



International Student & Scholar Services
Division of Student Affairs
777 Glades Road, SU 80 #214
Boca Raton, FL 33431
tel: 561. 297. 3049
fax: 561. 297. 2446
www.fau.edu

Congratulations on your acceptance and welcome to Florida Atlantic University! If you are an international student and wish to hold an F-1 visa (or F-1 status), you will need to obtain the Form I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student) from the [Office of International Student and Scholar Services](#) (ISSS). The form I-20 is necessary if you plan to: (1) apply for the F-1 visa at a U.S. consulate abroad (if you are applying from outside the U.S.), (2) transfer your F-1 record (If you are already an F-1 student in the U.S.), or (3) apply for a change of status to F-1 within the U.S. (if you are already in the U.S. in another visa category and do not intend to apply for the F-1 visa in your home country).

ALL F-1 APPLICANTS MUST SUBMIT THE FOLLOWING DOCUMENTS:

Financial Certification Form (FCF) http://www.fau.edu/iss/pdf/FCF_UG_01_25_11_new.pdf -- completed and signed by the student and the financial sponsor(s). You may use multiple copies of page 3 if more than one sponsor needs to sign. Check all boxes as appropriate. Incomplete forms and missing signatures may result in processing delays.

Proof of financial support from the student, the student's sponsor (parent, relative, etc.), government agencies, or other sponsoring entity

Examples of appropriate sources of funding are included in the FCF.

- Bank letters and other financial documents must be submitted on official letter head, written in English or accompanied by a certified English translation, and preferably showing the available amount in U.S. dollars.
- Original financial documents are required, but scanned or faxed documents can be submitted for initial review. ISSS may ask for additional documentation as needed.

Copy of Passport (biographical and expiry date pages) – optional; please submit if available

F-1 APPLICANTS CURRENTLY HOLDING F-1 STATUS FROM ANOTHER INSTITUTION MUST ALSO SUBMIT THE FOLLOWING DOCUMENTS:

Visa Clearance Form (VCF) http://www.fau.edu/iss/pdf/VCF_Undergraduate_1_28_2011_new.pdf – completed and signed by the student and the Designated School Official (usually the International Student Advisor) at the institution which currently holds the student's F-1 record.

Copies of current immigration documents: passport, F-1 visa (valid or expired), current I-20, and I-94

INFORMATION FOR OTHER STUDENTS WITH NON-IMMIGRANT CLASSIFICATIONS

- Applicants who hold another non-immigrant visa classification (for example, B-1/B-2, F-2, H-4, L-2, E-2, etc.) and wish to request a change of status to F-1 must contact ISSS to discuss their particular case.
- Students who are in the process of applying for permanent residence or hold other types of immigration classifications (i.e., political asylum, temporary protected status, etc) do not need to supply documentation to ISSS.

For questions and additional Information, email us at iss@fau.edu or visit us at <http://www.fau.edu/iss>.



FLORIDA ATLANTIC UNIVERSITY
Financial Certification Form (FCF)

The Financial Certification Form (FCF) is a required supplemental form for international applicants seeking to obtain immigration documents for international student status (I-20 for F-1 students and DS-2019 for J-1 students). The I-20/DS-2019 is the certificate of eligibility to obtain the F-1/J-1 visa or to request a change of status to F-1/J-1. Applicants may submit the FCF and supporting documentation at any time during their admission process. International Student and Scholar Services (ISSS) will issue the appropriate immigration document only after the applicant 1) has been formally admitted to FAU and 2) completed this form and submitted acceptable financial support documents. For information on international admission requirements and deadlines go to <http://www.fau.edu/admissions/>. For questions about this form and other visa/immigration requirements for international students, go to <http://www.fau.edu/issc>.

INSTRUCTIONS

1. Complete Financial Certification Form (FCF).
2. Attach appropriate supporting document (page 3)
3. Enter your name as it appears in your passport. If available, attach passport copies (biographical and validity date information).
4. Return pages 2 and 3 of this form (including all supporting documents) by the designated deadline to:
 Florida Atlantic University, International Student and Scholar Services (ISSS), SU 80/214, Attn.: I-20 Processing or DS-2019 Processing, Boca Raton, Florida, 33431; issc@fau.edu (Subject line: I-20 Processing or DS-2019 Processing)
 Telephone: 561-297-3049; Fax: 561-297-2446

ESTIMATED OF COST OF ATTENDANCE ~ INTERNATIONAL UNDERGRADUATE STUDENTS

	Students who seek admission for Fall or Spring Semester	Students who seek admission for Summer Semester
Expenses ¹	Annual Estimate of Costs for Fall and Spring Applicants ²	Annual Estimate of Costs for Summer Applicants Only ²
Tuition and Fees ³	\$ 18,132 (30 credits)	\$ 21,744 (36 credits)
Books and Supplies	\$ 924	\$ 924
Living Expenses ⁴	\$ 13,296	\$ 13,296
Medical Insurance ⁵	\$ 1,344	\$ 1,344
TOTAL ESTIMATE	\$ 35,440	\$ 39,383

¹Costs are estimated based on 2010/2011 Student Financial Aid Budgets. They are subject to change without notice.
²International undergraduate students are expected to enroll for a minimum of 12 credit hours during fall and spring semester. However, they are encouraged to take 15 credit hours in order to obtain their degree within designated time. Students who begin their program in the summer are also required to enroll for a minimum of 12 credit hours during the summer in which they start the program.
³The cost per undergraduate credit hour is \$604.39. For a breakdown of tuition and fees included in each credit, go to: http://www.fau.edu/controller/student_information/tuition_breakdown.php.
⁴Living expenses include housing, meals, transportation and incidentals and are estimated based on the university’s student financial aid budget calculations. The monthly average for living expenses is estimated at **\$1108.00**. Students living with family/relatives in the area may contact ISSS to inquire about [alternate guidelines for living expenses](#).
⁵Insurance is mandatory for international students and must be purchased prior to enrollment for classes.

STUDENT INFORMATION

LAST/FAMILY NAME	FIRST/GIVEN NAME	MIDDLE NAME
COUNTRY OF BIRTH	CITY OF BIRTH	COUNTRY OF CITIZENSHIP
COUNTRY OF PERMANENT RESIDENCE	DATE OF BIRTH (MONTH/DAY/YEAR)	GENDER (MALE/FEMALE)

VISA INFORMATION

All Applicants: Please indicate for the visa status you are applying for: F-1 Student J-1 Student

Applicants Currently in the U.S.: Please indicate for your current visa status:

F-1 F-2 J-1 J-2 A-1 B-1/B-2 E H-1/H-4 L-1/L-2
 Other (specify) _____ Current immigration status expires on (month/day/year) _____

If you are currently in F-1 or J-1 status, please submit a copy of your SEVIS I-20 or DS-2019 and submit the [Visa Clearance Form](#).

If you are not in F-1 status, do you plan to return to your home country to apply for the F-1/J-1 visa? Yes No
If you answered No, you must contact FAU International Student and Scholar Services (ISSS) at (561) 297-3048 or at iss@fau.edu regarding eligibility and procedures to apply for a change of status.

DEPENDENT INFORMATION

If your spouse or children will be joining you in the U.S., or if they are already in the U.S. as your F-2 or J-2 dependents, please provide the following biographical data for each person. Use a separate sheet if necessary. Additional funding is required for dependents (\$5,000 for spouse and \$3,000 for each child).

Name (Last, First, Middle as it appears in the passport)	Date of Birth (Mo/Day/Yr)	City & Country of Birth	Country of Citizenship	Country of Permanent Residence	Gender (Male/Female)	Relationship to the student

ADDRESS INFORMATION

Local Address (if currently in US) _____

Permanent Home Country Address (Required): _____

Telephone: _____ **E-mail:** _____

I-20 DELIVERY INFORMATION

- Contact for pick-up (please list email and telephone # if different from above _____)
 Mail to the following address: _____

All mail is sent via U.S. Postal Services first class. Students who wish to expedite delivery or make other mailing arrangements must contact ISSS directly (Telephone: 561-297-3049; email: iss@fau.edu)

FINANCIAL INFORMATION

Funds may come from any dependable source including scholarships, sponsoring organizations, personal funds or funds from student's family depending on which of the categories you check below. Funding documents should be dated no more than six months old at the time when the I-20/DS-2019 is issued. Original documents are preferred, but scanned/fax copies will be accepted for the initial review process. ISSS may request original documents or additional information in order to verify accuracy of financial support documentation. Personal and/or family funds must be submitted on the official letterhead stationary of the bank/financial institution, and must to verify that the required amount (estimated cost of attendance) specific for your situation is available for your studies. All letters must be written in English, and figures should be stated in US currency.

Note: You will be required to show original financial support documentation when applying for the F1/J-1 visa at the U.S. Consulate.

Examples of acceptable funding documents	Examples of unacceptable funding documents
<ul style="list-style-type: none"> • Savings and Checking Accounts • Money Market Accounts • Deposits with no withdrawal restrictions or maturity dates • Scholarship or Grant award letters from U.S. government, foreign government, or international agency specifying covered expenses and any upper limits on those expenses • Letter/Memo from FAU Department awarding scholarship, fellowship, assistantship, tuition waivers 	<ul style="list-style-type: none"> • Certificate of Deposit not matured or with withdrawal restrictions • Investment accounts (stocks, bonds) • Funds already used to support another F-1 or J-1 visa holder • Real estate holdings • Life insurance policies • Credit card limits or balances • Business accounts without an individual account holder name

Please indicate how you will be supported (you may use more than one checkmark):

- I am planning to **support myself** through personal savings in the amount of US \$ _____ on a yearly basis. I have attached an original letter from my bank to verify that I currently have US \$ _____ in my personal account, available for me to study in Florida Atlantic University.
- I will be supported by my **parents or a sponsor** in the amount of \$ _____ on a yearly basis until I complete my studies. I have attached an original letter from the bank of my parents/sponsor which verifies that U.S. \$ _____ are available for me to study in Florida Atlantic University.
- Optional: In addition to the bank letter I also have attached a notarized/certified declaration from my family member/relative who resides in the U.S. and who will support me with living expenses (click here to view sample letter).
- My **government** is sponsoring my studies. I have attached a certified letter from my government which verifies that U.S. \$ _____ are available for me to study in Florida Atlantic University.
- I will be supported by an **award**, which I will receive from _____. The amount of this award is U.S. \$ _____. I have attached an award letter which verifies the amount and the commitment to support me in my studies in Florida Atlantic University.

Student/Sponsor Statement: I certify that the above information is correct, and that the funding amount listed above will be available for the first year and each subsequent year of study for the duration of the student's academic program.

Sponsor Name Relationship to Student

Sponsor Signature Date

Student Name

Student Signature Date

**Submit this form to: Florida Atlantic University ~ International Student and Scholar Services (ISSS) ~ www.fau.edu/iss
777 Glades Road, SU 80/214 Attn.: I-20 Processing or DS-2019 Processing, Boca Raton, Florida, 33431
Telephone: 561-297-3049; Fax: 561-297-2446; iss@fau.edu (Subject line: I-20 Processing or DS-2019 Processing)**

VISA CLEARANCE FORM (VCF) FOR INTERNATIONAL UNDERGRADUATE APPLICANTS

Note: International applicants seeking admission to a graduate program must complete the Graduate College VCF.

Students in F or J visa status transferring from another U.S. institution to Florida Atlantic University (FAU) must complete this form as part of the admission process. FAU must receive this completed document before issuing the I-20 or DS-2019.

SECTION A (To be completed by the student):

Last Name (Family, Surname)			First Name (Given Name)			Middle Name		
Country of Citizenship			Date of Birth (month, day, year)			Current Visa Status		
U.S. Address:		Street Address		Apartment #	City	State	Zip code	
Telephone:		Cell	Phone:	Em	ail:			

Foreign Address: Physical address, city, state/province, country, and postal code

Expected enrollment start date*: ____ Year ____ Fall ____ Spring ____ Summer (indicate session: ____)

*Check the university [academic calendar](#) for specific start date options.

Student's authorization: I hereby authorize my current International Student Advisor to provide the information requested below.

Signature _____ Date _____

SECTION B (To be completed and sent to FAU the International Student Advisor current institution)

Current Visa Status (F or J) ____ Date when status was acquired: _____ Last Date of Entry in the U.S. _____
SEVIS ID Number: _____ I-94/Admission Number: _____ I-94 D/S or expiry date _____
J-1 holders: Category: _____ Subject to two-year home residency requirement: Yes ____ No ____
SEVIS Release Date: _____ F-1 School Code or J-1 Program Number: _____

Last term of enrollment: _____ Is/was the student in good academic standing? Yes ____ No ____ (explain) _____
If student is currently on OPT, indicate OPT completion date: _____

Curricular Practical Training Authorizations (list dates and part time/full-time authorization) _____

Optional Practical Training (list dates and pre-post completion authorization): _____

Visa status: Currently in valid visa status and eligible for SEVIS transfer (to the best of your knowledge)

Yes ____ No ____ (If no, explain) _____

Other comments: _____