

## Steering Committee Meeting Minutes

August 30<sup>th</sup>, 2018 (2pm – 4pm)

BOT Conference Room

**Members Present:** Kevin Wagner, Chris Beetle, Kim Dunn, Michael Harris, Morton Levitt, Meredith Mountford, and Paul Peluso.

**Guests:** N/A.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [April 19<sup>th</sup>, 2018](#) were approved by the committee.
3. **President's Report:**
  - a. Dr. Kevin Wagner announces that there will be two guest speakers at the upcoming Faculty Senate meeting. The two guest speakers are Stacy Volnick, Vice President, Administrative Affairs and Chief Administrative Officer and Dr. Donna Chamely-Wiik, Assistant Dean for Undergraduate Research.
4. [UPC Consent Agenda](#)
  - o MAC 2262 Introduction to Calculus with Applications is taken off of the consent agenda. There are no objections. The consent agenda stands **approved**.
5. [UPC Action Agenda](#)
  - a. **College of Arts and Letters**
    - o *Legal History Concentration*
    - o Dr. Chris Beetle motions to move the Legal History Concentration with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
  - b. **College of Education**
    - o *Bachelor of Early Care and Education*
    - o Dr. Meredith Mountford motions to move the Bachelor of Early Care and Education with a **positive recommendation from Steering pending catalog changes**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
  - c. **College of Science**
    - o *Add PSY 3234 to several psychology courses and to minor*
    - o Dr. Chris Beetle motions to move the add PSY 3234 to several psychology courses and to minor with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. Kim Dunn votes nay. After a majority vote, the motion carries.
    - o *MAC 2262 Introduction to Calculus with Applications*
    - o Dr. Chris Beetle motions to move the Add 3234 to several psychology courses and to minor with **no recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

## 6. [UGC Consent Agenda](#)

- GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing are taken off of the consent agenda. There are no objections. The consent agenda stands **approved**.

## 7. UGC Action Items

### a. College of Medicine

- *GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing*
- Dr. Chris Beetle motions to **package** GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing as one item. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
- Dr. Chris Beetle motions to **table** the College of Medicine action item until the next Steering meeting. After a majority vote, the motion carries.

## 8. Business Items

### a. FAU Policies and Procedures Committee

- Dr. Chris Beetle motions for President Wagner to **receive the authorization from the Senate to request a Senator to be a member of the FAU Policies and Procedures Committee**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

### b. Spot Forms

- Dr. Chris Beetle motions to **table the spot forms to the next Steering meeting**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

### c. Overload Policy

- Dr. Chris Beetle motions to send the discussion of the overload policy to the Academic Planning and Budget Committee. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

## 9. Open forum with the Provost

- Provost Bret Danilowicz begins his open forum by discussing his goals for the academic budget and plans to meet with the Academic Planning and Budget Committee soon.

## 10. Good of the Steering Committee

- a. Dr. Paul Peluso announces that the Graduate Council will change the course description lines from 3 lines to a specific character count.
- b. Dr. Kevin Wagner announces that Constitutional Day is on September 17<sup>th</sup>.
- c. Dr. Kim Dunn announces that FAU football plays Oklahoma this Sunday at noon and at home next against Air Force. Football is just 1 of 19 sports that FAU offers.

## 11. Meeting adjourned at 3:26pm.