

Florida Atlantic University

Regulation 4.015 Military Veterans and Active Duty

- (1) Florida Atlantic University allows students who are or were eligible members of the United States Armed Forces to earn appropriate academic college credit for college-level training and education acquired in the military. Such academic credit shall be provided as set forth below.
- (2) Military Service College Credit
 - (a) College credit will be granted to students with military training and coursework that is recognized by the American Council on Education (ACE), subject to regular Florida Atlantic University transfer practices and limitations on amount, level, etc.
 - i. Military training or coursework will be evaluated using the ACE Guide to the Evaluation of Educational Experiences in the Armed Services in order to determine equivalency and alignment of military coursework with appropriate University courses.
 - ii. If the course to which military training or coursework is equivalent fulfills a general education or major course or degree program requirement, the credit shall count towards graduation and meet the requirement accordingly. Otherwise, appropriate course credit, including free elective course credit, will be granted.
 - iii. Credit that was previously evaluated and awarded by a college degree granting institution, and that is appropriate for transfer to a transfer student's major at Florida Atlantic University, shall be accepted subject to University limits on the amount and level of transfer credit allowed within a given degree.
 - (b) Credit awarded for military education and training shall be noted on the veteran student's transcript and documentation of the credit equivalency evaluation shall be maintained in the student veteran's file.
 - (c) Credit awarded for military education and training shall not be counted in the calculation of any excess hour fees.
- (3) Procedures for Evaluation of Military Training or Coursework for Credit
 - (a) Students who are or were eligible members of the United States Armed Forces must submit their Service Transcript or Joint Service Transcript to the FAU Office of Admissions.

- (b) The Office of Admissions will code courses appropriately to avoid inclusion of any accepted credit in the University's credit overage rate.
 - (c) The Office of the Registrar will evaluate the Service Transcript or Joint Service Transcript to determine whether appropriate credit may be granted pursuant to ACE guidelines. For credit to be applied towards a particular major or academic program, the credit must be approved by the appropriate College or Department.
- (4) Priority Course Registration for Veterans
- (a) Veterans of the United States Armed Forces who are receiving GI Bill educational benefits and spouses or dependent children of a veteran to whom the GI Bill educational benefits have been transferred are entitled to priority course registration.
 - (b) Students seeking priority course registration pursuant to this Regulation must provide proof of receipt of GI Bill educational benefits to the Military and Veterans Student Success Center.
 - (c) Upon receipt of documentation reflecting the receipt of GI Bill benefits, the Military and Veteran's Success Center will facilitate priority registration by contacting the University Registrar.
- (5) Student Withdrawal from Courses Due to Military Service
- (a) Any student enrolled in a college credit course at Florida Atlantic University shall not incur academic or financial penalties by virtue of performing military service. In cases where a student receives military orders for service, withdrawal and eligible refunds shall be granted except in cases where the student and faculty member agree that completion is imminent and possible.
 - (b) If the course is no longer offered when the student seeks to resume studies, an equivalent course may be selected.
 - (c) If a student chooses to withdraw in accordance with this Regulation, the student's academic record shall reflect that the withdrawal is due to active military service.
 - (d) The provisions of this subsection and related Florida Atlantic University Regulations shall apply to:
 - i. Students who are currently on active duty with any unit of the United States Armed Forces who receive orders that require reassignment to a different duty station or absence from class for an extended period of time during the semester in which they are enrolled; and
 - ii. Students who are members of a National Guard, Air National Guard, or other military reserve unit who receive orders calling them to active duty for operational training purposes during the semester in which they are enrolled, excluding any regularly scheduled weekend and annual training duty; and

- iii. Students who are veterans of the United States Armed Forces and who are recalled to active duty during the semester in which they are enrolled; and
 - iv. Students who enlist in any branch of the United States Armed Forces and whose induction date falls within the semester in which they are enrolled.
- (e) Procedures for Withdrawal
- i. The student must complete an Exceptional Circumstances Withdrawal Application pursuant to Florida Atlantic University Regulation 4.013 and submit to the Dean of Students' Office.
 - ii. The Exceptional Circumstances Withdrawal Application must be accompanied by a copy of the student's active duty documentation.
 - iii. If the student has not yet received active duty orders, a letter of intent stating that the student will be activated by their military unit must be provided by the student's commanding officer.

Specific Authority: Article IX of the Florida Constitution, 1001.706, F.S., Board of Governors Regulation 6.013. History – New 11-14-17.