



Item: VIII.

Wednesday, January 21, 2009

**SUBJECT: ADDITION OF CONSENT AGENDA ITEMS TO BOARD OPERATING POLICIES AND PROCEDURES**

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**PROPOSED BOARD ACTION**

Amend Section 6.1 of the Board's current operating policies and procedures to provide that certain agenda items be placed on the Board's agenda as consent agenda items, which items may be approved without further Board discussion.

**BACKGROUND INFORMATION**

Most of the state universities in Florida use consent agendas. A consent agenda will contain items that are standard, non-controversial, and/or self-explanatory, or items that assume general agreement or consensus on the vote. Consent agenda items might consist of: (i) approval of items unanimously approved by Board committees; (ii) approval of ministerial matters such as various schedules or calendars or the repeal of out-dated rules or regulations; and (iii) approval of committee reports.

Consent agenda items streamline meeting procedures and save time by allowing trustees to vote on routine business items as one unit. If any trustee decides that a specific item on the consent agenda needs further discussion, that trustee may ask that it be removed from the consent agenda and placed on the regular agenda for discussion.

**IMPLEMENTATION PLAN/DATE**

Upon Board approval.

**FISCAL IMPLICATIONS**

None

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**Supporting Documentation:** Proposed amendment to Section 6.1 of the Board's Operating Policies & Procedures

**Presented by:** Nancy Blosser, Chair, Florida Atlantic University Board of Trustees

## ARTICLE VI MEETINGS

### Section 6.1 NOTICE AND AGENDA

All meetings of the BOT and its committees shall be noticed and open to the public at all times. No resolution, rule, or formal action shall be considered binding except as taken or made at a public meeting in accordance with Section 286.011 of the Florida Statutes. However, these notice or public meeting requirements shall not apply where the matters being considered are exempt by law from the notice or open meetings requirements, or both. The General Counsel or his or her designee shall be present at all BOT and Committee Meetings, whether open or not, unless otherwise provided by the BOT. All meetings required to be noticed will be posted on the Florida Atlantic University website at <http://www.fau.edu>.

Agenda items requiring action by Trustees must be submitted to the Corporate Secretary or his/her designee with sufficient time for the agenda and supporting information to be forwarded and received by the Trustees at least seven (7) days prior to the meeting requiring their vote. The time for submission of agenda items may be shortened only with the permission of the Corporate Secretary or his/her designee. No item requiring BOT action at a regular meeting may be included in the agenda without consideration by the committee having jurisdiction over the subject matter, unless previously approved by the BOT Chair and the Corporate Secretary in consultation with each other. Unanimously approved action items from committee meetings will be placed on the agenda as consent agenda items. Prior to the full BOT meeting, the BOT Chair or the committee chair may choose to have any specific item from a committee meeting placed as a separate item on the discussion section of the agenda. Likewise, prior to or at the time of the meeting, any Trustee may request that a specific item be moved to the discussion section of the agenda.