Members present: Thomas Stoller, AL; Ethlyn Williams, BA; Yash Bhagwanji, ED; Hongbo Su, EG; Nicholas Baima, HC; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Lawrence Mello, Library; Dan Meeroff, Interim Dean, Undergraduate Studies; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry; Brian Hodge, Maria Jennings, Elissa Rudolph, Registrar's Office.

Guests: Dalel Bader, University Advising; Fred Bloetscher, College of Engineering and Computer Science; Ernest "Andy" Brewer, College of Education; Hari Kalva, Electrical Engineering and Computer Science Department; David Menachof, Information Technology and Operations Management Department; Mehrdad Nojoumian, Electrical Engineering and Computer Science Department.

The meeting was called to order at 10 a.m. by UUPC Chair Ethlyn Williams. Introductions were made among those present in SU 132 and those attending via Webex.

I.   **ELECTION OF CHAIR, APPROVAL OF MINUTES AND ANNOUNCEMENTS**
1. Nominations for Chair of the 2022-2023 University Undergraduate Programs Committee were requested. Only current chair, Ethlyn Williams, was nominated. She was approved unanimously to serve in the upcoming year.

2. Chair Williams asked for any changes to the April 25, 2022, minutes. There being no changes, the minutes were approved.

3. Chair Williams reminded committee members to attend the upcoming UFS Steering meeting if they had items on today's agenda. Any questions about UUPC items could be easily answered at Steering if someone from the college or unit is in attendance. Unanswered questions delay the approval process and Steering could postpone the proposal.

II.   **NEW BUSINESS**
1. Education
The College of Education item was considered first as the guest presenting it had another commitment to get to. Dr. Brewer began the discussion by saying that because of the passage of House Bill 7011, the College of Education was required to add a Reading Endorsement to the bachelor's program in English Education (6-12) with ESOL Endorsement. Three new reading courses were to be added to the program to fulfill the requirement, but the new courses also added 9 credits to the current program, from 120 to 129. Registrar Brian Hodge stated any degree programs going over the standard 120 credits needs approval by the Board of Governors. He asked if, instead, 9 credits could be removed from the program from a different requirement area to make room for the new credits. If so, that change should be done concurrently so as to leave no gap in the program. Dr. Brewer said there had been discussion about the possible removal of 9 credits from the English Department, but he did not realize it would be best to handle the changes concurrently. Since this decision needs to be made soon, it was suggested that Dr. Brewer discuss this with the English department, come up with a solution and present this item at the next UUPC meeting. Dr. Brewer agreed and offered to present this again at the next meeting. **The UUPC approved postponing this item to the next meeting.**

Program Change	Bachelor's program in English Education with TESOL Endorsement		Add Reading Endorsement	**postponed**

2. University-Wide
Donna Chamely-Wiik presented additional language to be added to the current description of the Undergraduate Research Certificate. The new language describes five engineering courses that students

may use to fulfill one part of the certificate's requirements. **The UUPC approved the additional language added to the Certificate.**

Certificate Change	Undergraduate Research Certificate		Adjust catalog language	

3. Business
Guest David Menachof of the Information Technology and Operations Management Department proposed a title and description change for ISM 4451 to keep this course current with technology changes. **The UUPC approved this change.**

Next, Dr. Menachof presented a change to the BBA or BS in Management Information Systems to MS in Information Technology and Management combined program. In this more than 10-year-old program, the current verbiage and provisions are outdated. The change would update language in the introduction and prerequisite coursework areas. A letter of support was provided by Engineering and Computer Science and the Provost's Office. **The UUPC approved the change to the combined program.**

Guest Menachof next presented two new combined programs, the BBA or BS in MIS to MS in Business Analytics and the BBA or BS in MIS to MS in Supply Chain Management. Maria Jennings, Registrar's Office, confirmed that these new programs received approval from the Provost's Office and the letter of support was included. **The UUPC approved the new programs.**

There followed a discussion of the approval protocol for how new and/or changes to combined programs are handled. The usual process is for the UUPC to approve new programs and changes to existing programs first, then the UGPC adds their approval. But because meeting dates do not always follow that line, the UGPC may see the proposals first, which means that any changes to the graduate side may not show up on the UUPC version. The two new combined programs and the one combined program change on today's agenda had all been approved first by the UGPC at their September 7 meeting. Interim Undergraduate Studies Dean Dan Meeroff offered to share this discussion with members of the University Graduate Council and provide their feedback on a solution.

Chair Williams then discussed a change to the BBA or BS in Management, saying that the change involved adding new courses to a list of electives. **The UUPC approved this change.**

A course in Health Administration (HSA 4817) was presented next. The designation of RI (Research Intensive) will be added to the course and course title. A letter of support from the Undergraduate Research Curriculum Committee (URCC) was included. **The UUPC approved the new designation.**

Lastly, a new course in Marketing was presented by Chair Williams. She shared it will be an elective, and the department will follow up with a proposal to add it to the curriculum. **The UUPC approved the new course.**

ISM 4451	Blockchain: Business Implications (New Title: Blockchain and Crypto Assets: Business Implications)	3	Change title, course description	
Combined Program Change Support	BBA or BS in Management Information Systems to MS in Information Technology and Management		Revise program title, update other verbiage	

Provost's Office Approval (Also approved by Graduate Programs Committee)				
New Combined Program Provost's Office Approval (Also approved by Graduate Programs Committee)	BBA or BS in Management Information Systems to MS in Business Analytics		New	
New Combined Program Provost's Office Approval (Also approved by Graduate Programs Committee)	BBA or BS in Management Information Systems to MS in Supply Chain Management		New	
Program Change	BBA or BS in Management		Add courses to elective lists	
HSA 4817 RI Approval	Health Practicum	6	Add Research Intensive designation	
MAR 4824	Problem-Based Marketing Planning	3	New	

4. Engineering and Computer Science

EG Rep Hongbo Su presented items from his college. The first item involved changing a corequisite; however, the new corequisite does not yet exist in FAU's course inventory. EG Rep Su was asked if the course would be just a corequisite or if it might be considered a prerequisite and corequisite. He said having it available as a pre/corequisite would likely be better. He asked for the course to be postponed and said he would take this back to his college for clarification. **The UUPC agreed to postpone this item.**

The next item, revising a list of electives for both a certificate and minor in Cybersecurity, was addressed by Guest Fred Bloetscher. After a brief discussion, he suggested that the word "advisor" in the information being changed be replaced by "department" because students must consult the department to take any courses outside of the approved list. **The UUPC approved this change, then approved the overall change to the certificate and minor.**

Since there were four actions in the Electrical Engineering and Computer Science area of the agenda that were similar—clarifying an elective course list—the UUPC decided to consider the four items together. **After consideration, the UUPC approved changes to the four programs (BACS, BSCE, BSCS, BSEE).**

The same situation existed for another three action items—adding allowed substitutions in a list of courses. So, again, the UUPC considered all three together. **After consideration, the UUPC approved changes to the three programs (BSCE, BSCS, BSEE).**

Next, EG Rep Su presented a revision to the catalog language for the Engineering's Preprofessional program. This change shows that Bachelor of Science in Computer Science students do not need to be a part of the Preprofessional program. SC Rep Korey Sorge pointed out a reference to PHY 2043, which no longer exists. Undergraduate Studies Dean Meeroff indicated it is still listed as a point of reference for students who may have taken it before it was terminated. **The UUPC approved the program change.**

Lastly, EG Rep Su discussed the termination of a combined program in Electrical Engineering. He said that other programs in his college cover the same ground, so there was no need for this program. **The UUPC approved the termination; the proposal will be sent to the University Graduate Programs Committee for their approval.**

COP 3530	Data Structures and Algorithm Analysis	3	Change coreq.	**postponed**
Program Change Support	Cybersecurity Certificate and Minor		Revise list of electives	
Program Change	Bachelor of Arts in Computer Science (BACS)		Clarify elective course list	
Program Change	Bachelor of Science in Computer Engineering (BSCE)		Clarify elective course list	
Program Change	Bachelor of Science in Computer Engineering (BSCE)		Add allowed substitutions on course list	
Program Change	Bachelor of Science in Computer Science (BSCS)		Clarify elective course list	
Program Change	Bachelor of Science in Computer Science (BSCS)		Add allowed substitutions on course list	
Program Change	Bachelor of Science in Electrical Engineering (BSEE)		Clarify elective course list	
Program Change	Bachelor of Science in Electrical Engineering (BSEE)		Add allowed substitutions on course list	
Program Change	Bachelor of Science in Computer Science (BSCS), Preprofessional Program		Revise catalog language	
Combined Program Change (Sent to Graduate Programs Committee for review/approval)	BSEE in Electrical Engineering to MS in Electrical Engineering		Terminate combined program	

5. Science

SC Rep Sorge presented a program change for the BA and BS in Geosciences that involves switching the word "focus" to "concentration" in both the BA and BS degree programs. With this change, students will see their chosen concentration reflected on their transcripts. **The UUPC approved the program change.**

Program Change	BA/BS in Geosciences		Change focus options to concentrations	

6. Honors College, Library, Nursing and Social Work and Criminal Justice had no reports.

III.   **FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT**
Closing Remarks
Chair Williams led an all around "Thank you" to Registrar Hodge, who will be leaving FAU for a new post in California.

Guest Bloetscher advised the Committee that a new BS in Biomedical Engineering will be coming forward for the next UUPC meeting.

Donna Chamely-Wiik, Director of the Office for Undergraduate Research and Inquiry, announced that there will be a faculty orientation meeting to consider lower-level courses for the research designation.

Undergraduate Studies Dean Dan Meeroff said that the Honors Council will be bringing forward a proposal to allow graduate courses to count as honors credit for undergraduate honors in the major. He also said the University may soon see software that can be used to help create syllabi, thereby making that process more standardized.

Next Meeting/Adjournment
Chair Williams reminded everyone about attending that afternoon's UFS meeting if they had approved items on the agenda.

Steering meeting dates: https://www.fau.edu/ufsgov/steering-committee/

University Faculty Senate meeting dates: https://www.fau.edu/ufsgov/calendar/

Chair Williams declared the meeting adjourned at 11:41 a.m.