DATE: July 1, 2009

TO: Chairs

FROM: Manjunath Pendakur, Dean
Dorothy F. Schmidt College of Arts & Letters

SUBJECT: Policy and Criteria for Funding Faculty Travel

Faculty travel requests will be prioritized in the following order:

1) Tenure-track Assistant Professors who are presenting their work at a peer-reviewed conferences because it is critically important for their career development.

2). Associate Professors who are presenting their work at a peer-reviewed conferences because it is critically important for their career development.

3). (Full) Professors.

If faculty have other functions at a peer-reviewed conference, such as chairing a session or organizing a panel or other leadership role, that request can be considered but assigned a lower priority.