# Undergraduate Programs—NEW COURSE PROPOSAL

### Department: Exceptional Student Education

#### RECOMMENDED COURSE IDENTIFICATION
*(TO OBTAIN A COURSE NUMBER, CONTACT mmauld@edu@fau.edu)*

- **Prefix:** SLS
- **Course Number:** 1354
- **Lab Code (L or C):**

#### Complete Course Title: Workplace Relationships

### Effective Date
*(First term course will be offered)*

- **Fall, 2016**

### Credits
2 Credits

### Textbook Information
Readings and materials supplied in multiple formats by instructors

### Grading (Select only one grading option):
- **Regular: X**
- **Pass/Fail**
- **Satisfactory/Unsatisfactory**

### Course Description, no more than three lines:
This course provides students the opportunity to study the building of appropriate interpersonal business relationships with coworkers, supervisors, and customers.

### Prerequisites/Minimum Grade
None

### Corequisites
None

### Registration Controls (Major, College, Level)

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### Minimum Qualifications Needed to Teach This Course:
*Master's degree in exceptional student education or related credentials and experience*

#### WAC/Gordon Rule Course
- **YES**
- **NO**

*WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. Guidelines: [www.fau.edu/WAC](http://www.fau.edu/WAC)*

#### General Education Requirement *(Mark X in front of selection)*
- Written Communication
- Math/Quantitative Reasoning
- Science/Natural World
- Global Citizenship
- Humanities

*General Education criteria must be indicated in the syllabus and approval attached to proposal. Guidelines: [www.fau.edu/upstudres/GenEdCourseApprovalRequests.php](http://www.fau.edu/upstudres/GenEdCourseApprovalRequests.php)*

### Faculty Contact, Email, and Complete Phone Number:
- **Mary Louise Duffy, Ph.D.**
- **mduffy@fau.edu**
- **561-799-8715**

### Please consult and list departments that might be affected by the new course and attach comments:
All departments in the College of Education have been consulted and comments are attached.

### Approved by:
- **Department Chair:**
- **College Curriculum Chair:**
- **College Dean:**
- **UUPC Chair:**
- **Undergraduate Studies Dean:**
- **UFS President:**
- **Provost:**

### Date
- **2/10/2016**
- **2/14/2016**
- **2/16/2016**
- **2/24/2016**

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1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist: [www.fau.edu/academic/registrars/UUPCinfo](http://www.fau.edu/academic/registrars/UUPCinfo)
2. Review Provost Memorandum: [Definition of a Credit Hour](http://www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf)
3. WAC approval (attach if applicable)
4. Gen. Ed. approval (attach if applicable)
5. Consent of affected departments (attach if applicable)

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*Email this form and syllabus to mifiering@fau.edu seven business days before the UUPC meeting.*