Admitted Students - Transfer

Now that you are a part of the FAU family, take time to review the following list of requirements for new students. There are a few tasks you must complete in order to finalize the acceptance process before you can register for classes. You may want to print the following checklist.

☐ **Acceptance Letter**

Please check the information in your acceptance letter for accuracy and contact us immediately if changes are necessary. Acceptance is only for the term specified. If your plans change, or if you wish to be reconsidered for another term, send us written notification. Pay particular attention to your name, address, term of entrance and residency status.

☐ **Admission**

Your acceptance to FAU is based on your academic information at the time your file is reviewed by the Office of Admissions. If your admissions decision says Accepted then your admissions file is complete. If your admissions’ decision says Accepted: final docs needed, this indicates that final transcripts or degree information may be needed to finalize your admissions file. It is in your best interest to submit final transcripts to the Office of Admissions before you register for classes at FAU in order to avoid any registration holds on your record.

Your admission to FAU is specified for a certain semester and you must enroll during that term. If you wish to change your entry term, simply make your request by email to admissions@fau.edu or by submitting the Change your Entry Date form. While your admission is for a specific term, your application and fee are good for one academic year (3 consecutive semesters). Your request for a change of entry term must be received by the stated application deadlines.

If you would like to make any changes regarding your admission, please submit the corresponding form from the list below:

- Change your Entry Date
- Change your Mailing Address
- Change your Major on Admissions Application
- Change of SSN
- Change of Name
☐ Residency
In the bottom left hand corner of your acceptance letter it states your classification as a Florida resident or a non-Florida resident. If you would like to have your status reconsidered, you will need to submit a Residency classification form. This sheet, along with full documentation, must be submitted at least two weeks prior to the start of classes.

☐ Housing Application
Living on-campus is a great way to develop friendships and become involved in university life. It is highly recommended that you apply for on-campus housing early, as residence halls quickly fill to capacity. All students must submit a contract to be eligible for housing. We invite you to visit the housing website at http://www.fau.edu/housing to learn more about FAU’s housing options or call 561.297.2880 or email housing@fau.edu.

☐ Student Immunization Health Form
Please be sure to complete the Immunization Form at www.fau.edu/shs/PDFs/Immunization_Form.pdf. This form must be submitted before you will be allowed to register. Students born after 01/01/57 must present documented proof of immunization against measles and rubella. Documents must be submitted to Student Health Services Immunization Office. You may fax the form to (561)297.2769. For more information, please contact Student Health Services at (561) 297.0048 or visit http://www.fau.edu/shs.

☐ New Student Orientation
The orientation program is designed to make your transition into FAU as smooth as possible. During orientation, you will have the opportunity to meet with other students, faculty and staff. You will tour the campus, learn more about academic policies and discover the numerous programs and organizations available at FAU. Attending orientation is mandatory for all incoming students prior to registering for classes, with the exception of those seeking a second bachelor’s degree and returning FAU students. Please visit http://www.fau.edu/orientation for more information.

In addition to orientation, students are encouraged to attend Weeks of Welcome. These programs held in the beginning of the fall semester are designed to acquaint you with the unique opportunities available on our campus and to meet new friends. Please visit http://www.fau.edu/wow.

Orientation (transfers with fewer than 30 credit hours): You will receive a postcard in the mail detailing how to make an online reservation for Orientation. You may also go directly to http://www.fau.edu/orientation to view dates, times and make your reservation. An Orientation confirmation letter will be sent via your FAU email account. As a new student, you will be advised for classes through OARS, the online advising and registration system. Further details regarding this process will be sent to you from the Office of Freshman Academic Advising Services. To contact freshman advising directly, please go to freshmanadvising@fau.edu

Orientation (transfer with greater than 30 credit hours): For more information on the dates, times and locations for transfer orientation, please visit http://www.fau.edu/orientation. You must attend an orientation session on the campus in which you intend to take the majority of your coursework.

For more information about FAU’s New Student Orientation programs, please call (561)297.2733 or e-mail orientme@fau.edu.

Transfers (students with 30+ credit hours): Group advisement sessions are offered for transfer students during the orientation program.
Future Advisement:
Dorothy F. Schmidt College of Arts & Letters 561.297.3800
College of Business 561.297.3688
College of Education 561.297.3570
College of Engineering & Computer Science 561.297.2780
Harriet L. Wilkes Honors College 561.799.8622
Christine E. Lynn College of Nursing 561.297.3887
Charles E. Schmidt College of Science 561.297.3700
College for Design and Social Inquiry 954.762.5662

☐ Academic Advising
Transfer (students with fewer than 30 credit hours): All transfer students with fewer than 30 college credit hours are advised through the Office of Freshman Academic Services. For more information please call 561.297.3064 or e-mail freshmanadvising@fau.edu or visit Freshman Academic Advising web page.

Transfer students with more than 30 credit college credit hours are advised through the college advisors:

Future Advisement:
College of Arts & Letters 561.297.3800
College of Business 561.297.3688
College of Education 561.297.3570
College of Engineering & Computer Science 561.297.2780
Harriet L. Wilkes Honors College 561.799.8622
Christine E. Lynn College of Nursing 561.297.3887
Charles E. Schmidt College of Science 561.297.3700
College for Design and Social Inquiry 954.762.5662

☐ Apply for Financial Aid
The process of applying for financial aid normally takes six to eight weeks. Students who apply for aid by March 1 have the greatest chance of receiving aid from all available resources. An application for federal aid may be found at http://www.fafsa.ed.gov. Additional information regarding financial aid programs, scholarships and related links may be found at www.fau.edu/finaid.

☐ Scholarships
The Office of Admissions offers merit and need-based scholarships. Merit scholarships are competitive and are offered early in the admission cycle. Need-based scholarships require a scholarship application and a submitted FAFSA. For detailed information, visit our scholarships page. A list of other scholarships and search engines can be found on the financial aid website at www.fau.edu/finaid.

☐ MyFAU Login Info
To find your login ID and password/PIN, log onto MyFAU (myfau.fau.edu). Then click on look up username. You will need to enter your social security number and your PIN. The PIN will be the three lowercase letters “fau” followed by your birthday in MMDDYY format (fauMMDDYY). For example, if your birth date is September 3, 1994, your initial password would be fau090394.
MyFAU is a web-based communication tool that provides FAU students with centralized access to world-class intranet services through a secure site. A single user name enables you to obtain access to a gateway of online services
such as e-mail, e-calendars and helpful classroom resources. This invaluable resource also allows you to register for courses, search the course catalog, and view your grades. Best of all, MyFAU pages may be customized to suit your personal needs. As a newly admitted student, your access to the MyFAU portal will become activated in the semester prior to your admissions term.

☐ Visit FAU

FAU information sessions and campus tours are available Monday through Friday at 10 a.m. and 2 p.m., and Saturday at 10 a.m. during Fall and Spring terms except for university holidays and on Saturdays of home football games. This is a great way to explore the beautiful Boca Raton campus and see firsthand what campus life is like at FAU. Please call the Office of Admissions at 561.297.3040 for more information or go to http://wise.fau.edu/admissions/visit.php.