

**Steering Committee Meeting
Minutes
November 3, 2016
BOT Conference Room, 2pm – 4pm**

Members Present: Chris Beetle, Meredith Mountford, Paul Peluso, Susan Dyess, Kevin Wagner, Morton Levitt, Dilys Schoorman, and Kim Dunn.

Guests: Gary Castrogiovanni, Bruce Arneklev, Lincoln Sloas, Donna Chamely-Wiik, Barclay Barrios, Ron Nyhan, Debra Szabo, Michele Hawkins, and Arcadia Betancourt.

1. The meeting was called to order at 2:00pm by Chair, Dr. Chris Beetle.
2. The UFS Steering minutes from [October 10th, 2016](#) were approved by the committee.
3. **President's Report:**
 - a. Dr. Chris Beetle reminds the members of the steering committee about the next two guest speakers for the upcoming senate meetings. The Vice President of Finance Dorothy Russell will be speaking about how the performance funding is being spent on November 14th. President Kelly is scheduled for the final meeting of the semester on December 12th.
 - b. Also, Dr. Beetle will give a brief update about the bylaws revisions and the presentation about student success at a later date.
4. [UPC Consent Agenda](#)
 - Dr. Kim Dunn motions to move ARH4940, ART4940C, GRA4940C, ECO4915, EXP4631 to the action items.
 - There are no objections. The remainder of the consent agenda as amended stands **approved**.
 - After deliberation, Dr. Kevin Wagner motions to move ARH4940, ART4940C, GRA4940C, and ECO4915 back to the consent agenda. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
 - There are no objections. ARH4940, ART4940C, GRA4940C, and ECO4915 stands **approved**.
 - After deliberating, Dr. Paul Peluso moves to table EXP4631 to the next Steering meeting, Dr. Dunn seconds. Michael Turtz will contact Dr. Kevin Lanning for a revised syllabus that complies with the Provost guidelines as well as having a working link for the next meeting.
 - There are no objections. The consent agenda moved forward as **amended from Steering**.
5. [UPC Action Items](#)
 - a. **Dorothy F. Schmidt College of Arts and Letters**
 - *Communication Studies*
 - Dr. Mountford motions to move Communication Studies from the Dorothy F. Schmidt College of Arts and Letters with a **positive recommendation from Steering**. Dr. Peluso seconds. After a majority vote, the motion carries.
 - *Interdisciplinary Studies: Social Science*
 - Dr. Susan Dyess motions to move Interdisciplinary Studies: Social Science from the Dorothy F. Schmidt College of Arts and Letters with a **positive recommendation from Steering**. Dr. Morton Levitt seconds. After a majority vote, the motion carries.
 - *Music Education*
 - Dr. Dunn motions to move Bachelor of Music Education from the Dorothy F. Schmidt College of Arts and Letters with a **positive recommendation from Steering**. Dr. Dyess seconds. After a majority vote, the motion carries.

b. College of Business

- *Management*
- After deliberating, Dr. Mountford motions to move the Management major from the College of Business with **no recommendation from Steering**. Dr. Levitt seconds. After a majority vote, the motion carries.
- The request is for typographic changes to be applied to the entrepreneurship internship credit hours and acquire the signatures from the Department, the Undergraduate Programs Committee, and the Undergraduate Dean.

6. [UGC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

7. [UGC Action Items](#)

- There is no agenda this month.

8. Business Items

- There is no agenda this month.


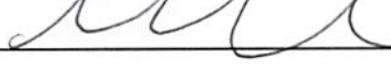

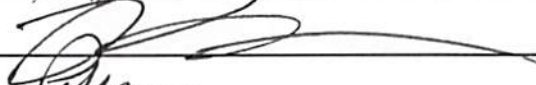


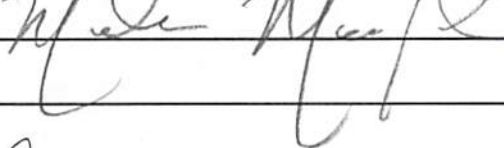
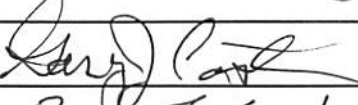


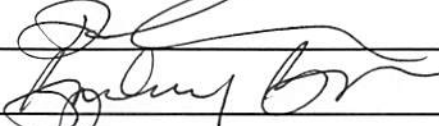
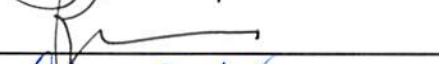


9. Open forum with the Provost

- First, Dr. Michele Hawkins announces that Florida Atlantic University just finished hosting the Board of Governors for the past two days.
- Next, the Provost office sent out memos to the Deans of each College in regards to the Standard Performance Evaluation Policy to develop their criteria before May. There is a deadline in December for the Colleges to come up with their plan to develop their criteria.
- Lastly, there was a discussion about how each of the Colleges have started their criteria discussion. Dr. Hawkins concluded that each college is sharing their methods with each other and with the Deans in order to have open communication.

10. Good of the Steering Committee

- a. Dr. Peluso thanks Dr. Beetle for inviting the Steering Committee to the Board of Governors breakfast earlier in the morning.

11. Meeting adjourned at 3:06 p.m.

Steering Committee Meeting - Attendance Sign-In Sheet 11-3-16		
Dept.	Name	Signature
Provost	Arcadia	
Nursing	Susan Dyess	
Medicine	Morton Levitt	
Science	Chris Beetle	
Accounting	Kim Dunn	
Political Science	Kevin Wagner	
Chancellor's Ed.	Paul Peluso	
CCEI/EDU	Dilys Schwann	
EDLR/EDU	Mercedes Muntford	
Management	Gary Castrogiovanni	
CCJ	Bruce J. Arnekleo	
CCJ	Lincoln Stogis	
OWRI/URCC	Donna Chauely-Hall	
DFSCAL	Barclay Barros	
DSI	Ronno Nyhan	
Provost Office	Debra Szabo	
Provost	Michele	