



**Steering Committee Meeting  
Minutes  
October 27, 2022  
2:00 PM – 4:00 PM  
Board of Trustees Room**

**Members Present:** Kim Dunn, Kevin Wagner, Bruce Arneklev, Bill Trapani, Charles Dukes, Joy Longo, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kim Dunn.
2. The UFS Steering minutes from September 30, 2022 were **approved by the unanimous consent.**
3. President's Report  
No updates at the time.
4. Guest Speakers
  - a. [FAU 100- James Capp](#)
    - Moved to present at Faculty Senate. Motion carries.
  4. [UPC Consent Agenda](#)  
Positive recommendation approved by **unanimous consent.**
5. [UPC Action Agenda](#)
  - a. College of Arts and Letters
    - i) **Science Pre-Law concentration in Political Science** – Moved to approve with a positive recommendation. The motion carries.
  - b. College of Business
    - i) **Investment Management minor and certificate** – Moved to approve, subject to editorial changes and clarifications, with a positive recommendation. The motion carries.
    - ii) **Honors Program in International Business** – Moved to approve with a positive recommendation. The motion carries.

- c. College of Engineering and Computer Science
  - i) ***Bachelor of Science in Biomedical Engineering (BSBME)*** – Moved to approve, subject to Academic Planning and Budget review and incorporation of changes discussed, with a positive recommendation. The motion carries.

7. [UGC Consent Agenda](#)

Positive recommendation, subject to change EDA 6191 Leadership for Social to **EDA 6191 Leadership for Social Justice** on form, **approved by unanimous consent.**

8. UGC Action Agenda

No items.

9. Old Business

[a. Update by Policies & Procedures Committee Chair: Meredith Mountford](#)

i) ***UFS Constitution and Bylaws***

- Policies and Procedures Committee was not pleased that there was an ad hoc committee of three people.
- Asking for a broader committee of faculty to make suggested changes; would like for Steering to consider putting together another committee to review the bylaws
- Moved that Meredith provide a report at next Senate meeting and invite senators to participate in review of UFS bylaws. Motion carries.

10. Business Items

[a. FAU Proposed Regulation Changes](#)

i) **2.001 Admission Requirements and Enrollment Limitation**

- One item for discussion: Graduate program applicants must meet university requirements as follows and then:

*iii. Scores on a nationally standardized graduate admissions test, such as the General Test of the Graduate Record Examination (GRE), the Miller Analogies Test (MAT), the Graduate Management Admission Test (GMAT), Medical College Admissions Test (MCAT) or an equivalent, that is acceptable for the program to which the student is applying.*

- However, there's a push coming from the graduate college to remove standardized tests so this would seem to conflict with those discussions; several FAU programs have dropped this requirement.
- It was questioned why the Provost had signed the regulation. The Interim Provost, Dr. Michele Hawkins, signed the regulation because it was a BOG requirement. However, subsection e. of the regulation states that programs can deviate from the university requirements.

**ii) 7.008 Anti-Discrimination/Anti-Harassment**

- This regulation is to comply with regulation 10.005 Prohibition of Discrimination in University Training or Instruction
- We could look at the BOG deadline and if we feel inclined after we look at that deadline that there is a reason to pause, we can explore requesting a pause subject to being able to meet that deadline.

**iii) 8.002 Tuition and Fee Assessment, Remittance, and Refunds**

- This proposed regulation prevents us from withholding transcripts students who are delinquent; however, we're still allowed to withhold grades.

11. Open Forum with the Provost

**i) Post Tenure review**

- History on the post tenure review of what happened
  - What we call SPE that they're calling it post tenure review was supposed to be reviewed in five years that was during COVID, so we put off reviewing SPE.
  - Then last spring the Provost wanted to get us up to date and had faculty put together a very good SPE document. However, we didn't bring it forward because right at that time there was legislation going on that changed bit. While that was going on we brought the legislation to this faculty committee to see if they could keep within the guidelines. So, they did keep within the guidelines, but they kept everything else that we wanted, and it would have flown through. Then after the legislation came out, we were asked by Board of Governors for all the Provost to write a post tenure review policy. We wrote the post tenure policy that pretty much reflected what our faculty said. Some said that it was the best policy they ever saw.
  - Then you saw what the Board of Governors sent out and that does not reflect what we ask for at all. Then we had to decide how we were going to look at that policy so we gave it to steering. In addition to, all kinds of people to review because we wanted to get people involved in it.
  - What we decided to do was to try to keep due process because we didn't feel that the one that was sent by BOG had due process. We wanted to keep faculty involvement, so we shared governance. We tried to get that back in with what we said and we used the law that they put out to make the changes so while it's not exactly what we want it is better than what they did.
  - We put what we thought we might get through and what we might get changed.
  - On the other side of this is post tenure review. Some of you may know that the whole idea of tenure in the state of Florida is being questioned right now. The Provost would like to see if they feel good about this post

tenure review that they wrote and hopes that it will put a stop to the tenure questions. However, it may not happen because it's legislative.

**ii) Undergraduate Applications**

Our applications to the university undergrad are up 50% over last year.

**iii) Professional Development**

- We're really working on professional development for faculty. On the Provost website there is a whole area under professional development ([FAU Leadership and Professional Development Program \(LPDP\) | Florida Atlantic University](#))
- Theresa Wilcox is working on that and we are going to have a Provost fellow that's in charge of professional development.
- We are a member of the National Center for Faculty Development and Diversity (NCFDD). We would like for all the faculty to use it.
- We put out a call for applications for the Faculty Success Program for spring of 2023.

**iv) Other news**

- Interim Provost Michele Hawkins will be going to Denver to accept the degree completion award.
- Questions regarding enrollment data, the matter has been cleared and IEA data has been cleaned up for three weeks.

12. Good of the Steering Committee

13. Meeting adjourned at 4:22pm.