

**Members present:** Thomas Stollar, AL; Ethlyn Williams, BA; John Renne, CDSI; Melissa Mariani, ED; Dan Meeroff, EG; Miguel Ángel Vázquez, HC; Katherine Chadwell, NU; Jerry Haky, SC; Edward Pratt, Dean, Undergraduate Studies; Brian Hodge, Maria Jennings and Elissa Rudolph, Registrar's Office (RO).

**Guests:** Fred Bloetscher, Engineering and Computer Science; Ionut Cardei, Computer Science; Mihaela Cardei, Computer Science; Donna Chamely-Wiik, Office of Undergraduate Research; Mary Ann Gosser, University Honors Council; Francis Lyn, Architecture; Lauren Mavica, Psychology; Debra Szabo, Provost's Office; Maya Thevenot, Accounting; Meaghan Wood, Provost's Office; Hanqi Zhuang, Engineering and Computer Science.

**Absent:** Thomas O'Brien, Library.

The meeting was called to order at 10:02 a.m. in SU132.

## I. MINUTES APPROVAL AND ANNOUNCEMENTS

After welcoming the members and guests, Chair Jerry Haky asked for review/approval of the Committee's minutes from its last meeting, October 7, 2019. No corrections or additions were put forward. **The UUPC approved the minutes as written.**

Chair Haky announced that he would move business from colleges with guests in attendance earlier in the agenda to accommodate the guests. He also reiterated the need for representatives with items approved at the September UUPC meeting to attend the University Faculty Senate (UFS) meeting later that day. For items approved today, representatives should attend the Steering Committee meeting later in the month followed by the November UFS meeting. Any questions from UFS and Steering Committee members should be addressed by the relevant college representative(s); if no representative is in attendance, the items to be approved may be tabled.

## II. OLD BUSINESS

### 1. College of Business

Ethlyn Williams, BA Rep, explained that the Real Estate major has been suspended for nearly a decade, with no students declaring this major and a lack of faculty members to teach the topics. Finally, the Board of Governors, having extended the suspension beyond the typical nine-semester period, insists that the program be officially terminated. Rep Williams asked for UUPC approval to do so.

Before the motion was passed, DSI Rep John Renne offered his view on this situation. He said that if the topic of the suspended Real Estate program had been discussed many semesters ago, perhaps a way could have been found to retain the program by revising it to be interdisciplinary across several colleges. He added that Urban and Regional Planning has expressed interest in co-offering the Real Estate program with Business, but Business is no longer interested. Perhaps in the future, programs in danger of suspension and/or termination could be discussed across the colleges before they become lost opportunities. Following more discussion on the topic, Chair Haky called for a vote. **The UUPC approved the termination of the Real Estate major.**

### 2. College of Engineering and Computer Science

Consideration of a new course that had been postponed due to a lack of written support from Mathematical Sciences now had the requisite approvals from all interested entities: the aforementioned Math department, Intellectual Foundations, Academic Service Learning and the College of Business. EG Rep Dan Meeroff indicated that Math no longer wishes to co-sponsor the course but does support it. **The UUPC approved the new course.**

Program Termination -UUPC Program Termination -BOG Support	BBA and BS in Real Estate		Terminate	
COP 1034C Form Syllabus IFP Approval ASL Approval BA Support SC Support	Computer Programming and Data Literacy for Everyone	3	New	

### III. NEW BUSINESS

#### 1. University-wide

The discussion centered on a document outlining the criteria that would be used to assign various types of research space on FAU's six campuses. The UUPC's input was requested by the Provost's Office. A variety of comments and questions led to a final decision to request more time for the collection of input. EG Rep Meeroff offered to gather comments and questions from Committee members by a deadline of November 21 so that a more focused discussion can take place at the UUPC's December meeting. **This decision was approved by the UUPC. The UUPC also voted to place this item on the Discussion Items Report for the Steering Committee.**

Discussion	Research Space Assignment Policy		New	
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#### 2. Undergraduate Course Forms

Maria Jennings, Registrar's Office, displayed three revised course forms: for new courses, changes to existing courses and changes to programs. Each form has new information included, such as the assignment of the Academic Service Learning component to the new and change forms. The program change form has an added statement requesting catalog copy relating to the proposed change. The new course form has a new area where the proposer can point to where the new course may or may not fit into the current curriculum. The Committee agreed with the new information on the course change form and the program change form. Due to some questions regarding the revisions to the new course form, the Registrar's Office will tweak the form once again and present it to the Committee at a future meeting.

#### 3. College of Engineering and Computer Science

EG Rep Meeroff and Guest Fred Bloetscher presented a new course and three changes to existing courses. The new course, from the Civil, Environmental and Geomatics Department, will be an elective. The course changes, from Ocean and Mechanical Engineering, involve trimming prerequisites that are no longer necessary. **The UUPC approved the new course and course changes.**

CES 4528 Form Syllabus	Structural Design of Buildings	3	New	
EGM 4350 Form Syllabus	Finite Element Analysis for Engineering Design	3	Change prereqs.	
EOC 3123 Form Syllabus	Ocean Engineering Fluid Mechanics	4	Change prereqs.	

EOC 3306 Form Syllabus	Acoustics for Ocean Engineering	3	Change prereqs.	
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#### 4. College for Design and Social Inquiry

DSI Rep Renne introduced Francis Lyn, who discussed the rationale for changes in the four Architecture courses. He explained that the School of Architecture decided to improve the delivery of knowledge in its design studio courses by updating their descriptions to better align with the goals of the program.

**These changes were approved by the UUPC.**

Two other course changes, one in Social Work and one in Urban and Regional Planning, were **approved separately by the UUPC.**

ARC 3320 Form Syllabus	Architectural Design 5	4	Change description	
ARC 3321 Form Syllabus	Architectural Design 6	4	Change description	
ARC 4326 Form Syllabus	Architectural Design 7	4	Change description	
ARC 4327 Form Syllabus	Architectural Design 8	4	Change description	
SOW 4654 Form Syllabus	Social Work Practice with Vulnerable Children and Families	3	Add prerequisite and corequisite	
URP 4343 Form Syllabus	Plan Making and Zoning	3	Remove prerequisite	

#### 5. College of Science

Guest Lauren Mavica presented a new course and several program changes from the Psychology Department. **The new course, for Psych majors only, was approved by the UUPC.**

Changes to the Applied Mental Health Services Certificate Program entail providing more flexibility in the program and adding a list of elective courses, thereby increasing the number of credits from 15 to 17-18. Since the Certificate is co-offered by Counselor Education, a letter of support from that department was also presented. **The UUPC approved the Certificate changes.**

Revisions to the B.S. in Neuroscience and Behavior occurred in two separate submissions (1) Directed Independent Research courses and Special Topics were added to broaden the students' choices, and (2) an upper-division honors sequence to satisfy upper-division electives was added to the course list for the B.S. **Both submissions were approved by the UUPC.**

The final Psychology-related item was the addition of a new course to a list of electives for the B.A. in Psychology. **The UUPC approved this addition.**

The last item, the termination of a degree program, was brought forward by Chair Haky. Of the two undergraduate degrees offered by the Exercise Science and Health Promotion (ESHP) Department, the B.S. degree is the preferred one because it retains the language requirement. The B.S.E. program does not, and so is no longer aligned with department goals. Chair Haky added that no students are currently pursuing this degree.

There was a question of whether the College of Education would need to support this termination. Now that the ESHP department has moved to the College of Science, Undergraduate Studies Dean Ed Pratt stated that the termination could go ahead; no input from Education is needed. **The UUPC approved the termination.**

PSY 3073 Form Syllabus	Careers in Psychology	1	New	
Program Change Catalog Changes Support	Applied Mental Health Services Certificate		Change credits from 15 to 17 or 18, revise curriculum	
Program Change Catalog Changes	BS in Neuroscience and Behavior		Add DIR and Special Topics courses to curriculum	
Program Change Catalog Changes	BS in Neuroscience and Behavior		Add upper-division honors sequence to satisfy upper-division electives	
Program Change Catalog Changes	BA in Psychology		Add new course to upper-division electives	
Degree Termination	BSE in Exercise Science and Health Promotion		Terminate	

## 6. College of Business

Guest Maya Thevenot from Accounting presented the two B.B.A./B.S. program changes: (1) Add a course (ACG 3131) to the International Perspectives core; and (2) Require Accounting majors to take ISM 3011. There was also a description change to ACG 3131 related to the B.B.A./B/S program changes. **These three items were approved by the UUPC.**

The last item, a title and description change, was also **approved by the UUPC.**

Program Change Catalog Changes	BBA/BS in Accounting		Require majors to take ACG 3131 as the College of Business Core, International Perspectives course	
ACG 3131 Form Syllabus	Intermediate Theory 1	3	Change description	
Program Change Catalog Changes Support	BBA/BS in Accounting		Require majors to take ISM 3011	
ISM 4320 Form Syllabus Support	Information System Security (New title: Introduction to Cybersecurity)	3	Change title and description	

## 7. College of Arts and Letters

The first six ASH courses all had description changes to keep their content modern. **The UUPC approved all.** Three of the Music courses had description changes; one of them also included a title change. **The UUPC approved these three items at the same time.** The fourth Music item is a new course created to pair with one of the existing courses, MUN 4486. Even though this is a common operation, Chair Haky reminded the AL Rep Thomas Stollar that someone should be at the UFS meeting to provide an explanation.

Next, the Committee looked at the catalog changes for the Spanish concentration in the B.A. program in the Languages, Linguistics and Comparative Literature (LLCL) Department. These changes needed clarifications and **were approved by the UUPC** pending the revisions to be provided by LLCL. Following the meeting, the text changes were provided by LLCL Chair Marcella Munson.

A few questions were raised about the new course, U.S. Constitutional History, for which AL Rep Stollar did not have further information. **The Committee voted to postpone consideration of this course until someone from the History department can provide more explanation.**

ASH 3222 Form Syllabus	Islamic History	3	Change description	
ASH 3223 Form Syllabus	The Modern Middle East	3	Change description	
ASH 3233 Form Syllabus	The Ottoman Empire	3	Change description	
ASH 4210 Form Syllabus	The Crusades	3	Change description	
ASH 4242 Form Syllabus	Modern Iran	3	Change description	
ASH 4624 Form Syllabus	Islamic Intellectual History	3	Change description	
MUL 4400 Form Syllabus	Piano Literature 1	3	Change description	
MUL 4561 Form Syllabus	Chamber Music Literature 1	3	Change description	
MUN 4486 Form Syllabus	Jazz Guitar Ensemble (New title: Jazz Guitar Ensemble 1)	1	Change title and description	
MUN 4487 Form Syllabus	Jazz Guitar Ensemble 2	1	New	
Program Change Catalog Changes	BA in Languages, Linguistics and Comparative Literature, Spanish Concentration		Add a SPW 3030 to the requirements as an option	
AMH 3550 Form Syllabus	U.S. Constitutional History	3	New	Postponed

## 8. Honors College

Miguel Vázquez, HC Rep, presented two items from the Honors College – a new course and a course change. The new course was reviewed and approved by the University Honors Council and the College of Engineering and Computer Science. The course change involved adding the research intensive component to the course and was approved by the Undergraduate Research Curriculum Committee. Both items were approved by the UUPC.

ANT 4244 Form Syllabus RI Approval	Honors Ritual and Symbolism (New title: RI Honors Ritual and Symbolism)	3	Add research intensive component and change description	
PHI 3625 Form Syllabus UHC Approval EG Support	Honors Artificial Intelligence Ethics	3	New	

9. Education, Library and Nursing had no reports.

## IV. NEXT MEETING/ADJOURNMENT

1. The next UUPC meeting will be on Monday, December 2, 2019, 10 a.m. to noon in SU 132.
2. Steering Meeting dates: <http://www.fau.edu/ufsgov/steering-committee.php>
3. University Faculty Senate meeting dates: <http://www.fau.edu/ufsgov/calendar.php>
4. Chair Haky declared the meeting adjourned at 11:43 a.m.