

FAUSoA

PORTFOLIO SUBMISSION REQUIREMENTS

Prospective students should consider the following guidelines when submitting a portfolio for admission to the upper division. A portfolio is a design project and an illustration of your work and your own design thinking. While the School will not provide a template or any particular portfolio as “ideal” the issues below include a few specific requirements and several answers to the most frequently asked questions regarding the School’s portfolio submission.

Orientation: Pages can be either portrait (vertical) or landscape (horizontal). The design and layout of the projects is up to you.

Content: No original documents, slides, or rolled drawings will be accepted.

Size: Portfolios should be approximately letter size (8 1/2” by 11”) format. Portfolios may include up to 24 pages of representative work.

The cover page should include: your name, address, telephone number, Email address, your Z# (student number assigned by the university) or your SS#, and please make sure to note the design sequence you are applying for (i.e. if you have completed a four year degree and are applying to enter the fifth year of the program you would typically note “Fifth year” or “Design 9”).

PROJECT TITLES: All projects should include the following text information:

- A title
- A description of the project
- The course for which the work was completed (where applicable)
- The semester completed (i.e. “Spring 2006”)
- For group work or professional work it is particularly important to note your individual role in the project.

PORTFOLIOS SHOULD CONSIST OF:

- A sequential process of development from Design 1 forward, with the greatest emphasis on recent works. Examples of past student work are most important, but other work – completed privately or in a professional setting are accepted.
- Architectural projects should be illustrated with clear reproductions and include a range of architectural representation: plans, elevations, sections, perspective drawings, sketches, models, and other three-dimensional representations.
- The architecture faculty reviews the contents of a portfolio for admission **and** placement purposes. The projects submitted will be evaluated for equivalent learning. Student placement in the design studio sequence is based upon the illustrated level of skill and understanding **as indicated in the presented work.**

PORTFOLIO SUBMISSION & WRITING EXERCISE DEADLINE:

The School of Architecture accepts new applicants for the **Fall Semester only**. Applicants are also required to complete a short a writing exercise on the day portfolios are due. Please submit a portfolio of work by the following date:

FALL 2009 admissions deadlines and dates

- **University Application:** due by February 5, 2010 (apply online)
- **School of Architecture Application:** due by March 5, 2010
available online at <http://www.fau.edu/caupa/arch/applications.html>
- **Portfolio Submission** – must arrive or be delivered by March 5, 2010 at 10 am. If you are hand delivering a portfolio these should be brought to room 807 of the Higher Education Complex, 111 East Las Olas Boulevard, in downtown Ft Lauderdale.
- **Required Writing Exercise** – on March 5, 2010 at 10 am, Room 807 of the Higher Education Complex, Downtown Ft Lauderdale. (In person)

Portfolios submitted after the March 5th deadline will not be accepted!

SEND PORTFOLIOS TO: FAU, School of Architecture, 111 East Las Olas Blvd., Ft. Lauderdale, FL 33301. If you have any questions, please contact Versel Reid at 954-762-5644 or vreid@fau.edu .