) Rules for Parking.

1. Parking.
   a. The registered owner or operator of a vehicle assumes all liability for parking on University property.
   b. All vehicles without valid decals or parking permits must park at parking meters and pay the appropriate fees.
   c. Parking at the University is regulated and controlled by designated decals and permits. Each vehicle owned or operated by a student or employee must have a valid decal or parking permit to park anywhere on campus, other than at a meter.
   d. Vehicles must park in appropriately designated lots with valid decals as follows:

<table>
<thead>
<tr>
<th>Decal Designation</th>
<th>Permitted to Park</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty/StaffRed Permit</td>
<td>Faculty/StaffRed Lot or “All Decal Lot”</td>
</tr>
<tr>
<td>Blue Lot</td>
<td>Blue Lot</td>
</tr>
</tbody>
</table>
Commuter Student Blue Permit
“All Decal Lot” Blue Lot
Resident Student Green Permit Resident Students Lot or “All Decal Lot” Green Lot
Board of Trustees Gray Permit Any Lot or Metered Space

e. Between the hours of 7:00 a.m. and 4:00 p.m. all vehicles, except those covered in subparagraph (5)(a)(2), must park in appropriate designated lots, unless posted otherwise. After 4:00 p.m. and before 7:00 a.m. on weekdays and anytime on weekends, vehicles with valid decals may park in any lot unless posted otherwise.

f. Unless otherwise posted, parking meters are in effect 24 hours a day, seven days a week.

The fee for use of metered parking is set on a sliding scale. Fees shall be based upon demand for use. The maximum hourly fee shall not exceed $2.00.

h. Parking violators will be issued a citation and subject to a fine as prescribed in these regulations as follows:

(i) Parking on grass, a sidewalk, a crosswalk, a loading zone, a fire lane, a street, unimproved land or any other “no parking” area is prohibited. Violators will be subject to a fine of $25.00.

(ii) A parked vehicle failing to display a valid parking decal or permit will be subject to a fine of $15.00. A vehicle must have a valid permit issued prior to the infraction to be eligible for this violation code.

(iii) A vehicle that is parked in a lot designated for a decal other than the type of the decal affixed to the vehicle will be fined $25.00.

(iv) Overtime parking at a meter is subject to a fine of $25.00 per incident except as provided in sub-subparagraph (5)(a)(2).

(v) Vehicles displaying a valid FAU parking permit that have parked at a are prohibited from parking at parking meters. Any vehicle parked at a meter displaying a valid FAU parking permit shall be subject to a fine of $25.00.

(vi) If a meter is malfunctioning, parking in that space is prohibited. Violators will be subject to a fine of $25.00.

(vii) Overnight parking on campus or the purpose of sleeping in a vehicle or using it as living accommodations is prohibited. Violators will be subject to a fine of $25.00.

(viii) Motorcycles must be parked in areas designated for motorcycle parking. Bicycles must park in bike racks only. Violators will be subject to a fine of $25.00.
(viii) Repairing any vehicle on campus is prohibited, except in an emergency. The emergency must be reported to the University Police Department prior to the repair being made.

(ix) Parking of a trailer, boat, camper, large van, airplane or commercial truck (except construction vehicles with FAU permits) is prohibited.

(xi) Vehicles may not be abandoned on campus. The registered owner of an abandoned vehicle will be notified by certified mail that his or her vehicle has been deemed abandoned by the Traffic and Parking Department. An abandoned vehicle not removed within ten (10) days of the date of the notification shall be towed and stored at the owner’s expense.

(xii) Any parked vehicle creating a hazard, a nuisance or an impediment to traffic flow shall be subject to a fine of $25.00 and will be towed and stored at the owner’s expense.

(xiii) All vehicles must be parked in one marked space only or will be subject to a fine of $25.00. Painted lines or concrete bumpers identify a parking space. The absence of “No Parking” signs or curb markings does not mean that parking is allowed. Parking is permitted only within marked spaces.

(xiv) Removal, alteration, or changing any traffic control device, sign, barricade, or traffic cone is prohibited. Additionally, driving around barricades, traffic cones in the roadway, or entering parking lots that are closed by Parking and Transportation Services or the University Police is prohibited. Violators will be subject to a fine of $25.00.

(xv) Vehicles must be parked “nose in” in all parking spaces. Backing into a space is prohibited and violators will be assessed a $25.00 fine. State and emergency vehicles are exempt from this regulation.

(xvi) Vehicles parked on any FAU campus must display a valid parking permit or park at and pay a parking meter. Parking on campus with no permit or an expired permit is prohibited. Violators will be subject to a fine of $25.00.

(xvii) Permits are to be affixed to the vehicle according to the directions printed on the permit. Failure to properly display the permit shall result in a $25.00 fine.

(g) When a parking sign conflicts with the parking map or information on this Web site, the sign will always supersede.
2 Disabled Accessible Parking.

a. Any student or employee with a valid decal, who properly displays a valid state disabled parking permit, placard or license plate that is registered to the student or employee using the vehicle, may park in any disabled accessible parking space. Such individuals may park in any parking space in any lot except in assigned spaces, service vehicle spaces, or in card access or controlled access lots. Such individuals may also park free in metered spaces for up to four (4) hours.

b. A student or employee with a temporary physical disability may obtain a temporary disabled parking permit from FAU by submitting certification from his or her treating physician. The certification must be issued on the physician's official letterhead stationery and must be dated no earlier than ten (10) calendar days before submission to the Traffic and Parking Department. Parking and Transportation Services. The treating physician must certify that the temporary disabled parking permit is medically necessary and the length of time it is needed. FAU temporary disabled parking permits will be issued for up to thirty (30) days. A properly displayed valid temporary disabled parking permit or placard entitles an individual to park as indicated in sub-subparagraph (5)(a)(2)(a).

cb. Any vehicle parked in a disabled accessible parking space without a valid disabled parking permit, placard or license plate will be issued a $250.00 fine and will be towed and stored at the owner’s expense.

dc. An individual fined under the provisions of sub-subparagraph (5)(a)(2)(cb), to whom a disabled parking placard was issued prior to the date of the citation, can request that the fine be reduced from $250.00 to $15.00 for failure to display the placard. The request must be submitted to the Traffic and Parking Department/Parking and Transportation Services Office within fifteen (15) fourteen (14) calendar days of the date of the citation along with the valid placard and proof that the placard was registered in the individual’s name and was valid on the date the citation was issued.

e. A student or employee to whom a disabled parking placard is issued who fails to display the placard when parked in a lot designated other than the designation of the decal affixed to his or her vehicle, will be fined $15.00. Proof of ownership of the disabled placard must be provided to the Traffic and Parking Department/Parking and Transportation Services Office within 14 calendar days of issuance of the citation.

fd. No vehicles may park in a disabled accessible access aisle, even those displaying a valid disabled parking permit, placard or license
plate. Vehicles parked in a disabled accessible access aisle will be fined $250.00 and will be towed and stored at the owner’s expense.

g. The owner or operator of any vehicle found displaying a disabled parking permit, placard or license plate not registered to the individual using the vehicle and parked in a disabled accessible parking space will be issued a $250.00 fine and the vehicle will be towed and stored at the owner’s expense.

   a. A current FAU parking decal is required to park in the garage. Visitors using the garage must park at metered spaces only.
   b. All vehicles must adhere to posted signage.
   c. Event visitors may park in the garage at the rates established for the event, which shall not exceed $10.00.

4. Metered Parking
   a. Unless otherwise posted, parking meters are in effect 24 hours a day, seven days a week.
   b. The fee for use of metered parking is set on a sliding scale. Fees shall be based upon demand for use. The maximum hourly fee shall not exceed $2.00.
   c. Permit holders are not permitted to park at meters.
   d. If a meter is malfunctioning, parking in that space is prohibited and may result in a $25.00 citation.

(b) Rules for Operation of Vehicles on Campus.
   1. All vehicle operators must comply with all State of Florida traffic laws and comply with ordinances of adjacent municipalities which are not inconsistent with this regulation.
   2. The maximum speed limit on any street on all FAU campuses is twenty-five (25) miles per hour, unless otherwise posted.
   3. The maximum speed limit in parking lots is ten (10) miles per hour, unless otherwise posted.
   4. Pedestrians always have the right-of-way.
   5. All traffic signs must be fully obeyed. A vehicle must be brought to a complete stop before proceeding past any stop sign.
   6. Driving or operating any vehicle on campus is restricted to streets and drives designed for vehicular traffic.
   7. Only bicycles shall be operated on pathways specifically marked for bicycle use.

(6) FINES, PENALTIES AND RELATED FEES

(a) Fines.
   1. Any person in violation of any State of Florida traffic law shall be subject to the applicable state fines.
2. An individual charged with an infraction must either pay the prescribed fee or appeal the citation within 14 calendar days of issuance of the citation. If payment of the fine is not received in the Traffic and Parking Department/Parking and Transportation Services Office within fourteen (14) days, a $25.00 late fee will be imposed.

3. Any student with an unpaid parking or other citation will not be permitted to register for classes nor receive a transcript of academic achievement, grades or a diploma until all fines and fees are paid in full.

(b) Fines and Fees.

1. Fines and Fees Schedule.

<table>
<thead>
<tr>
<th>Violation</th>
<th>Fines</th>
</tr>
</thead>
<tbody>
<tr>
<td>No decal or decal improperly displayed/_expired decal</td>
<td>$25</td>
</tr>
<tr>
<td>Improper display of decal</td>
<td>$25</td>
</tr>
<tr>
<td>Failure to display a valid decal (must already have valid permit)</td>
<td>$25/5</td>
</tr>
<tr>
<td>Parking out of assigned area</td>
<td>$25</td>
</tr>
<tr>
<td>Parking in reserved space</td>
<td>$50</td>
</tr>
<tr>
<td>Parking in service vehicle space</td>
<td>$35</td>
</tr>
<tr>
<td>Overtime Meter</td>
<td>$25</td>
</tr>
<tr>
<td>Parking at meter with a permit</td>
<td>$25</td>
</tr>
<tr>
<td>Parking at malfunctioning meter</td>
<td>$25</td>
</tr>
<tr>
<td>Backed into parking space</td>
<td>$25</td>
</tr>
<tr>
<td>Hazardous Parking</td>
<td>$25</td>
</tr>
<tr>
<td>Parking in disabled access aisle</td>
<td>$250</td>
</tr>
<tr>
<td>Parking in disabled accessible space without valid parking placard</td>
<td>$250</td>
</tr>
<tr>
<td>Failure to display valid disabled parking placard registered to vehicle user</td>
<td>$25</td>
</tr>
<tr>
<td>Defaced decal/hangtag/stolen decal</td>
<td>$100</td>
</tr>
<tr>
<td>Replacement Decal</td>
<td>$15</td>
</tr>
<tr>
<td>Administrative Fees (refund)</td>
<td>$25</td>
</tr>
<tr>
<td>Administrative collection fees</td>
<td>$25</td>
</tr>
<tr>
<td>Inappropriate parking of motorcycle or bicycle</td>
<td>$25</td>
</tr>
<tr>
<td>All other violations (except otherwise noted in this regulation)</td>
<td>$25</td>
</tr>
<tr>
<td>Late Fees</td>
<td>$25</td>
</tr>
<tr>
<td>Overnight parking in the Garage</td>
<td>$25</td>
</tr>
<tr>
<td>Tow Fee</td>
<td>$50</td>
</tr>
<tr>
<td>Boot Fee</td>
<td>$75</td>
</tr>
<tr>
<td>Parking over lines or doubled parked</td>
<td>$25</td>
</tr>
<tr>
<td>Parking on grass/sidewalk/crosswalk</td>
<td>$25</td>
</tr>
<tr>
<td>Parking in wrong direction</td>
<td>$25</td>
</tr>
</tbody>
</table>
| Parking in fire lane                                                      | $50    

2. Fines and Fees Information.
   a. If a vehicle accumulates three (3) unpaid parking violations,
regardless of type, the vehicle will be immobilized or towed and stored at the owner’s expense.

b. All towing and storage authorized under this regulation will be done at the registered owner or operator’s expense. Charges for towing or storage may vary according to type of vehicle, type of equipment needed and costs charged by towing or storage companies. Immobilized, towed or stored vehicles will be released when all unpaid fines and fees have been paid to the University.

c. Payment of fines and fees shall be made by cash, check, money order or credit card.

(7) TRAFFIC COMMITTEES AND PARKING VIOLATIONS APPEAL BOARD.

(a) The Parking Violations Appeal Board, referred to as the “Board” for purposes of this regulation, is established by the President of the University to serve as an advisory group to the Traffic and Parking Department. The Board is composed of seven (7) members: two (2) faculty, three (3) staff members from the University community, two (2) students and two (2) alternates. The Director of the University Police Department or designee will act as advisor to the Board. The Board must establish a quorum to hear appeals. A quorum shall be defined as a minimum of five (5) members of the Parking Violations Appeal Board.

(b) The Parking Violations Review Committee, referred to as the “Committee” for purposes for this regulation, is composed of the Assistant Director of Traffic and Parking and Transportation Services, the Operations Manager of Traffic and Parking and Transportation Services and the Chief of Police or designee, who sit as an appellate body. The Committee will meet as often as necessary to discharge its duties. A majority of voting members present will be required to render decisions and take action.

(c) The Director of Traffic and Parking and Transportation Services, the Parking Violations Review Committee and the Parking Violations Appeal Board are both designated as University Traffic Authorities to hear violations of parking regulations. In carrying out its duties, either University Traffic Authority may sustain or dismiss charges and, in its discretion, impose appropriate penalties and fees but it may not contradict the prevailing parking regulations.

(8) APPEALING A CITATION.

(a) First appeals are completed online through an interactive form after the individual has logged into their Traffic and Parking and Transportation Services account. This appeal must be submitted within 14 calendar days of issuance of the citation. Lack of knowledge of Traffic and Parking and Transportation Services rules is not an acceptable basis on which to appeal a citation. The Director of Traffic and Parking and Transportation Services will review the documentation submitted and
make a determination on the appeal within fifteen (15) days. The individual will be notified in writing of the Director’s decision. If the citation is sustained, the fine must be paid within 14 days of the date of the Director’s decision, unless a final appeal is timely filed.

(b) A final appeal of the citation may be made by requesting a hearing before the Parking Violations Appeal Board. This final appeal of a citation is submitted through an interactive online form after the individual has logged into their Parking and Transportation Services account. This appeal must be submitted within fourteen (14) calendar days of the Director’s decision. The documentation that was reviewed by the Director will be forwarded to the Board, however the Board will make a new determination of the case. The individual appealing the citation may indicate on the form an intention to be present at the Hearing. The individual will be notified of the date, time, and location of the hearing and may present evidence. The individual will be notified in writing of the decision of the Board. If the citation is sustained, the fine must be paid within 14 calendar days of the Board’s decision. The decision of the Board is final; no further appeals are permitted.

(c) The following are reasons that will not be accepted by Parking and Transportation Services, the Parking Violations Review Committee or the Parking Violations Appeal Board as reasons to dismiss or reduce a citation. This is not an all-inclusive list:
1. Disagreement with the parking regulation
2. Ignorance of the regulation
3. Stated inability to find a permitted parking space
4. Operation of the vehicle by another person
5. Stated failure to issue citations previously for similar violations
6. Tardiness to class and/or appointment
7. Inability to pay fine (lack of money)
8. Displayed wrong or expired permit
9. Traffic congestion
10. Received bad verbal information
11. Stated perception that designated parking area is not safe

History: Formerly 6C5-4.03, 6C5-7.004, Amended- 10-11-75, 5-24-76, 10-11-77, 8-23-79, 11-10-82, 8-17-83, 11-11-87, 7-19-89, 8-25-90, 9-8-93, 12-10-95, 8-24-98, 8-11-2001, 7-10-2003, 6-30-2007, 7-22-09.