Now that you are a part of the FAU family, take time to review the following list of requirements for new students. There are a few tasks you must complete in order to finalize the acceptance process before you can register for classes. You may want to print the following checklist.

☐ **Acceptance Letter**

Please check the information in your acceptance letter for accuracy and contact us immediately if changes are necessary. Acceptance is only for the term specified. If your plans change, or if you wish to be reconsidered for another term, send us written notification. Pay particular attention to your name, address, term of entrance and residency status.

☐ **Admission**

Your acceptance to FAU is based on your academic information at the time your file is reviewed by the Office of Admissions. If your admissions decision says Accepted then your admissions file is complete. If your admissions’ decision says Accepted: final docs needed, this indicates that final transcripts or degree information may be needed to finalize your admissions file. It is in your best interest to submit final transcripts to the Office of Admissions before you register for classes at FAU in order to avoid any registration holds on your record.

Your admission to FAU is specified for a certain semester and you must enroll during that term. If you wish to change your entry term, simply make your request by email to admissions@fau.edu or by submitting the Change your Entry Date form. While your admission is for a specific term, your application and fee are good for one academic year (3 consecutive semesters). Your request for a change of entry term must be received by the stated application deadlines.
If you would like to make any changes regarding your admission, please submit the corresponding form from the list below:

- Change your Entry Date
- Change your Mailing Address
- Change your Major on Admissions Application
- Change of SSN
- Change of Name
- Pay your tuition deposit (Admitted Freshmen Only)
- Print Admissions Tuition Deposit PDF Form (Admitted Freshmen Only)

☐ Residency

In the bottom left hand corner of your acceptance letter it states your classification as a Florida resident or a non-Florida resident. If you would like to have your status reconsidered, you will need to submit a Residency classification form. This sheet, along with full documentation, must be submitted at least two weeks prior to the start of classes.

☐ Tuition Deposit

All admitted freshmen must confirm their intention to enroll and secure their place with the freshman class by submitting the required $200.00 admissions tuition deposit. Please note that the deposit is non-refundable and will be applied to your tuition and other expenses for the original term in which you have been admitted to FAU. It will be forfeited if you pay the deposit and choose not to enroll at FAU for that term, or if you submit a change of entry request for a different term.

Please Note: The tuition deposit is separate from the residence hall prepayment required by the Department of Housing and Residential Life.

The deadline to submit your deposit and confirm your enrollment with the freshman class is May 1 for the Summer and Fall terms; and December 1 for the Spring term. If you are offered admission after the deadline date, your deposit must be paid within two weeks of the date of your acceptance letter. The tuition deposit must be paid prior to your registration for Student Orientation and may affect the date in which you are able to attend orientation and register for classes.

All admitted freshmen students are required to submit the tuition deposit with the exception of applicants who received an SAT or ACT fee waiver. If you demonstrate financial need, you may make arrangements with the Office of Admissions to waive or reduce the tuition deposit.

Online payment via credit card may be submitted and is the preferred method of payment. If you do not wish to pay online, please fill out the bottom portion of the Admissions Tuition Deposit form and send with your check or money order payable to Florida Atlantic University, mail to:

Florida Atlantic University
Office of Admissions
Student Support Services - SU 80
777 Glades Road
P.O. Box 3091
Boca Raton, FL 33431
**Housing Application**

Living on-campus is a great way to develop friendships and become involved in university life. It is highly recommended that you apply for on-campus housing early, as residence halls quickly fill to capacity. All students must submit a contract to be eligible for housing. We invite you to visit the housing website at http://www.fau.edu/housing to learn more about FAU’s housing options or call 561.297.2880 or email housing@fau.edu.

**Student Immunization Health Form**

Please be sure to complete the Immunization Form at www.fau.edu/shs/PDFs/Immunization_Form.pdf. This form must be submitted before you will be allowed to register. Students born after 01/01/57 must present documented proof of immunization against measles and rubella. Documents must be submitted to Student Health Services Immunization Office. You may fax the form to (561)297.2769. For more information, please contact Student Health Services at (561) 297.0048 or visit http://www.fau.edu/shs.

**New Student Orientation**

The orientation program is designed to make your transition into FAU as smooth as possible. During orientation, you will have the opportunity to meet with other students, faculty and staff. You will tour the campus, learn more about academic policies and discover the numerous programs and organizations available at FAU. Attending orientation is mandatory for all incoming students prior to registering for classes, with the exception of those seeking a second bachelor’s degree and returning FAU students. Please visit http://www.fau.edu/orientation/ for more information.

In addition to orientation, students are encouraged to attend Weeks of Welcome. These programs held in the beginning of the fall semester are designed to acquaint you with the unique opportunities available on our campus and to meet new friends. Please visit http://www.fau.edu/wow/.

**Freshman Orientation:** You will receive a postcard in the mail detailing how to make an online reservation for Orientation. You may also go directly to http://www.fau.edu/orientation/ to view dates, times and make your reservation. An Orientation confirmation letter will be sent via your FAU email account. As a new freshman student, you will be advised for classes through OARS, the freshman online advising and registration system. Further details regarding this process will be sent to you from the Office of Freshman Academic Advising Services. To contact freshman advising directly, please go to freshmanadvising@fau.edu

For more information about FAU’s New Student Orientation programs, please call (561)297.2733 or e-mail orientme@fau.edu.

**Academic Advising**

All freshman students with fewer than 30 college credit hours are advised through the Office of Freshman Academic Services. For more information please call 561.297.3064 or e-mail freshmanadvising@fau.eduor visit Freshman Academic Advising web page.

**Future Advisement:**
- Dorothy F. Schmidt College of Arts & Letters 561.297.3800
- College of Business 561.297.3688
- College of Education 561.297.3570
- College of Engineering & Computer Science 561.297.2780
- Harriet L. Wilkes Honors College 561.799.8622
☐ **FAU Math Placement (ALEKS) exam**

The FAU mandatory math placement exam (ALEKS) is required for all entering freshmen students with no prior college level coursework in mathematics. For more information regarding this exam, go to http://www.fau.edu/mathplacement.

☐ **Apply for Financial Aid**

The process of applying for financial aid normally takes six to eight weeks. Students who apply for aid by March 1 have the greatest chance of receiving aid from all available resources. An application for federal aid may be found at http://www.fafsa.ed.gov. Additional information regarding financial aid programs, scholarships and related links may be found at www.fau.edu/finaid.

☐ **Scholarships**

The Office of Admissions offers merit and need-based scholarships. Merit scholarships are competitive and are offered early in the admission cycle. Need-based scholarships require a scholarship application and a submitted FAFSA. For detailed information, visit our scholarships page. A list of other scholarships and search engines can be found on the financial aid website at www.fau.edu/finaid.

☐ **MyFAU Login Info**

To find your login ID and password/PIN, log onto MyFAU (myfau.fau.edu). Then click on look up username. You will need to enter your social security number and your PIN. The PIN will be the three lowercase letters “fau” followed by your birthday in MMDDYY format (fauMMDDYY). For example, if your birth date is September 3, 1994, your initial password would be fau090394.

MyFAU is a web-based communication tool that provides FAU students with centralized access to world-class intranet services through a secure site. A single user name enables you to obtain access to a gateway of online services such as e-mail, e-calendars and helpful classroom resources. This invaluable resource also allows you to register for courses, search the course catalog, and view your grades. Best of all, MyFAU pages may be customized to suit your personal needs. As a newly admitted student, your access to the MyFAU portal will become activated in the semester prior to your admissions term.

☐ **Learning Communities**

Approximately 1 of every 4 freshmen at FAU participates in our Learning Community programs. Joining a Learning Community helps students make a successful transition to FAU. A Learning Community is a group of students with a common major or interest who are connected through common classes which allows you to quickly make friends and find study partners. For more information or to join a Learning Community please call 561-297-0906 or visit http://www.fau.edu/LearningCommunity.
Frequently Called Numbers:

FAU Campuses:
Boca Raton 561.297.3000
Dania Beach (Sea Tech) 954.924.7000
Davie 954.236.1000
Fort Lauderdale 954.236.1000
Jupiter 561.799.8500
Port St. Lucie (Treasure Coast) 772.873.3300

Student Support Services:
Admissions 561.297.3040
Athletics 561.297.3710
Financial Aid 561.297.3530
Office for Students with Disabilities 561.297.3880
Orientation 561.297.2733
Office of the Registrar 561.297.3050
Freshman Academic Advising 561.297.3064
Student Government 561.297.3740
International Programs 561.297.3282
Study Abroad 561-297-1208 www.fau.edu/goabroad

☑ Visit FAU

FAU information sessions and campus tours are available Monday through Friday at 10 a.m. and 2 p.m., and Saturday at 10 a.m. during Fall and Spring terms except for university holidays and on Saturdays of home football games. This is a great way to explore the beautiful Boca Raton campus and see firsthand what campus life is like at FAU. Please call the Office of Admissions at 561.297.3040 for more information or go to http://wise.fau.edu/admissions/visit.php.