

**Members present (via Webex):** Philip Lewin, AL; Ethlyn Williams, BA; Yash Bhagwanji, ED; Dan Meeroff, EG and Interim Dean, Undergraduate Studies; Nicholas Baima, HC; Katherine Chadwell, NU; Korey Sorge, SC; Precious Skinner-Osei, SJ; Lawrence Mello, Library; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry (OURI); Mary Ann Gosser, University Honors Council (UHC); Brian Hodge, Maria Jennings, Elissa Rudolph, Registrar's Office.

**Guests:** Barclay Barrios, AL Associate Dean; Clarene Brown-King, Nursing; Jean Caldieron, Architecture; Nannetta Durnell-Uwechue, Communication and Multimedia Studies; Carol Mills, Communication and Multimedia Studies; John Sandell, Architecture; Deb Szabo, Provost's Office.

The meeting was called to order at 10 a.m.

**I. ELECTION OF NEW UUPC CHAIR, APPROVAL OF MINUTES AND ANNOUNCEMENTS**

NU Rep Kitty Chadwell nominated current BA Rep Ethlyn Williams to serve as the new UUPC Chair for the remainder of the 2021-2022 Academic Year. The motion was seconded. There were no other nominations. **The UUPC elected Ethlyn Williams as the new UUPC Chair.**

Chair Williams asked for any changes to the December 6, 2021, minutes. There being none, the previous meeting's minutes were approved.

UG Studies Interim Dean Meeroff stated that there had been no UUPC or college representatives at the most recent UFS Steering meeting. He said that punitive measures were being considered to encourage attendance of college representatives with items on the agenda. Chair Williams asked UUPC representatives to attend if they cannot find someone from the departments to be present.

Maria Jennings of the Registrar's Office welcomed Philip Lewin as the new AL representative.

**II. OLD BUSINESS**

There were no items of Old Business on today's agenda.

**III. NEW BUSINESS**

**1. University-Wide**

***University Honors Program***

Mary Ann Gosser (UHC) presented program changes for the University Honors Program, including the rationale for reducing credits. She quoted from the National Collegiate Honors Council's (NCHC) criteria for the credit reduction: For an honors program to be proficient, it should constitute 20 to 25 percent of an honors student's undergraduate work. At FAU the 20-credit requirement out of the two-year, lower-division total of 60 credits is a little high. Reducing the credits to 14, close to 23.5 percent of the total, still falls with the NCHC's range of 20-25 percent. In making this adjustment, Gosser said that more FAU honors students will be able to complete their credit requirements within the first two years, thereby completing the University Honors Program.

Chair Williams commented that her college wanted to consider lower-division directed independent study (DIR) courses. Donna Chamely-Wiik (OURI) stated that currently there are 2000-level courses at FAU, but her office is always open to new DIR courses. Dean Meeroff asked why have 2000-level courses at all, since students may take DIR courses multiple times. Gosser replied that students should always work with their advisors on what level DIR courses to take. **The program changes for the University Honors Program were approved by the UUPC.**

### **Annual Inactive Course Review**

University Registrar Brian Hodge explained that this annual review is in keeping with the state-mandated requirement that all institutions annually review their courses. By following this procedure, institutions continue to serve their targeted audiences by presenting course offerings that are current with technology and are appealing to an evolving student population. The courses presented with this proposal were approved for termination by the department chair or are scheduled for termination due to no response from the department to multiple requests made for their review.

SC Rep Korey Sorge noticed that PHY 3101 was on the list and was concerned because he said the College of Science version of this course (PHY 3101C) is offered quite a bit. RO Rep Jennings confirmed that the Science course was not up for inactivation. Only the Honors College course was deemed inactive. **The UUPC approved the termination of inactive courses.**

### **Discussion on Policy for Undergraduate Enrollment in Graduate Courses**

Registrar Hodge led the discussion regarding the policy on Undergraduate Enrollment in Graduate Courses that permits undergraduate students to petition to enroll in graduate courses for a maximum of 10 credits and reserve those courses for a graduate program if they wish. He shared that the policy is of concern because it cannot be programmed in Banner, and it contradicts the undergraduate/graduate combined program policy that allows a maximum of 12 credits to be counted for both undergraduate and graduate programs. Currently, 5000-level courses do not have restrictions in Banner, unless the college has asked for some courses to be restricted. Therefore, undergraduate students can register for most 5000-level courses without needing permission or a petition as stated in the policy.

Several Committee members raised concerns with the policy and provided ways to improve the verbiage while others stated undergraduate students in their college are encouraged to take 5000-level courses. Therefore, their courses are not restricted.

Registrar Hodge provided research on the number of undergraduate students enrolled in graduate courses. He added that he would research the policies of other SUS institutions and share with Chair Williams and the chair of the University Graduate Programs Committee (UGPC). Chair Williams wondered if permission should be added to the 5000-level courses, or would that be too onerous? Registrar Hodge replied that using the senior and second baccalaureate registration controls in Banner to allow undergraduate students into 5000-6000-level courses might streamline the process without requiring permission and could eliminate petitions. He asked for feedback from the colleges. Do the colleges feel there is a need for such a policy? Is it something the colleges have used? Should the policy be stricken or amended? Chair Williams echoed his request and asked the representatives to discuss the policy with their colleges and provide feedback at the next UUPC meeting.

<a href="#">Program Change UHC approval</a>	University Honors Program, Undergraduate Studies		Reduce credits from 20 to 14; revise other language	
<a href="#">Course Terminations</a>	Annual Inactive Course Review		Terminate inactive courses	
<a href="#">Discussion</a>	Policy on Undergraduate Enrollment in Graduate Courses			

## **2. Arts and Letters**

### **Architecture**

AL Rep Philip Lewin and Guest John Sandell spoke about the Architecture program change. The Bachelor of Architecture is a five-year professional program that requires 5000-level courses in the fifth year. The essence of the change is to split two 3-credit 5000-level courses in to six 1-credit 5000-level courses. Guest Sandell said the new 5000-level courses associated with the program change and the course split had been

approved by the UGPC. The change before the UUPC involved the addition of the new courses to the Architecture curriculum.

Registrar Hodge pointed out the term “self-paced” that was included in the proposal description and in the course syllabi, citing federal financial aid concerns with using this terminology. Guest Sandell had no issue with removing the term from the syllabi and program change. There was a motion to amend the proposal. **The UUPC approved the adjustment and approved the Architecture changes.** (The revised proposal and syllabi were received immediately following the meeting.)

### ***Communication and Multimedia Studies***

AL Rep Lewin discussed a new minor in Public Relations, along with a new public relations course that will be part of the 15-credit minor. All the other courses for the minor already exist. Carol Mills, director of Communication and Multimedia Studies, added that the minor has been requested by students and received the support of the Marketing Department in the College of Business. The new course is being created to serve as a foundation for the minor, teaching the relationship between PR and journalism. A question was asked regarding prerequisites for the minor courses. Guest Nannetta Durnell-Uwechue replied that courses chosen for the minor do not have prerequisites, but in case a course is added that has prerequisites, the prerequisites will be waived. **The UUPC approved the new minor and new course.**

### ***Interdisciplinary Studies***

Next, AL Rep Lewin introduced Arts and Letters Associate Dean Barclay Barrios to report on a new concentration in the B.A. in Interdisciplinary Studies – Pre-Law. Guest Barrios noted that this new Pre-Law Concentration will require 15 credits like the others in the major. Registrar Hodge suggested a slight change in wording to the proposal to show that the course areas students may choose from within this concentration should be called “discipline” instead of “concentration.” FAU does not offer concentrations within concentrations and this change would match the verbiage in the program’s existing concentrations. There was a motion to amend the proposal. **The UUPC approved the adjustment.** Guest Barrios will edit the wording and send to RO Rep Jennings. **The amended proposal was approved by the UUPC.** (The revised proposal was received immediately following the UUPC meeting.)

Guest Barrios addressed the additional program change in Interdisciplinary Studies and a new course proposal. The program change involves adding the new course as a substitute for the program’s internship requirement. The new course, Professional Development, is being created in conjunction with the Career Center to assist students who are working full-time or for other reasons are not able to complete the internship. The course provides the skills and experience that students would normally receive in an internship.

Chair Williams asked why permission is not required on the course since it can be used to substitute for the internship requirement. Guest Barrios said the course is not restricted because it will be used by other programs, such as the new Professional Studies program that will be presented in the near future. He added that students need department permission to substitute the course for the internship, but the course itself should be open to other programs. After several possible solutions were shared, Guest Barrios requested to postpone the program change to consider a better solution for the substitution but asked for the course to move forward. **The UUPC agreed to postpone the program change and approved the course, SLS 4342.**

### ***Languages, Linguistics and Comparative Literature***

AL Rep Lewin introduced the next new course from Languages, Linguistics and Comparative Literature, Introduction to Creative Writing in Spanish. A letter from the Creative Writing faculty supports the new course. There was no further discussion. **The UUPC approved the new course.**

### ***Political Science***

Another new course from Political Science was discussed. AL Rep Lewin indicated this course, Political

Violence and Revolutions, received the support of the History Department. **The UUPC approved the new course.**

### ***Sociology***

AL Rep Lewin continued with two courses from Sociology that are changing levels, one from the 4000 to the 3000 level and the other from 3000 to 4000, among other changes. This is being done to fix course sequencing in the major. After a short discussion, which included considering adding a research-intensive (RI) component to one or both of these courses, **the UUPC approved the course changes.**

### ***Theatre and Dance***

The next four items – three program changes and a course termination – were considered together. AL Rep Lewin explained that terminating the course, Dramatic Theory and Genre, affects three programs. The program changes include the courses that will replace the terminated course. A letter of support from the Music Department is included for the BFA in Theatre. A representative noticed that the title of course to be terminated was incorrect on the program change forms. A motion was put forth to amend the original proposal with the proper title of the course. **The UUPC approved the motion to amend and then the UUPC approved the three program changes and one course termination.** (The corrected program change forms were received following the meeting.)

<a href="#"><u>Program Change</u></a>	B.Arch. in Architecture		Revise two existing courses and add four new ones; 5000-level courses approved by UGPC	
<a href="#"><u>New Minor Support</u></a>	Public Relations		New	
<a href="#"><u>PUR 3105</u></a>	Public Relations and the Press	3	New	
<a href="#"><u>New Concentration</u></a>	BA in Interdisciplinary Studies, Pre-Law Concentration		New	
<a href="#"><u>Program Change</u></a> <b>(Postponed to next meeting.)</b>	BA in Interdisciplinary Studies		Add new SLS course to curriculum	
<a href="#"><u>SLS 4342</u></a>	Professional Development	3	New	
<a href="#"><u>SPN 3435 Support</u></a>	Introduction to Creative Writing in Spanish	3	New	
<a href="#"><u>CPO 4057</u></a>	Political Violence and Revolutions	3	New	
<a href="#"><u>SYD 3702 (4702)</u></a>	Race in Global Context	3	Change course number to 4000 level, add prerequisites and change description	

<a href="#">SYO 4372 (3372)</a>	Sociology of Work	3	Change course number to 3000 level, remove prerequisites	
<a href="#">THE 4500</a>	Dramatic Theory and Genre	3	Terminate	
<a href="#">Program Change</a>	BA in Theatre		Replace a course	
<a href="#">Program Change</a>	BA in Theatre Design/Technical Concentration		Replace a course	
<a href="#">Program Change Support</a>	BFA in Theatre Core Courses		Replace a course	
<a href="#">Explanation for Theatre changes</a>				

### 3. Business

Chair Williams reported that all of the Economics courses on the agenda, including the new course, comprise a revamping of the department's offerings. Course descriptions for all of the courses will be updated to explain what is being taught in the course today. Some course prerequisites and titles are also being updated. **All of the changes to Economics courses were then approved by the UUPC.** The new course along with its letter of support from Management/Entrepreneurship faculty was discussed. **The UUPC then approved the new course.**

<a href="#">ECO 2013</a>	Macroeconomic Principles	3	Change description	
<a href="#">ECO 2023</a>	Microeconomic Principles	3	Change description	
<a href="#">ECO 3101</a>	Intermediate Microeconomics	3	Change description and prereqs.	
<a href="#">ECO 3203</a>	Intermediate Macroeconomics	3	Change description and prereqs.	
<a href="#">ECO 3703</a>	International Economics	3	Change description and prereqs.	
<a href="#">ECO 4223</a>	Money and Banking (New title: Money and Financial Markets)	3	Change title, description and prereqs.	
<a href="#">ECO 4401</a>	Mathematical Economics (New title: Mathematical Modelling in a Connected World)	3	Change title, description and prereqs.	
<a href="#">ECO 4402</a>	Game Theory and Applications (New title: Game Theory)	3	Change title, description and prereqs.	
<a href="#">ECO 4704</a>	Economics of International Trade (New title: International Trade)	3	Change title and description	

<a href="#">ECO 4713</a>	International Monetary Economics	3	Change description and prereqs.	
<a href="#">ECO 4933</a>	Cases in Economic Analysis (New title: Economic Policy Analysis)	3	Change title, description and prereqs.	
<a href="#">ECP 3703</a>	Managerial Economics	3	Change description and prereqs.	
<a href="#">ECP 4302</a>	Environmental Economics	3	Change description and prereqs.	
<a href="#">ECP 4403</a>	Industrial Economics (New title: Industrial Economics, Market Structure and Government Policy)	3	Change title, description and prereqs.	
<a href="#">ECP 4407 Support</a>	Economics of Entrepreneurship	3	New	
<a href="#">ECS 3013</a>	International Economic Development	3	Change description and prereqs.	
<a href="#">Explanation for Economics changes and new course</a>				

4. ED Rep Yash Bhagwanji had no report but provided details about Dr. Mike Brady's memorial.

5. Dean Meeroff had no report for Engineering; he said there would be a new EG Rep at the next meeting. Then speaking on behalf of Undergraduate Studies, he encouraged the representatives to encourage faculty to enter mid-term grades. This is important for student success and helps advisors.

6. HC Rep Nicholas Baima discussed a program change for the English Literature Concentration that involves a reorganization of courses in the program. **The UUPC approved the change.**

<a href="#">Program Change UHC approval</a>	English Literature Concentration		Recategorize program courses	
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7. SC Rep Kory Sorge requested the postponement of the two new combined programs from Psychology. He indicated that since the programs had not yet been approved by the college Graduate Programs Committee and there was no one present at the meeting from Psychology to speak to these, it would be best to bring them back next month. **Therefore, the UUPC voted to postpone both programs until the next meeting.**

<p><u>New Combined Programs</u></p> <p><u>Provost's Office approval</u></p> <p>(Both programs postponed to next meeting.)</p>	<p>BA in Psychology/MA in Psychology</p> <p>BS in Neuroscience and Behavior/MA in Psychology</p>		<p>New</p>	
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8. SJ Rep Precious Skinner-Osei addressed the item from her college, a new course that has previously run as special topics. It was noted that one of the signatures on the form was incorrect and that the syllabus was missing details about university policies that are necessary in syllabi. Rep Skinner-Osei replied that in an effort to shorten syllabi, the School of Social Work is including a link to those policies on each syllabus rather than list each one out. The college dean received approval from the Provost's Office to do so. During the meeting, the link in the syllabus was not working. The UUPC asked that the signature and link be fixed and **approved the new course based on those conditions.** (Shortly after the meeting, the corrected documents were submitted.)

<p><u>SOW 4290</u></p>	<p>Ethical Issues in Social Work Practice</p>	<p>3</p>	<p>New</p>	
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9. The Library and Nursing had no reports.

**IV. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT**

1. The next UUPC meeting is Monday, February 28, 2022, 10 a.m. to noon, via Webex.
2. Steering meeting dates: <http://www.fau.edu/ufsgov/steering-committee/>
3. University Faculty Senate meeting dates: <http://www.fau.edu/ufsgov/calendar/>
4. Chair Williams declared the meeting adjourned at 11:45 a.m.