

RULES OF THE DEPARTMENT OF EDUCATION  
FLORIDA ATLANTIC UNIVERSITY  
PROPOSED AMENDMENT TO  
CHAPTER 6C5-8 TUITION AND FEES

**6C5-8.001 Tuition, Fee Schedule and Percentage of Cost**

(1) Tuition shall be defined as fees assessed to students for enrollment in credit courses at Florida Atlantic University. Tuition consists of the following fees, depending on whether a student is a resident or non-resident:

(a) Resident tuition, comprised of the following, shall be defined as the fees charged an enrolled student who qualifies as a Florida resident:

1. Matriculation Fee;
2. Student Financial Aid Fee;
3. Capital Improvement Trust Fund Fee;
4. Building Fee;
5. Health Fee;
6. Athletic Fee;
7. Activity and Service Fee; and,
8. University Matriculation Fee.

(b) Non-Resident tuition, comprised of the following, shall be defined as the fees charged an enrolled student who does not qualify as a Florida resident:

1. Matriculation Fee;
2. Non-Resident Fee;
3. Student Financial Aid Fee;

4. Non-Resident Student Financial Aid Fee;
5. Capital Improvement Trust Fund Fee;
6. Building Fee;
7. Health Fee;
8. Athletic Fee;
9. Activity and Service Fee;
10. University Matriculation Fee; and,
11. University Non-Resident Fee.

(2) Registration shall be defined as consisting of three components:

(a) Formal selection of one or more credit courses approved and scheduled by the University; and,

(b) Tuition payment, partial or otherwise, or other appropriate arrangements for tuition payment (installment payment plans, deferment, or third party billing) for the courses in which the student is enrolled as of the end of the drop/add period; and,

(c) Provision of background information where appropriate.

(3) Tuition liability or fee liability shall be defined as the liability for the payment of tuition and fees incurred at the point at which the student has completed registration, as defined above. All payments made to the University shall first be applied to any past due obligations from prior semesters, then to current tuition and fees as set forth in paragraph (4)(a) and then, in the order in which they were incurred, to other fees and charges.

(4) The following tuition and fees shall be levied and collected effective the Fall 2002~~3~~ semester for each student regularly enrolled.

(a) Students enrolled in programs at Florida Atlantic University will be assessed the following fees per credit hour:

Fall Semester 20023\*

	Undergraduate		Graduate	
	In-State	Out-of-State	In-State	Out-of-State
Matriculation Fee	\$ 58.45	\$58.45	\$104.64	\$104.64
Differential Fee			7.03	7.03
Non Resident Fee		275.45		426.55
Non Resident Differential Fee		27.54		42.65
Student Financial Aid Fee	2.92	17.52	7.38	29.77
Capital Improvement Fee	2.44	2.44	2.44	2.44
Building Fee	2.32	2.32	2.32	2.32
Activity & Service Fee	10.00	10.00	10.00	10.00
Health Fee	5.00	5.00	5.00	5.00
Athletic Fee	11.75	11.75	11.75	11.75
Total Per Credit Hour	92.88	410.47	186.56	678.15

	Undergraduate		Graduate	
	In-State	Out-of-State	In-State	Out-of-State
Matriculation Fee	\$63.41	\$63.41	\$161.74	\$161.74

<u>Differential Fee</u>			<u>8.08</u>	<u>8.08</u>
<u>Non-Resident Fee</u>		<u>317.60</u>		<u>490.53</u>
<u>Non-Resident Differential Fee</u>		<u>32.50</u>		<u>49.05</u>
<u>Student Financial Aid Fee</u>	<u>3.17</u>	<u>20.15</u>	<u>8.49</u>	<u>34.24</u>
<u>Capital Improvement Fee</u>	<u>2.44</u>	<u>2.44</u>	<u>2.44</u>	<u>2.44</u>
<u>Building Fee</u>	<u>2.32</u>	<u>2.32</u>	<u>2.32</u>	<u>2.32</u>
<u>Activity &amp; Service Fee</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
<u>Health Fee</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<u>Athletic Fee</u>	<u>11.75</u>	<u>11.75</u>	<u>11.75</u>	<u>11.75</u>
<u>Total Per Credit Hour</u>	<u>98.09</u>	<u>465.17</u>	<u>209.82</u>	<u>775.15</u>

\* This schedule does not include all fees that students will be charged.

(b) Students enrolled in medical programs may be charged additional fees as prescribed by the Medical Partnership Program.

(c) Each student enrolled in the same undergraduate course more than twice, shall be assessed an additional \$1774.42 per credit hour charge in addition to the fees outlined above for each such course.

(5) The following process shall be used to determine the percentage of cost paid by students for setting the matriculation and non-resident fees.

(a) The most recent expenditure analysis, developed in compliance with Florida Statutes, will be used as the base for the full expenditure by level of instruction. Fundable credit hours estimated by the Florida Atlantic University Board of Trustees, for the year prior to the effective

date of the fees, will be used for the enrollment base for each level. Expenditures for each level of instruction will be adjusted by using the percentage change in the total expenditures reported in the expenditure analysis as compared to the estimated total expenditures for the year prior to the effective date of the fees.

(b) The adjusted expenditures for each level of instruction will be divided by the credit hours to obtain full expenditure per credit hour. The percentage of cost paid by students will be determined by finding the percentage the Matriculation Fee is of the full expenditure per credit hour, by level, for resident students; and by finding the percentage the sum of the Matriculation Fee and the Non-Resident Fee is of the full expenditure per credit hour, by level, for non-resident students.

Specific Authority: ~~229.0081(2),(5)~~, 1001.74(4), F.S.; Law Implemented: ~~229.0081(5)~~,

~~229.0082(1),(11), 240.124, 240.235~~ 1001.74(11), 1009.24, 1009.285 F.S., General

Appropriations Act, ~~2002-03~~2003-04, Conference Committee Report on General Appropriations Act, ~~2002~~ 2003 . History– New 9-30-02.

#### **6C5-8.002 Fee Assessment and Remittance**

(1) The Matriculation Fee, Non-Resident Fee, Application Fee, 50 percent of the Late Payment Fee, and 50 percent of the Late Registration Fee shall be remitted to the appropriated Student Fee Trust Fund or appropriate local fund.

(2) The Building Fee and Capital Improvements Fee shall be remitted to the appropriate fund and utilized as provided in ~~Section 18, Chapter 94-292, Laws of Florida, and Section 240.531, Florida Statutes~~ Sections 1010.86, 1011.48 and 1013.74 Florida Statutes.

(3) Student Financial Aid Fees -- The Student Financial Aid fees shall be remitted to the appropriate fund at the University. The University will use up to 15 percent of the fees collected to pay for administrative costs associated with administration of financial aid programs.

(4) Independent and/or external degree programs -- All independent and/or external degree programs must be approved by the Florida Atlantic University Provost. Any credit instruction undertaken through such programs shall be charged and funds remitted in the same manner as other credit instruction, except as provided in subsection 6C5-8.003(25), F.A.C.

(5) Course Classification -- Tuition shall be assessed on the basis of course classification: courses numbered through 4999 shall be assessed at the undergraduate level, courses numbered 5000-8999 shall be assessed at the graduate level, and those courses identified by the Florida Atlantic University Medical Partnership Program shall be assessed at the graduate level.

(6) If payment of tuition and fees has not been made by the deadline set by the University, which shall be no later than the end of the second week of classes, a student's enrollment will be canceled unless an appropriate arrangement for payment has been made. Appropriate arrangements include but are not limited to: a promissory note, a third party guarantee, an installment payment plan, an emergency loan, or a University deferment based on granted financial aid pursuant to Rule 6C5-8.004, F.A.C. The University will reinstate a student's enrollment once payment or appropriate arrangements for payment have been made. The University will extend the deadline for fee payment when payment by the student is delayed due to University actions. The University will suspend further academic progress in lieu of canceling a student's enrollment in those cases where the student has partially paid tuition and the University guarantees full payment from an authorized and existing fund. Suspension of

academic progress for purposes of this paragraph prohibits a student from receiving grades, transcripts, or a diploma, and shall prohibit registration for future terms until the student's account has been settled in full.

(7) Installment Payments Plan -- Students unable to make full payment of assessed tuition and fees by the payment deadline established by the University, may request approval to pay in installments. Approval of this request will require a minimum payment of 50 percent of the tuition and fees by the end of the drop/add period and the execution of a promissory note for the balance due. The remaining balance shall be paid by the date(s) established by the University. The University will charge an administrative fee of \$15.00 for installment payments plans. The installment payment plan is not available for summer semesters.

(8) Tuition Refund/Release of Liability.

(a) Tuition (the full amount, adjusted for waivers, minus non-refundable fees), will be refunded upon request to a student who officially withdraws from the University prior to the end of the drop/add period.

(b) Tuition (in an amount not to exceed ~~75%~~, 25%, adjusted for waivers, minus non-refundable fees), will be refunded upon request to a student who officially withdraws from the University prior to the end of the fourth week of classes, or as designated by the University for summer sessions.

(c) Tuition (adjusted for waivers minus non-refundable fees), will be refunded upon request to a student who withdraws or drops one or more credit courses due to circumstances determined by the University to be exceptional and beyond the control of the student, including but not limited to:

1. Illness of a student of such severity or duration, as confirmed in writing by a physician, to preclude completion of the course(s),
2. Death of the student or death in the immediate family (parent, stepparents, spouse, child, sibling, or grandparents),
3. Involuntary call to active military duty, or
4. A situation in which the University determines that it is in error.

Requests for Exceptional Circumstance Withdrawal must be filed with the Dean of Students during the semester for which the refund is requested.

(9) A written request for a refund, or other adjustment, other than as provided in paragraph (8)(c), above, must be submitted to the University within six (6) months of the close of the semester to which the refund is applicable.

Specific Authority ~~229.0081(2), (5)~~ 1001.74(4) FS. Law Implemented ~~229.0081(5), 229.0082(1), (11), 240.235(1), (7), (11), 240.2805~~ 1001.74 (11), 1009.24, 1010.86 FS. History--New 12-31-02.

### **6C5-8.003. Special Fees Fines and Penalties**

The Florida Atlantic University Board of Trustees authorizes the following fees. The term "at cost" or "cost," as used in this rule, includes those increased costs that are directly related to the delivery of the goods or services.

(1) Audit Registration Fees -- Audit registration assures a course space for the student; however, no grade is awarded. This fee is the same as the Resident tuition provided in Rule 6C5-8.001, F.A.C. Depositing of fees shall be treated in the same manner as tuition.

(2) Registration of Zero Hours -- Such registration provides for examinations, graduations, use of facilities, etc., when deemed appropriate by the University. The student is assessed Resident tuition for one credit hour. The Zero Credit Fee shall be distributed in the same manner as tuition.

(3) Application Fee -- Individuals who make application for admission to Florida Atlantic University shall pay a non-refundable Application Fee of ~~\$20.00~~ \$30.00. The fee shall be remitted to the appropriated Student Fee Trust Funds. The College Board or the American College Testing Program may waive this fee for applicants who can document that they have received a fee waiver based on economic need.

(4) Late Registration Fee -- The University will assess a Late Registration Fee against students who fail to initiate registration in the regular registration period. The Late Registration fee shall be \$50. Beginning Fall Semester 2004, the Late Registration fee shall be \$75.

(5) Late Payment Fee -- The University will assess a Late Payment Fee to students who fail to pay, or make appropriate arrangements for payment (as provided in subsection 6C5-8.002(6), F.A.C.), of tuition and fees by the deadline set by the University, which shall be no later than the end of the second week of classes. The Late Payment fee shall be \$50. Beginning Fall Semester 2004, the Late Payment fee shall be \$75.

(6) Health Service Charges -- Charges for all services not covered by the Student Health fee -- at cost.

(7) Developmental Research School Fees:

Activity Fee -- \$600 per year for each student. This amount is reduced to \$300 for each student approved for reduced lunch or \$150 per year for each student approved for free lunch pursuant to

Florida Board of Education Rule 6A- 7.0421, F.A.C.

- (8) Library Fines -- per book or app. SFTF \$.25 unit, per day.
- (9) Overdue Reserve Library app. SFTF \$.25 books -- per book, per library hour.
- (10) Late Equipment Fee, Physical app. SFTF \$.25 Education -- per item, per day.
- (11) Photo Identification Card -- This fee is non-refundable:
  - (a) Annual cost -- \$10.00.
  - (b) All duplicates -- \$15.00.
- (12) Duplicating/Photocopying fee -- Amounts as posted.
- (13) Standardized Tests -- The fee is based on the direct cost of administering the standardized tests, (GRE, GMAT, LSAT etc.).
- (14) Binding Fee -- Thesis and University Dissertation -- At cost.
- (15) Microfilm Fee -- Thesis and University Dissertation -- At cost.
- (16) Copyright Fee -- Thesis and University Dissertation -- At cost.
- (17) Lost or Damaged Library Materials -- At cost.
- (18) Lost Keys -- (includes cylinder/core exchange) -- At cost.
- (19) Equipment Damage and Loss -- At cost.
- (20) Interlibrary Loans Searches -- At cost.
- (21) Facilities/Equipment Use Charge -- In accordance with Presidential Memorandum #60, dated April 23, 2001, which is incorporated herein by reference.
- (22) Orientation Fee -- \$35 for Freshman, \$15 for transfer students. This fee is non-refundable.
- (23) Transcript Fee -- \$10.00 per item. This fee is non-refundable.
- (24) Diploma Replacement Fee -- \$10.00 per item. This fee is non-refundable.

(25) Additional fees for credit courses will be charged where circumstances result in specific, identifiable increased costs to the University. This includes, but is not limited to, Continuing Education credit courses, accelerated courses and courses or programs delivered off-campus. "Off-campus" as used in this rule, refers to locations other than Florida Atlantic University designated campuses. These fees will be in addition to the regular Student Credit Hour fees for on-campus courses. The University shall remit the regular Student Credit Hour fees collected for these courses to the appropriated Student Fee Trust Fund. The University will use the additional fees collected to cover the increased cost of these courses and reimburse the appropriate fund in which the costs are incurred.

(26) Material and Supply Fees -- Assessed in an amount not to exceed the amount necessary to offset the cost of materials or supply items which are consumed in the course of the student's instructional activities, excluding the cost of equipment and equipment repairs and maintenance. Revenues from such fees shall be deposited into the Auxiliary Trust Fund.

(27) Housing Rental Rates -- Housing rental rates shall be set by the University each academic year. In addition, the University will charge residents at cost for miscellaneous services provided by the University.

(28) Parking Fines, Parking Registration and Transportation Access Fees -- Parking fines, parking registration and transportation access fees are charged in accordance with Rule 6C5-7.004, F.A.C. The Transportation Access Fee is non-refundable.

(29) Returned Check Fee -- Florida Atlantic University shall assess a service charge as authorized by Section 832.07(1), Florida Statutes, for unpaid checks returned to the University.

(30) Collection Costs -- Actual cost of collection will be assessed to students for collection of

debts owed to the University which are not secured by a promissory note or agreement.

(31) Service Charge -- The University will assess a service charge on University loans in lieu of interest and administrative handling costs in an amount of \$5.00.

(32) Educational Research Center for Child Development Fee -- The center shall submit a request to establish or change child care and service fees to the Florida Atlantic University Board of Trustees by November 1 of each year, to become effective the subsequent Fall Semester.

Specific Authority ~~229.0081(2), (5), 240.291~~ 1001.74(4), 1010.03 FS. Law Implemented ~~229.0081(5), 229.0082(1), (11), 240.209(2)(e), 240.235, 240.264-.267, 240.291, 240.531(3), 832.07(1), 1001.74(11), 1009.24, 1010.03, 1011.48 FS., General Appropriations Act, ~~20023~~-034, Conference Committee Report on General Appropriations Act, ~~20023~~. History--New 12-31-02.~~

#### **6C5-8.004. Deferred Payment of Fees.**

The University will approve a deferred payment plan for students who have been awarded and have accepted financial aid where financial aid is delayed due to circumstances beyond the student's control.

Specific Authority ~~229.0081(2), (5)~~ 1001.74 (4)FS. Law Implemented ~~240.235(2)~~ 1001.74(11), 1009.27 FS. History--New 12-31-02.

#### **6C5-8.006. Limitation on Non-Resident Student Enrollment.**

Florida Atlantic University will accept non-resident students in numbers not to exceed 15 percent of its total enrollment.

Specific Authority ~~229.0081(2)~~ 1001.74(4) FS. Law Implemented ~~229.0081(2)(e), 229.0082(4)~~

1001.74(1), (10) FS. History--New 12-31-02.

**6C5-8.007 Waiver of Tuition and Other Fees**

(1) Sponsored Institutes and Programs -- Tuition and other fees will be waived by the University for participants in sponsored institutes and programs where:

- (a) All the direct costs are paid by the external sponsoring agency, and
- (b) Where there is no direct expenditure of Educational and General funds to conduct the program, and
- (c) Where no fees or other assessments are collected from students by the sponsoring agency, or any other entity.

In determining whether the direct costs are paid by the sponsoring agency, funds paid directly to the participants in a form such as, but not limited to, stipends, travel or book allowances should not be taken into account. "Direct costs" refers to the costs associated with the instruction or training which a participant receives. All funds collected from sponsoring agencies for sponsored credit institutes will be remitted to the University's contract and grants trust fund and/or auxiliary trust fund.

(2) Florida Atlantic University shall waive the activity and service, health, athletic, and material and supply fees, assessed on a per credit hour basis, for credit hours for which the tuition is waived. The University shall waive the activity and service, health, athletic, and material and supply fees assessed on a per student basis only if a student's tuition is waived for all credit hours. If a student is required to pay any portion of the assessed tuition, that student shall pay the

activity and service, health, athletic, material and supply fees, in full, assessed on a per student basis.

Specific Authority ~~229.0081(2)~~ 1001.74(4)FS. Law Implemented ~~229.0081(5), 229.0082(11)~~ 1001.74(11), 1009.26, FS. History--New 12-31-02.