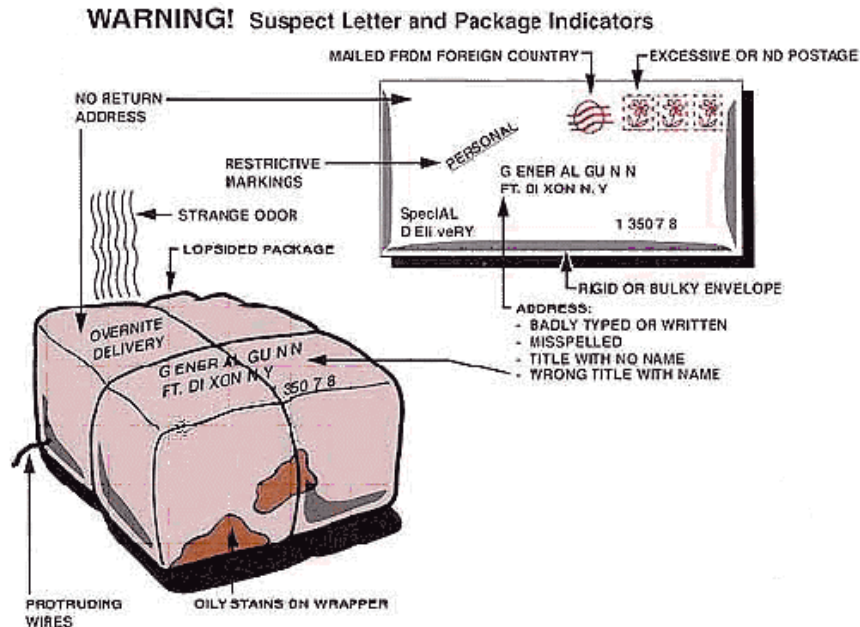


SUSPICIOUS PACKAGES

What is a suspicious package?

Any item that is out of place and not easily identified. Suspicious packages can range from unopened letters to unattended backpacks. Reasons for concern include:

- Is the item leaking a fluid or powder?
- Is the item wrapped in duct tape or plastic wrap?
- Is there an unusual odor?
- Is there a reason to suspect targeting the items location?



What should I do if I discover a suspicious package?

- DO NOT open, shake, sniff, touch, taste, or look closely at the contents.
- NOTIFY University Police (561)297-3500
- SECURE the area: ***This avoids possible spread of contaminants.***
 - INFORM occupants in immediate vicinity to vacate, **however**, ADVISE that they **stay within the general area** so that they can be interviewed by University Police, EH&S personnel and other responders to determine whether they should undergo decontamination measures, be transported to a medical facility or require medical surveillance.
- MAKE a list of all the people who were in the vicinity of the suspicious package.
- NOTIFY Building Safety Supervisor.

What should I do if I believe I've been contaminated?

- WASH your hands and any exposed skin with soap and water.
- Immediately NOTIFY University Police (561) 297-3500.

What will happen next?

- A police officer will respond and assess the situation and activate an emergency response team should concern remain in reference to the package.
- An evacuation determination will also be made. This determination is made based on safety of all building occupants and input from Building Safety Supervisors, Department Heads, EH&S personnel and consultation with the Fire Department.
- Depending on the nature of the package and circumstances involved a criminal investigation will commence.