

FLORIDA ATLANTIC UNIVERSITY

Information for Residency Classification Information for Residency Classification

- A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residency in Florida for at least 12 months.
- Residence in Florida must be as a bona fide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education.
- To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen, permanent resident alien, or legal alien granted indefinite stay by the Immigration and Naturalization Service. Other persons not meeting the 12-month legal residence requirement may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature and Florida Department of Education. All other persons are ineligible for classification as a Florida "resident for tuition purposes."
- Living in or attending school in Florida will not, in itself, establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents.

Non-Florida Residents

I understand that I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted and that if I should qualify for some future term, it will be necessary for me to file the required documentation prior to the beginning of the term to be considered for Florida residency classification.

Signature in Ink: _____ Date: _____

Florida Residents

This section must be completed in full if you claim Florida residency for tuition purposes.

- ♦ **Attach copies (if any) of documents required.**
- ♦ A notarized copy of your and/or your parents' most recent tax return or other documentation may be requested to establish dependence/independence.
Dependent: a person for whom 50% or more of his/her support is provided by another as defined by the Internal Revenue Service.
Independent: a person who provided more than 50% of his/her own support.
- ♦ A copy of marriage certificate is required in all cases of spouse claiming partner's residency.
- A. I am an **independent person** and have maintained legal residence in Florida for at least 12 months.
- B. I am a **dependent person** and my parent or legal guardian has maintained legal residence in Florida for at least 12 months.
- C. I am a **dependent person** who has resided for five years with an adult relative other than my parent or legal guardian, and my relative has maintained legal residence in Florida for at least 12 months. **(Required:** Copy of most recent tax return on which you were claimed as a dependent or other proof of dependency.)
- D. I am **married to a person** who has maintained legal residence in Florida for at least 12 months. I have now established legal residence and intend to make Florida my permanent home. **(Required:** Copy of marriage certificate, claimant's voter registration, driver's license and vehicle registration.)
- E. I was **previously enrolled at a Florida state institution** and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile **less than 12 months ago** and am now re-establishing Florida legal residence.
- F. According to the United States Immigration and Naturalization Service, I am a **permanent resident alien or other legal alien** granted indefinite stay and have maintained a domicile in Florida for at least 12 months. **(Required:** INS documentation and proof of Florida residency status.)
- G. I am a **member of the armed services** of the United States and I am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida, or I am a member's spouse or dependent child. **(Required:** Copy of military orders or DD2058 showing home of record.)
- H. I am a full-time instructional or administrative employee employed by a **Florida public school, community college or institution of higher education**, or I am the **employee's spouse or dependent child**. **(Required:** Copy of employment verification.)
- I. I am part of the **Latin American/Caribbean Scholarship program**. **(Required:** Copy of scholarship papers.)
- J. I am a qualified beneficiary under the terms of the **Florida Prepaid College Program** (s.240.551, F.S.).
- K. I am living on the **Isthmus of Panama** and have completed 12 consecutive months of college work at the F.S.U. Panama Canal Branch, or I am the student's spouse or dependent child. **(Required:** Copy of marriage certificate or proof of dependency.)
- L. I am a full-time **employee of a state agency** or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.

Person claiming residency must complete this section in full.

- ♦ Documents supporting the establishment of legal residence must be dated, issued, or filed **12 months before the first day of classes** of the term for which a Florida resident classification is sought. All documentation is subject to verification.
- ♦ Additional documentation other than what is required above may be requested in some cases.

Please Print:

1. Name of Student: _____ 2. Student's Social Security Number: _____ / _____ / _____
 3. Name of person claiming Florida residency: _____ 4. Claimant's relationship to student: _____
 5. Claimant's permanent legal address: _____ 6. Claimant's telephone number: (_____) _____ - _____
- | | | | | |
|---|-----------------------------------|------------|-----------------------------------|----------------|
| Street/P.O. Box _____ | Apt. No. _____ | City _____ | State _____ | Zip Code _____ |
| 7. Date claimant began establishing legal Florida residence and domicile: _____ / _____ / _____ | | | | |
| 8. Claimant's voter registration: State: _____ Number: _____ | County: _____ | | Issue Date: _____ / _____ / _____ | |
| 9. Claimant's driver license: State: _____ Number: _____ | Issue Date: _____ / _____ / _____ | | | |
| 10. Claimant's vehicle registration: State: _____ Tag Number: _____ | Issue Date: _____ / _____ / _____ | | | |
| 11. Non-U.S. Citizen only: Resident Alien Number: _____ | Issue Date: _____ / _____ / _____ | | | |

I do hereby swear or affirm that the above named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. **I understand that a false statement in this affidavit will subject me to penalties for making a false statement** pursuant to 837.06, Florida Statutes, and to BOR Rule 6C-7.005 F.A.C.

Signature of person claiming Florida residency (as listed in Item #3 above)

Date

Please mail this form, completed, signed and with all documentation, to:

FLORIDA ATLANTIC UNIVERSITY
 Office of Admissions
 777 Glades Road • P.O. Box 3091
 Boca Raton, Florida 33431-0991

Check your admission letter! If your residency status has been determined to be “Non-Resident for Tuition purposes” and you believe this determination to be in error, you must read this document carefully determine which category or categories apply to you and submit a completed and signed information for Residency Classification form (on the other side of this form) along with appropriate documentation to establish your Florida residency. Submission of requested documentation does not guarantee the conferment of Florida residency status. Act now to support your Florida residency claim. Do not wait until classes begin to establish your residency! Failure to establish Florida residency in accordance with Florida Administrative Code 6C-7.005 and Florida Statute 10092.21 before the first day of classes will result in automatic classification of “ Non-Resident for Tuition Purposes”, which will result in your being subject to an liable for the higher out-of-state tuition fees for all courses taken that term.

Documentation Recommended for Establishment of Florida Residency

Category A	Category B	Category C	Category D	Category E	Category F	Category G	Category H	Category I	Category J	Category K	Category L
Independent	Dependent (on parents or legal guardian)	Dependent (on adult relative other than legal guardian)	Married to a Florida resident	Previously enrolled at a Florida state institution and classified as Florida resident/Enrolled at Florida state institution and abandoned Florida domicile less than 12 months ago.	Resident Alien / Visa type card holders eligible for In-State tuition.	Member of Armed Services	Full-Time Instructional or Administrative employee	Latin American/ Caribbean Scholarship program	Florida Prepaid College Program	Isthmus of Panama	Full-time employee of state agency
Information for residency classification form completed and signed by applicant.	Information for residency classification form completed and signed by applicant’s parent or legal guardian.	Information for residency classification form completed and signed by applicant’s adult relative.	Information for residency classification form completed and signed by applicant’s spouse.	Information for residency classification form completed and signed.*	Information for residency classification form completed and signed.*	Information for residency classification form completed and signed.*	Information for residency classification form completed and signed.*	Information for residency classification form completed and signed.*	Information for residency classification form completed and signed.*	Information for residency classification form completed and signed.*	Information for residency classification form completed and signed.*
and	and	and	and	and	and	and	and	and	and	and	and
Applicant’s Driver’s license. Vehicle registration. Federal income tax form.	Student’s: birth certificate. <i>and/or</i> Legal guardianship paperwork and Parent or legal guardian’s: Driver’s license. Vehicle registration. Federal income tax form. Homestead, deed, or lease. Letter (on letterhead) signed by employer of parent or guardian. Applicable to U.S. citizens and Resident aliens.	Relative’s: Federal income tax forms from the last five years. Driver’s license. Vehicle registration. Homestead, deed, or lease. Letter (on letterhead) signed by employer of relative. Applicable to U.S. citizens and Resident aliens	Certified marriage certificate. and Spouse’s: Driver’s license. Vehicle registration. Federal income tax form. Homestead, deed, or lease. Letter (on letterhead) signed by spouse’s employer. Applicable to U.S. citizens and Resident aliens	Letter from former institution that indicates you are qualified for in-state tuition. If your nation of citizenship is other than the U.S., submit copy of resident alien card, employment authorization card (valid through term of entry) or any visa type card eligible for in-state tuition at the time of attendance at Florida state institution. Applicable to U.S. citizens and Resident aliens	Required documentation as stipulated on Florida Public University application. Resident alien card, copy of all visa types eligible for in-state tuition, notice of approved for resident alien card Applicable to U.S. citizens and Resident aliens	Copy of military orders (DD214 or DD2058). If you are a dependent, present proof of dependence (EX: Spouse of military person supplies marriage certificate and spouse’s military I.D.; dependent child of military person supplies birth certificate). If you are a resident alien, supply a copy of your resident alien card. Applicable to U.S. citizens and Resident aliens	Letter from Florida public school verifying employment. Applicable to U.S. citizens and Resident aliens	Copy of scholarship papers.	Copy of Florida Prepaid statement of account with applicant’s name on statement.	Transcript from Florida Public University showing proof of completion of 12 consecutive months of college coursework at F.S.U Panama Canal branch. If you are a dependent, you must present proof of dependency: marriage certificate, federal income tax form, or birth certificate.	Letter of verification from police agency or correction agency. Applicable to U.S. citizens and Resident aliens

Please note: your situation may include more than one category. For example, a student who is classified as both a Dependent and a Resident Alien must supply documentation for both the Dependent and the Resident Alien categories.

* If you are classified as independent, complete and sign for yourself the Information for Residency and Classification form on the other side of this form. If you are classified as a dependent, have your parent or legal guardian complete and sign the IRC form. To determine whether you are classified as independent or dependent, please read the definitions of these terms that appear on the IRC form.