

**Florida Atlantic University
University Graduate Council (UGC)
Joint Meeting with GPC
Minutes
April 2, 2014**

Present: Elwood Hamlin II, CDSI; Allen Smith, Business; Chris Beetle, Science; David Newman, Nursing; Aloha Balza, GPSA; Jason Robison, GPSA; Zhixiao Xie, Science; Paul Peluso, Education; Hugh Miller, CDSI; Ali Zilouchian, Engineering; William Rhodes, Engineering; Mahyar Nourishirazi, Medicine; Doug Broadfield, Arts & Letters; Ali Zilouchian, Engineering

Others Present: Deborah Floyd, Graduate College; Barbara Bebergal, Graduate College; Susan Fulks, Graduate College; Nancy Diamond, Graduate College; Michelle Shore, ODS

Absent:

The meeting was called to order at 1:00 p.m. by Dr. Ali Zilouchian.

I. Call to Order and Sign-In and Introductions.

II. Review and Approve Agenda (distributed in advance).

Council approved the Agenda unanimously.

III. Approve Minutes from the February 26, 2014 meeting

The minutes were unanimously approved by the council.

IV. Report and Recommendations from the University Graduate Programs Committee

University Graduate Programs Committee: Action Agenda – March 26, 2014

1. College for Design and Social Inquiry

Course	Title	Credit	Action	Recommendation from Steering
Proposal	Doctor of Social Work (DSW)	N/A		
Proposal	Master of Urban and Regional Planning/Bachelor of Urban and Regional Planning	N/A		

2. College of Engineering and Computer Science

Course	Title	Credit	Action	Recommendation from Steering
Memo	Catalog Changes Engineering	N/A		
Proposal	Distance Learning Certificate in Offshore Engineering	N/A		

3. Charles E. Schmidt College of Science

Course	Title	Credit	Action	Recommendation from Steering
Program Change	Doctor of Philosophy in Geosciences	N/A		
Proposal	Graduate GIS Certificate	N/A		

4. College of Business

Course	Title	Credit	Action	Recommendation from Steering
Program Change	Executive Masters in Health Administration	N/A		

Items above on Action Agenda were approved by the Graduate Council.

University Graduate Programs Committee: Consent Agenda- March 26, 2014

1. Dorothy F. Schmidt College of Arts and Letters:

Course	Title	Credit	Action	Recommendation from Steering
THE 6308	Graduate Script Analysis	3		
TPP 6715	Voice for the Graduate Actor One	2		
TPP 6716	Voice for the Graduate Actor Two	2		
TPP 6717	Voice for the Graduate Actor Three	3		
TPP 6718	Voice for the Graduate Actor Four	3		
TPP 6817	Speech for the Actor One	2		
TPP 6818	Speech for the Actor Two	2		
TPP 6819	Speech for the Actor Three	3		

2. College of Engineering and Computer Science

Course	Title	Credit	Action	Recommendation from Steering
EOC 6667	Ocean Instrumentation	3		
EOC 6515	Ship Structural Design	3		

3. Christine E. Lynn College of Science

Course	Title	Credit	Action	Recommendation from Steering
BSC 6346	Introduction to Marine Biotechnology	3		
ZOO 6544C	Seminar in Avian Ecology	1		
ZOO 6406	The Biology of Sea Turtle	3		
GLY 6352	Comparative Carbonate Sedimentology			
OCE 6455	Physical and Geological Oceanography	3		
OCB 6050	Biological and Chemical Oceanography			

4. College of Business

Course	Title	Credit	Action	Recommendation from Steering
MAN 6899	Global Leadership Assessment & Career Development	3		

Items on the GPC Consent Agenda above were approved by the Graduate Council.

V. Old Business from the January, 2014 meeting

Discussion of the Revision of Thesis and Dissertation Guidelines

Dr. Floyd announced the roll out of the revision. A discussion on having a workshop on how to write a proposal took place. Colleges/Departments should have guidelines or examples of proposals.

Discussion of Graduate Faculty

Lists of Graduate Faculty are updated three times a year. These lists are sent to all departments to be audited and certified and then sent back to the Graduate College. On

the fifth year, lists are sent about renewals. Individual colleges have their own graduate document to renew. Form 1 not necessary for renewal, only for new appointments. Engineering will review and approve grad faculty in two weeks. Science, Medicine , A&L responded. Renewals can begin now through September.

The question about background checks for Associate Graduate Faculty and Courtesy Appointments is not answered yet.

Announcement:

VI. Interim Graduate Dean's Report

Dr. Floyd discussed recruitment grant funds, funds to colleges between now and next Tuesday to spend additional money for student recruitment. These funds are non-recurring.

The Graduate College requests brochures to market programs. The Graduate College will hire a Communications person to assist with marketing.

Dr. Floyd congratulated Dr. Zilouchian on the grant he received.

Dr. Floyd spoke of partnerships with state colleges. Research on inventory of programs and the institutions providing them should be done. Work with faculty to articulate these programs should be done. The need of resources to help focus on master degrees was mentioned

This was the last meeting of the UGC until fall 2014.

A new Chair will have to be chosen.

VII. Meeting was adjourned at 2:25.