



**Steering Committee Meeting**

**Minutes**

**April 13, 2023**

**2:00 PM – 4:00 PM**

**ZOOM**

**Members Present:** Kim Dunn, Bruce Arneklev, Bill Trapani, Joy Longo, and Paul Peluso.

1. The meeting was called to order at 2:00 pm by Chair, Dr. Kim Dunn.
2. The UFS Steering minutes from March 16, 2023 were **approved by the committee.**
3. President's Report
  - Dr. Dunn announced that the next BOT meeting will be on April 25 with the expectation that the presidential profile and the marketing plan for the presidential search will be on that agenda.
  - Dr. Dunn gave an update on the presidential search and listening sessions.
  - Dr. Dunn gave an update on the elections for the UFS Policies and Procedures Committee.
  - Dr. Dunn announced that at Senate they will continue with the UFS committee Chairs as speakers – presenting a brief overview of their committee. In addition, Steve Engle, chair of the Inter-College Athletics Committee will join as a speaker to present the annual report.
  - Dr. Dunn gave an update on the Provost search.
  - Dr. Dunn gave an update on the Post Tenure Review.
  - Dr. Dunn announced Shirley Gordon the faculty representative on the University Safety Committee was retiring, therefore, the position needs to be filled. Dr. Dunn asked Dr. Joy Longo to assist with recruitment.
4. Guest Speakers  
None.
5. Committee Reports  
Policies and Procedures Committee, Meredith Mountford, Chair
  - Dr. Mountford's report was tabled to Fall 2023.

Academic Planning and Budget, Kevin Wagner

- Steering and Senate 2023-2024 meeting dates were presented by Dr. Dunn on behalf of Dr. Wagner.
- Moved to present at Faculty Senate. Motion carries.

6. [UPC Consent Agenda](#)

- Sent forward with a positive recommendation by steering.

7. [UPC Action Agenda](#)

- Sent forward with a positive recommendation by steering.

8. [UGC Consent Agenda](#)

- Sent forward with a positive recommendation by steering.

9. [UGC Action Agenda](#)

- Sent forward with a positive recommendation by steering.

10. Old Business

- Update on reg 4.001, Dan Meeroff
  - Dr. Meeroff presented the Faculty Toolkit for Regulation 4.001 Code of Academic Integrity
- Role of advisors in student major changes
  - Discussed and tabled to Fall 2023
- Graduate faculty requirement to serve on thesis committee.
  - Discussed and tabled to Fall 2023
- Faculty participation in student recruiting events
  - Discussed and tabled to Fall 2023

11. New Business

12. Open Forum with the Provost

- No updates.

13. Good of the Steering Committee

14. **Meeting adjourned at 3:30 pm.**