

Office of the President

MEMORANDUM

TO:

Patrice Cochran, Senior Award Administrator

Office of Sponsored Programs, Division of Research

FROM:

John Kelly, President

SUBJECT:

Signature Authority for Award Documents Related to Sponsored Projects

DATE:

October 11, 2021

Pursuant to section 1001.74, Florida Statues, Florida Atlantic University Regulations 6.002 and 6.003 and Florida Atlantic University Board of Trustees Board Operating Policies and procedures section 4.6, I hereby extend signature authority to you for sponsored award related documents and requests which includes but not limited to, Sponsor Inquiries or Requests, Just in Time (JIT), Progress/Final Reports, Post-award Worksheets, Cost Sharing and SP Exemption forms that are prepared and/or submitted by the Office of Sponsored Programs in the Division of Research.

You shall have this authority as long as you maintain your employment with Florida Atlantic University as Senior Award Administrator in the Office of Sponsored Programs. I expect you to exercise this authority in consultation with and under the supervision of the Vice President of Research, or in the absence of a person filling that position, in consultation with me.

This signature authority is to commence on the date noted above and shall supersede all prior delegations of such authority.

Cc:

D. Flynn, Vice President for Research

D. Kian, Vice President for Legal Affairs & General Counsel

Miriam Campo, Assistant VP for Research, Sponsored Programs

Nancy Thoman, Director, Sponsored Programs