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**MEMO**

To: UGPC Members, UGC Members, UFS Steering  
 From: Paul R. Peluso, UGC Chair  
 Date: November 12, 2014  
 RE: Items form the UGC to Senate to be included on Consent Agenda vs. Action Agenda  
 CC: D. Floyd, R. Nyhan, D. Alperin

Colleagues:

This memo is a follow up from the October 28, 2014 University Faculty Senate Steering committee meeting, where a concern regarding items placed on the Consent Agenda and items placed on the Action Agenda for Faculty Senate was raised. Following guidance from Dr. Nyhan at the University Faculty Senate meeting of November 7, 2014, as relayed to the University Graduate Council on November 12, 2014, the University Graduate Council has agreed to the following guidelines for items to be included for each agenda.

Items to be included on Consent Agenda	Items to be included on Action Agenda
1. New Courses	1. New Programs
2. Minor Program Changes	2. Major Program Changes
3. Memorandum from Departments or Programs	

Of course, any item on the consent agenda may be pulled off and discussed as part of the action agenda at the will of the University Faculty Senate Steering Committee, or at the University Faculty Senate level.