

FLORIDA ATLANTIC UNIVERSITY™

UGPC APPROVAL _____
 UFS APPROVAL _____
 CATALOG _____

Graduate Programs—PROGRAM CHANGE REQUEST

DEPARTMENT: MUSIC

COLLEGE: DOROTHY F. SCHMIDT COLLEGE OF ARTS AND LETTER

PROGRAM NAME: MASTER OF MUSIC

EFFECTIVE DATE

(PROVIDE TERM/YEAR)

FALL 2015 _____

PLEASE EXPLAIN THE REQUESTED CHANGE(S) AND OFFER RATIONALE BELOW AND/OR ATTACHED:

THE DEPARTMENT OF MUSIC IS REQUESTING TO ADD THE FOLLOWING REQUIREMENT TO THE CURRENT LIST OF APPLICATION MATERIALS FOR THE MASTER OF MUSIC DEGREE: UNOFFICIAL TRANSCRIPT SUBMITTED TO THE DEPARTMENT WITH OTHER REQUESTED MATERIALS

THE DEPARTMENT GRADUATE COMMITTEE NEEDS TO EVALUATE THE APPLICANT'S WORK IN MUSIC ACADEMIC AND PERFORMANCE STUDIES PRIOR TO INVITING THE APPLICANT TO PERFORM AN ENTRANCE AUDITION. IN THE PAST, THE OFFICIAL TRANSCRIPTS HAVE NOT ALWAYS BEEN SUBMITTED TO GRADUATE ADMISSIONS EARLY ENOUGH TO BE MADE AVAILABLE TO THE DEPARTMENT IN TIME FOR THE DEPARTMENT TO MAKE A DECISION ABOUT INVITING THE CANDIDATE FOR AN AUDITION. THE CHANGE WILL ALLOW US TO DOCUMENT THAT OUR MUSIC APPLICANTS HAVE ACHIEVED THE 3.0 ENTRY STANDARD REQUIRED FOR OUR ACCREDITATION AND DOCUMENT THAT IN A MORE TIMELY FASHION.

Faculty contact, email and complete phone number:
 Rebecca Lautar
rlautar@fau.edu
 297-3821

Consult and list departments that might be affected by the change and attach comments.
 NA

Approved by:

Department Chair: 

College Curriculum Chair: 

College Dean: 

UGPC Chair: _____

Graduate College Dean: _____

UFS President: _____

Provost: _____

Date:

9-17-15
 9/22/15
 9/22/15

Email this form and syllabus to UGPC@fau.edu one week before the University Graduate Programs Committee meeting so that materials may be viewed on the UGPC website prior to the meeting.



Rebecca Lautar, Chair
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To: Graduate Programs Committee
From: Rebecca Lautar, Chair, Department of Music
Re: Change of program listing on Graduate College website
Date: Sept 17, 2015

A handwritten signature in dark ink, appearing to read 'Rebecca Lautar', is written over the 'From:' line of the header.

The Department of Music requests the highlighted addition to its program listing on the Graduate College website. The request will allow us to document that our music applicants have achieved the 3.0 entry standard required for our accreditation, and will allow us to evaluate students in a timely matter towards that standard.

✓ **Transcripts:** Submit official transcripts in sealed envelopes from all schools attended.
NOTE: If you attended one of the Florida State University System institutions, transcripts may be requested electronically. Please submit an unofficial transcript to isalvador2014@fau.edu in the Department of Music as part of your supporting documentation.

Thank you, Rebecca