

**Steering Committee Meeting
Minutes
April 19, 2016
BOT Conference Room, 2pm – 4pm**

Members Present: Chris Beetle, Ron Nyhan, Meredith Mountford, Mike Harris, Susan Dyess, and Kevin Wagner.

Guests: Ed Pratt, Michele Hawkins, Karen Hooks, Barbara Ridener, George Young, Russ Ivy, Evonne Rezler, Shari Goldstein, Maria Thompson-Llama, Jerry Haky, Debra Szabo, Mary Ann Gosser, Steve Bourassa, Susan Fulks, Deb Floyd, James Cunningham, Paul Peluso, Gary Perry, Donna Chamely-Wiik, Dan Meeroff

1. The meeting was called to order at 2:03pm by Chair, Dr. Chris Beetle.
2. The UFS Steering minutes from [March 22, 2016](#) were approved by the committee.

3. President's Report:

- a. Dr. Chris Beetle reports on the UFS Election results. Dr. Kevin Wagner was elected President and will take over at the end of the term next year. Dr. Morton Levitt and Dr. Meredith Mountford will be serving on the Steering Committee again. Dr. Paul Peluso was also elected to serve on the Steering Committee. Once Dr. Wagner becomes *ex officio*, Dr. Kimberly Dunn will be taking his place on the Steering Committee. The Academic Planning and Budget Committee has been filled out as well.
- b. Dr. Beetle gives an update on the Ad Hoc Bylaws Committee. He restates the purpose for assembling the committee. He is not asking for a new set of bylaws, rather a revision/proposal to be considered by the Senate in the Fall. Dr. Beetle has received no volunteers so far. He will ask again at the Senate meeting. He asks for faculty to help recruit members for this committee. The members of the committee should be senators.
- c. Dr. Beetle gives a short update on the SPE policy. The faculty committee that has been working on it for nearly 3 years has submitted a final draft to the Provost. The revision to that policy were heavily influenced by the comments from the faculty from the first draft. The Provost will discuss in further detail. There should be a policy forthcoming.
- d. Dr. Beetle mentions the speakers that will be attending the Senate meeting – Dean Carol Hixson, Chair of the BOT Anthony Barbar, and President Kelly.

4. [UPC Consent Agenda](#)

- a. There are no objections. The consent agenda stands **approved**.

5. [UPC Action Agenda:](#)

- a. **University-Wide**
 - *One-Course Rule*

- Dean Pratt discusses the One-Course Rule. Summer will be the only term where academic action will be deferred.
 - a. Dr. Harris motions to send forward **with a positive recommendation from Steering**. Dr. Nyhan seconds the motion. No discussion of the motion; a vote is called. After a majority vote, the motion carries.
- *Summer Courses Requirement and Math Boot Camp*
 - Dean Pratt suggests that these items be considered separately.
 - Dean Pratt explains what this policy is. It will not go into effect until next year. Students will be made aware of the new policy and resources will be provided to the students.
 - Dr. Wagner motions to send forward **with a positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.
- *Math Boot Camp*
 - Dean Pratt goes over the policy change. If a student fails a math course 2 times, they will automatically be enrolled in this boot camp, before they can attempt the third time. Freshmen with an NC grade in their last course will also be enrolled in the boot camp.
 - Dr. Dyess motions to send forward **with a positive recommendation from Steering**. Dr. Mountford seconds the motion. After a majority vote, the motion carries.

b. College of Arts and Letters

- *Revised Interdisciplinary Studies Major*
 - James Cunningham explains the proposal in detail and answers questions from the Steering Committee.
 - Dr. Nyhan moves to send forward with a **positive recommendation**. Dr. Mountford seconds the motion. After a majority vote, the motion carries.
- *English as a Second Language Studies Certificate*
 - Dr. Dyess motions to send forward **with a positive recommendation from Steering**. There is no discussion of the motion. Dr. Nyhan seconds the motion. After a majority vote, the motion carries.
- *BM Commercial Music/Music Technology*
 - Dr. Mountford motions to send forward **with a positive recommendation from Steering**. There is no discussion of the motion. Dr. Wagner and Dr. Nyhan second the motion. After a majority vote, the motion carries.
- *BM Vocal Performance*

- Dr. Wagner motions to send forward **with a positive recommendation from Steering**. There is no discussion on the motion. Dr. Dyess seconds the motion. After a majority vote, the motion carries.

c. College of Business

- *College of Business Admissions Standards*
 - Karen Hooks explains the changes to the Steering Committee and answers their questions.
 - Dr. Dyess moves to send forward with a **positive recommendation from Steering**. Dr. Nyhan seconds the motion. After a majority vote, the motion carries.
- *Accounting Scholars Program*
 - Dr. Mountford motions to send forward **with a positive recommendation from Steering**. Dr. Wagner seconds. After a majority vote, the motion carries.
- *Economics*
 - Dr. Nyhan motions to send forward **with a positive recommendation from Steering**. Dr. Mountford seconds the motion. After a majority vote, the motion carries.

d. College for Design and Social Inquiry

- *Bachelor of Public Safety Administration*
 - Dr. Nyhan motions to send forward with a positive recommendation from Steering. Dr. Wagner seconds the motion. After a majority vote, the motion carries.
- *Advanced Standing B.Arch/MURP and Advanced Standing BUD/MURP BURP/MURP*
 - Dr. Nyhan motions to send forward with a positive recommendation from Steering. Dr. Dyess seconds the motion. After a majority vote, the motion carries.

e. College of Education

- *Elementary Education with ESOL Endorsement*
 - Dr. Mountford moves to send forward with a **positive recommendation from Steering**. Dr. Harris seconds the motion. After a majority vote, the motion carries.

f. College of Engineering and Computer Science

- *Computer Engineering*
- *Computer Science*
- *Electrical Engineering*

- Dr. Nyhan motions to consider these three items as a block. Dr. Mountford seconds the motion. After a majority vote, motion carries.
- There is no discussion on these items. Dr. Dyess motions to send forward **with a positive recommendation from Steering**. Dr. Wagner seconds the motion. After a majority vote, the motion carries.

g. Honors College

- *Add Research Intensive (RI) Designation for all Honors Thesis Courses*
 - Dr. Wagner motions to send forward **with a positive recommendation from Steering**. Dr. Mountford seconds the motion. After a majority vote, the motion carries.

h. College of Science

- *BA in Health Science*
 - Dr. Nyhan informs the Steering committee of the concerns APBC committee members mentioned to him.
 - Dr. Rezler and Shari Goldstein, representatives from the College of Science, spoke in more detail addressing the concerns that were brought up by Dr. Nyhan and other Steering committee members.
 - A very long discussion is had about the promises of the degree. Dr. Dyess mentions some of the courses listed aren't being taught at this time. She also discusses some of the concerns that were brought up from the Dean.
 - Dr. Beetle also comments on the Oversight Committee for this degree proposal. Dr. Beetle offers some suggestions to improve this degree.
 - Dr. Rezler acknowledges the committee's concerns and suggestions and respectfully **withdraws** the proposal at this time.
- *BS/MS in Biology*
 - Dr. Dyess motions to send forward **with a positive recommendation from Steering**. Dr. Nyhan seconds the motion. After a majority vote, the motion carries.
- *BS in Biology/MS in Environmental*
 - Dr. Dyess motions to send forward **with a positive recommendation from Steering**. Dy. Nyhan seconds the motion. After a majority vote, the motion carries.

6. [UGC Consent Agenda:](#)

- a. There are no objections. The agenda is **approved**.

7. [UGC Action Items:](#)

a. College of Arts and Letters

- *COM 6426: Communication Theory*

- Dr. Nyhan motions to move this to the Consent agenda. Dr. Wagner seconds the motion. After a majority vote, the motion carries.
- *Master of Arts with Major in Communication*
 - Dr. Harris motions to send forward **with a positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.
- *English Master of Arts*
 - Dr. Wagner motions to send forward **with a positive recommendation from Steering**. Dr. Nyhan seconds the motion. After a majority vote, the motion carries.
 - Dr. Dyess moves to send forward with a **positive recommendation from Steering**. Dr. Nyhan seconds that motion. After a majority vote, the motion carries.
- *ESL Studies Certificate*
 - Dr. Mountford motions to send forward **with a positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.

b. College for Design and Social Inquiry

- *Economic Development and Tourism Graduate Certificate*
 - Dr. Harris motions to send forward **with a positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.
- *Master of Nonprofit Management*
 - Dr. Wagner motions to send forward **with a positive recommendation from Steering**. Dr. Nyhan seconds the motion. After a majority vote, the motion carries.
- *Master of Urban and Regional Planning: Combined Programs*
 - Dr. Nyhan motions to send forward **with a positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.

c. College of Education

- *Combined M.Ed/Ed.S. – Counselor Education*
 - Dr. Harris motions to send forward **with a positive recommendation from Steering**. Dr. Nyhan seconds the motion. After a majority vote, the motion carries.

d. College of Nursing

- *Post Master's Certificate – Variable Credit Option*

- Dr. Nyhan motions to move forward **with a positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.

e. College of Science

- *Master of Science with Major in Chemistry*
 - Dr. Wagner motions to send it forward **with a positive recommendation from Steering**. Dr. Mountford seconds the motion. After a majority vote, the motion carries
- *Master of Science in Teaching with Major in Chemistry*
 - Dr. Nyhan motions to send forward **with a positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.
- *Doctor of Philosophy with Major in Chemistry*
 - Dr. Harris motions to send forward **with a positive recommendation from Steering**. Dr. Wagner seconds the motion. After a majority vote, the motion carries.

8. Business Items

a. Scheduling Change Update, Dr. Hawkins

- *Item removed from agenda*

9. Open forum with the Provost

- a. Provost Perry starts by thanking the Steering Committee as this is the last meeting of the Academic Year. He then thanks the Senators that will be rotating off the committee.

Provost Perry addresses the SPE. He has received the final version. Provost Perry plans to discuss it once more with the Deans, the CFO, and the President since there are fiscal implications of the policy.

Tomorrow is Honors Convocation. Provost Perry invites the Steering committee to attend. The Distinguished Teacher of the Year is Dr. Steven Engle from the Department of History. Dr. Engle is the first recipient from Arts and Letters in over a decade to win the DTOY.

Provost Perry mentions that at the last APBC meeting, he and Dorothy Russell discussed the metrics and performance funding with the committee. He thinks it was a very good discussion. He hopes the members take it back to their faculty. The BOG will announce the final amount of funds to be distributed at the June meeting.

Provost Perry concludes his update and answers questions from the Steering Committee.

10. Good of the Steering Committee

- a. Dr. Chris Beetle acknowledges Dr. Mike Harris' departure from the Steering Committee and thanks him for his insightful contributions. Dr. Beetle also acknowledges Dr. Ron Nyhan's end-of-term. He thanks Dr. Nyhan for all he's done and accomplished as Faculty Senate President and Past-President. He commends him on his service.

Meeting adjourned at 3:53 p.m.