

Steering Committee Meeting Minutes
February 18th, 2019 (2pm – 4pm)
BOT Conference Room

Members Present: Kevin Wagner, Bruce Arneklev, Chris Beetle, Kim Dunn, Michael Harris, Morton Levitt, Meredith Mountford and Paul Peluso.

Guests: Corey King

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [January 17th, 2019](#) were approved by the committee.
3. **President's Report:**
 - a. Dr. Kevin Wagner announces that Dean Carol Hixson, FAU Libraries, Dr. Corey King, Vice President for Student Affairs and Enrollment Management, and Fernando Cuevas, Follett will be the guest speakers for the upcoming senate meeting.
 - b. In addition, the spring UFS elections have three open seats on the Steering committee and three open seats on the Academic Planning and Budget committee.
4. Guest Speaker: Dr. Corey King, Vice President for Student Affairs and Enrollment Management
 - Dr. King begins his presentation by announcing that Maura Flaschner was hired as the Executive Director for Enrollment Management & Undergraduate Admissions.
 - Enrollment management serves as the operations in the admissions process.
 - Academic standards are a joint process with the Provost and Executive Leadership Team.
 - Two colleges have direct admits – College of Engineering and Computer Science and College of Nursing.
 - Enrollment management performs a pre-screening with the academic standards they were given.
 - Finally, enrollment management also includes financial aid, new student orientation, and housing which serves as a portal for students to register through academic advising.
5. [UPC Consent Agenda](#)
 - There are no objections. The consent agenda stands **approved**.
6. [UPC Action Agenda](#)
 - **College of Arts and Letters**
 - *B.A. in Interdisciplinary Studies*
 - Dr. Michael Harris motions to move B.A. in Interdisciplinary Studies with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
 - *Honors Program in Political Science*
 - Dr. Michael Harris motions to move Honors Program in Political Science with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
 - *B.A. in Theatre*

- Dr. Meredith Mountford motions to move B.A. in Theatre with a **positive recommendation from Steering**. Dr. Mike Harris seconds. After a majority vote, the motion carries.
- *B.F.A. in Theatre Core Courses*
- Dr. Bruce Arneklev motions to move B.F.A. in Theatre Core Courses with a **positive recommendation from Steering**. Dr. Mike Harris seconds. After a majority vote, the motion carries.
- *B.F.A. in Theatre with Concentration in Music Theatre*
- Dr. Kim Dunn motions to move B.F.A. in Theatre with Concentration in Music Theatre with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
- *B.F.A. in Theatre with Concentration in Performance*
- Dr. Meredith Mountford motions to move B.F.A. in Theatre with Concentration in Performance with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
- *Entire section of Theatre and Dance*
- Dr. Meredith Mountford motions to Entire section of Theatre and Dance with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
- **College of Business**
 - *Casino and Gaming Management Certificate*
 - Dr. Paul Peluso motions to move Casino and Gaming Management Certificate with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

7. [UGC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

8. [UGC Action Items](#)

- **College of Business**
 - *Master of Science – International Business*
 - Dr. Kim Dunn motions to move Master of Science – International Business with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. There are no objections. After a majority vote, the motion carries.
 - *MS in Information Technology Management (MSITM)*
 - Dr. Meredith Mountford motions to move MS in Information Technology Management (MSITM) with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. There are no objections. After a majority vote, the motion carries.
- **College of Medicine**
 - *Medical Doctorate*

- Dr. Paul Peluso motions to move Medical Doctorate with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. There are no objections. After a majority vote, the motion carries.
- *Foundations of Medicine 3 (BMS 6017)*
- Dr. Meredith Mountford motions to move Foundations of Medicine 3 (BMS 6017) with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. There are no objections. After a majority vote, the motion carries.
- **College of Science**
 - *Environmental Restoration Certificate*
 - Dr. Kim Dunn motions to move Environmental Restoration Certificate with a **positive recommendation from Steering**. Dr. Chris Beetle seconds. There are no objections. After a majority vote, the motion carries.

9. Business Items

A) Start and end dates for the Academic Year 2019-2020 and 2020-2021

- [Academic Year 2019-2020](#)
- [Academic Year 2020-2021](#)
- After a discussion, Dr. Kim Dunn motions to **move the start and end dates for the Academic Year 2019-2020 and 2020-2021 to the Senate agenda**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

B) Proposed Fall 2019 and spring 2020 UFS (Steering) Dates

- Mon Sep 9 (Thur Aug 29)
- Mon Oct 7 (Thur Sep 26)
- Mon Nov 4 (Thur Oct 24)
- Mon Dec 2 (Thur Nov 21)
- Mon Jan 27 (Thur Jan 16)
- Mon Feb 24 (Thur Feb 13)
- Mon Mar 30 (Thur Mar 19)
- Mon Apr 27 (Thur Apr 16)
- After a discussion, Dr. Meredith Mountford motions to **move the proposed fall 2019 and spring 2020 UFS (Steering) dates to the Senate agenda**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

C) [Mini-Term Scheduling](#)

- After a discussion, Dr. Paul Peluso motions to **move this current form or amended form with the issue of withdrawal dates to first the Academic Planning and Budget Committee and then to the Senate agenda**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

D) [Graduate Students Resolution](#)

- After a discussion, Dr. Chris Beetle motions to **move the amended resolution to the Senate agenda**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

10. Open forum with the Provost

- Provost Bret Danilowicz begins his open forum by announcing that Jeff Atwater, Vice President of Strategic Initiatives and Chief Financial Officer will be speaking at the upcoming Faculty Senate meeting.
- Next, the university is in the process of three Dean Searches (Graduate College, College of Education and Christine E. Lynn College of Nursing).
- The Provost will be working with the colleges on a contingency plan to prepare for a budget reduction or budget growth if one ever occurs.
- There will be a creation of a faculty committee on the university metrics. This committee was authorized by the new collective bargaining agreement.
- Finally, Kognito has been implemented on the state level and the Graduate College has been reviewing presenting the software at upcoming orientations.

11. Good of the Steering Committee

- No Items.

12. Meeting adjourned at 4:21pm.