



**INTERFRATERNITY COUNCIL of FLORIDA ATLANTIC UNIVERSITY
CONSTITUTION and BYLAWS**

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CONSTITUTION OF THE INTERFRATERNITY COUNCIL OF FLORIDA ATLANTIC UNIVERSITY

PREAMBLE

We, the members of the Interfraternity Council of Florida Atlantic University, in order to promote and perpetuate the best interest of Florida Atlantic University and the fraternal organizations therein, to encourage the most complete intellectual, emotional, physical, and social development of our fraternity men, to ensure that the fraternities establish high standards, and to foster cooperation among said fraternities, University authorities and our community, we do ordain and establish this Constitution of the Interfraternity Council of Florida Atlantic University.

The Interfraternity Council of Florida Atlantic University does not discriminate on the basis of age, color, race, national, or ethnic origin, religion, disability, or sexual orientation/preference.

ARTICLE I: NAME

The name of this organization shall be "The Interfraternity Council at Florida Atlantic University" and hereinafter shall be abbreviated as "IFC." All organizations that have fulfilled the requirements of one of the two types of membership in IFC shall hereinafter be referred to as "fraternities."

ARTICLE II: SCOPE OF AUTHORITY

The IFC's scope of authority will include both administrative and legislative policies. The scope will also include the course of action taken by the IFC. By the virtue of authority vested in it by the Constitution, the Council will have the authority to decide policy that is deemed necessary pertaining to the chapters represented by the Council.

The Council has authority to administer these policies, adjudicate these policies, except those that are of institutional policy, by means of a judicial board, and administer the appropriate action of these policies. The Council will strive for the continued improvement of inter- and intra-relations, standards, and self-governance. The IFC shall abide by all University rules and regulations and state and federal laws. The IFC's authority is derived from recognition by the Office of Student Involvement and Office of Fraternity and Sorority Life.

ARTICLE III: MISSION

We, the members of the IFC at Florida Atlantic University, join to promote each organization's purpose, to reach community expectation and high standards, to create social and personal development, to exhibit responsibility to self and others, to develop intellectual growth and genuine learning, to foster global citizenship and engagement, to strengthen relationship building and to expand innovative thought and actions.

ARTICLE IV: PURPOSE

- A. It shall be the purpose of this Council to:
 - a. Act as the governing body of all North-American Interfraternity Conference (NIC) recognized men's social fraternities and all other approved men's fraternal organizations at Florida Atlantic University.
 - b. Organize and market community wide recruitment initiatives each fall and spring semester.
 - c. Promote positive Interfraternity competition in scholarship, service, philanthropy, and any other



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events that may be deemed advisable for the betterment of the participants, fraternities, the University and the community.

- d. Encourage cooperation and harmony among member fraternities.
- e. Provide educational and social programs and services for the member fraternities.
- f. Serve as the liaison between the University authorities and member fraternities in matters of common interest.
- g. Act as the accountability body for violations of the IFC Constitution & Bylaws.

ARTICLE V: MEMBERSHIP

The Interfraternity Council shall be in full compliance with all Federal and State nondiscrimination and equal opportunity laws, orders and regulations. The Interfraternity Council shall not discriminate against a Student Officer, member or prospective member on any basis identified in FAU Regulation 5.010, except if specifically exempted by law. The Interfraternity Council shall be open to all currently enrolled FAU Students, except if specifically exempted by law.

- A. Upon IFC and University approval, all recognized undergraduate fraternal organizations, as defined in Article I Section A of the IFC Bylaws, should hold membership in the IFC. The two [2] types of membership in the IFC shall be the following:
 - a. **Associate Member:** Pertains to fraternities that have been colonized, but not yet chartered by their Inter/National organization.
 - b. **Full Membership:** Pertains to chartered fraternities, in good standing, with both their Inter/National organization and Florida Atlantic University.
- B. **Petition for Recognition:** Any Mens Social Fraternity wishing to become recognized by the IFC should refer to the Office of Fraternity and Sorority Life's Organizational Growth Policy (004).

ARTICLE VI: MEETINGS

- A. **General Meetings**
 - a. General meetings of the IFC shall be held at 2:00p.m. each Wednesday or on a day/time that is established at the beginning of each academic term. Regular meetings will be held each week of the semester, with the exception of fraternity recruitment, days on which the University is closed, and as the executive council deems necessary.
 - b. Delegate meetings are open meetings.
 - c. 50% of every chapter available New Member Education class is expected to attend EVERY General Meeting. A valid excuse consists of work or class.
 - d. All IFC members are required to attend **ONE** General Meeting per semester.
- B. **Special Meetings**
 - a. Special meetings may be called at any time by the IFC President
 - b. The IFC President must call a meeting at the request of any two member fraternities and/or the Office of Fraternity & Sorority Life.
 - c. Notice of the special meetings shall be given in two forms of communication (phone and e-mail) to the president of each fraternity at least twenty-four (24) hours prior to the meeting.
 - d. Special meetings are closed meetings.
- C. **Executive Meetings**
 - a. Executive meetings of the IFC shall be held once a week at a specified time, with the exception of fraternity recruitment, final examination period, Greek Week, Homecoming and designated University Holidays or as the Executive Council deems necessary.



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- b. Executive Meetings are open meetings.
- D. Presidential Roundtables
 - a. Presidential Roundtables of the IFC shall be held once a month, with all chapter presidents and the president of the IFC.
 - b. Presidential Roundtables are close meetings.
- E. Officer Roundtables
 - a. Officer Roundtables of the IFC should be held when needed.
 - b. Officer Roundtables consist of an IFC executive board member and all chapter positions accordant with his governing jurisdiction (i.e. VP of Recruitment meets with all chapters recruitment chairs).
- F. Order of Meeting
 - a. Robert's Rules of Order shall govern the procedure of all meetings of the IFC. In cases where a conflict exists between the Constitution or Bylaws and Robert's Rules of Order, the Constitution and Bylaws shall take precedence.
 - b. The below order of business may be changed at any time at the discretion of the president/presiding officer.
 - c. The order of business at all regular meetings will be:
 - i. Roll Call – the Vice President of Administrative Affairs will take Attendance
 - ii. Approval of Last Meetings Minutes – the approval will be asked for by the President
 - iii. Guest Speakers – Any speakers having registered with the Vice President of Administrative Affairs will present his/her information to the delegation
 - iv. Officers' Reports – Starting with the Vice President of Administrative Affairs and ending with the President, each officer will report on all issues pertaining to their position and list relevant activities since the last meeting.
 - v. Advisor's Report – A member of the Office of Fraternity and Sorority Life or designee will report on issues pertaining to the IFC, Fraternity and Sorority Life Affairs, and the surrounding community. The Advisor will also list relevant activities since the last meeting.
 - vi. Old Business – Motions and/or legislation to be considered by the Delegation.
 - vii. Elections – If applicable.
 - viii. New Business – New Motions and/or legislation to be considered by the delegation.
 - ix. Announcements – Announcements must pertain to the council, campus, or community activities.
 - x. Open Forum – A time for general announcements.
 - xi. Adjournment
- G. Presiding Officer's Power
 - a. The presiding officer shall cast the determining vote in the event of a tie on the motion requiring a simple majority vote.
- H. Voting Privileges and Procedure
 - a. Full members shall have one (1) vote during the delegate meetings. In order to vote, the full member must be in good standing.
 - b. Associate members have a voice but no vote in all IFC official business, except for IFC executive board elections.
 - c. Only IFC delegates that are registered with the Executive Vice President shall have voting privileges.
 - d. IFC executive board members are entitled to an unbiased say but have no voting privileges.



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- e. All votes shall be counted via fraternity roll call.
- I. Attendance
 - a. Any fraternity who has two (2) or more unexcused absences in a semester at an IFC delegate meeting will lose voting privileges for that semester. The chapter will be fined \$50 per absence, unexcused, after, but not including, the first two (2) absences. b. An unexcused absence is defined as:
 - i. Not contacting the IFC Vice President of Administrative Affairs twenty-four (24) hours in advance about attendance (requires a phone call and an e-mail to their executive e-mail address).
 - ii. An IFC delegate serving as an attendee who is not registered with the Executive Vice President of IFC.
 - b. Emergency situations will be handled on a case-by-case basis by the IFC President. J. Quorum
 - c. A quorum shall be two thirds of Full membership in good standing.

ARTICLE VII: DELEGATES

- A. Each IFC member fraternity must elect an individual IFC delegate and one (1) alternative to serve a term of (1/2) year, parallel with the term of the IFC Executive Board. (Unless appealed through a request to the IFC council)
 - a. The chapter must register their delegate and alternative with the Executive Vice President and Vice President of Administrative Affairs by the 2nd meeting of the semester.
 - b. In the event of an excused absence of both delegates, then and only then shall the chapter President be able to serve as the delegate.
- B. IFC delegates will attend all IFC General Meetings and be the authorized voting member in all IFC formal business.
- C. The IFC delegate and alternate shall be an initiated member of their respective fraternity.
- D. Only registered IFC delegates will be counted in IFC meeting attendance, unless in circumstances where communication between IFC and the fraternity has occurred 24 hours in advance of the meeting. Emergency situations will be handled on a case-by-case basis.
- E. Only IFC delegates can make a motion, pertaining to IFC formal business.
- F. IFC delegates must report back to their fraternities on the business of the IFC.
- G. Outside of the IFC General Meetings, the IFC Executive Board will communicate to IFC delegates via e-mail. The IFC delegate is responsible for checking e-mail at least every 48 hours during any academic semester.
- H. IFC Delegates/Executive Board Members must submit their general meeting reports with a minimum word count of 100 words.

ARTICLE VIII: ELECTIONS

- A. In order to be eligible for an officer position, candidates must meet requirements as specified by Regulation 4.06. All officers must be currently enrolled degree-seeking FAU students who meet the University's minimum qualifications for student officers, which is a 2.5 cumulative GPA and be registered for 12 credit hours for undergraduate students, and a 3.25 cumulative GPA and 6 credit hours for graduate students. Officers have to be in good academic standing and not on probation, unless an exemption is granted by the Dean of Students Office.
 - a. IFC Executive Officers must maintain a minimum 2.8 cumulative GPA during his term.
- B. Students serving as President must have earned at least 12 college credits. A student may serve in the



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same position or office for a maximum of two terms during his academic career at FAU. A student's academic career includes his/her undergraduate, graduate, and professional course work. No member of the IFC Executive Council may also serve as his chapter's president. If an IFC Executive Officer is elected his chapter's president during his term, a new officer will be appointed with the approval of IFC.

- C. The IFC Executive Board shall be elected at a regular meeting during the fall semester. IFC Executive Board Applications will be due no later than the last IFC meeting of October. Elections for the IFC Executive Board will take place no later than the last IFC meeting in November.
- D. The election of these officers shall follow the presiding order defined in Article IX.
- E. Rules of IFC executive board elections shall be followed as stated below:
 - a. Application Process
 - i. All eligible candidates must fill out and turn in an application for the IFC Executive Board by the indicated deadline in order to be eligible candidates for the election.
 - ii. Failure to turn in an application by the specified deadline may disqualify a candidate from running for any position.
 - iii. While applications may vary each year, all applications will include eligibility requirements and by signing the applications, candidates agree to allow the Office of Fraternity & Sorority Life to verify their eligibility.
 - b. Interview Process
 - i. Candidates will be interviewed prior to the election; interviews will be scheduled by the IFC President or Advisor.
 - ii. Candidates may be interviewed by members of the current IFC Executive Board and the IFC Advisor(s).
 - iii. Current IFC Executive Board members who have submitted an application to be part of the incoming IFC Executive Board will not be permitted to conduct interviews or help determine the slate.
 - c. Slating Process
 - i. Based on applications and interviews, the members of the current IFC Executive Board whom conducted interviews shall create a slate of officers, with advisement from the IFC advisor(s).
 - ii. Only one man may be slated for each position and each man may only be slated for one position
 - iii. If the interview panel feels that no applicant is qualified for a position, or if there are not a sufficient number of applicants, a position may be left vacant on the slate.
 - iv. The list of the slate will be made available to the IFC Delegate Body at least one week prior to the election.
 - d. Announcement of the Slate
 - i. The current President, or the next highest ranking officer in the event that the current President is also on the incoming slate, will preside over the announcement of the slate.
 - ii. The announcement of the slate shall occur at a meeting at least one week prior to the election.
 - iii. Speech: The slate will have a combined fifteen minutes to introduce themselves and their vision for the upcoming year.
 - iv. Question & Answer: Following the slate's speech, the delegate body and any fraternity members in attendance will then be able to ask relevant questions to the slate.



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- v. Discussion: Following the questioning of the slate, the slate will be dismissed from the room, and the delegate body and any fraternity members in attendance will then be able to discuss the slate.
- e. Election by Slate
 - i. The current President, or the next highest ranking officer in the event that the current president is also on the incoming slate, will preside over the elections meeting.
 - ii. Voting: The delegate body will vote for the slate by a secret, written ballot. Quorum must be present in order for the vote to occur. A simple majority will be required to elect the slate.
 - iii. The presiding officer will count the votes.
 - iv. The slate will be brought back into the room and the results of the vote will be announced.
 - v. If the slate was passed, then the results are final. If the slate did not pass, elections for individual positions will take place.
- f. Elections for Individual Positions
 - i. In the event that the slate did not pass, elections for individual positions will be held.
 - ii. The current President, or the next highest-ranking officer in the event that the current president is also running for a position on the incoming board, will preside over the elections meeting.
 - iii. All eligible candidates who appropriately applied for a position will be allowed to run in the election.
 - iv. Eligible individuals may be considered candidates for more than one position.
 - v. The elections will be held in the following order:
 - 1. President
 - 2. Executive Vice President
 - 3. Vice President of Recruitment
 - 4. Vice President of Administrative Affairs
 - 5. Vice President of Community Outreach
 - 6. Vice President of Philanthropy
 - 7. Vice President of Diversity, Equity and Inclusion
 - vi. Speeches: Candidates will give a brief speech introducing himself and his vision for his respective office.
 - 1. Candidates shall go in alphabetical order based on their last name.
 - 2. Each candidate will be given three minutes to speak on his behalf.
 - 3. All other candidates for the same position will be excused from the room.
 - a. Question & Answer: Following a candidate's speech, a brief period of questions for the candidate may begin
 - b. Discussion of Candidates: Following speeches and questions for all candidates for a position, a brief period of discussion on the candidates will be held.
 - vii. Voting
 - 1. After discussion has been held on all of the candidates for a position, the delegate body will vote one candidate by a secret, written ballot. Quorum must be present in order for the vote to occur. A simple majority will be required to elect an officer.
 - 2. The presiding officer will count the votes.
 - 3. The candidates will be brought back into the room and the results of the vote will be announced.



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4. The elections will then continue with the next position, until all six positions have been filled.

ARTICLE IX: EXECUTIVE BOARD

- A. The administrative powers of the IFC lie in the Executive Board, which shall enforce this Constitution and Bylaws and any regulations passed by the Council. The IFC Executive Board shall:
 - a. By administrative action not contrary to the authority granted to the Delegate Council, facilitate on a daily basis the smooth operation of the IFC in accordance with its purpose and role.
 - b. Submit to the Delegate Council a proposed operating budget each semester.
 - c. Oversee the function of any committee placed into its custody by the Delegate Council.
 - d. Set the date for the Election Meeting.
 - e. Publish an end-of-year report of accomplishments and concerns and distribute copies to chapters, chapter advisors, key university officials and faculty members, media contacts, community leaders, general fraternity headquarters, and the National Interfraternity Conference.
 - f. Apply for awards, including the Association of Fraternal Leadership and Values.
- B. Composition
 - a. In presiding order, the IFC executive board shall consist of:
 - i. President
 - ii. Executive Vice President
 - iii. Vice President of Recruitment
 - iv. Vice President of Administrative Affairs
 - v. Vice President of Community Outreach
 - vi. Vice President of Philanthropy
 - vii. Vice President of Diversity, Equity, and Inclusion
- C. Officer Standards
 - a. Remain an unbiased member of the fraternity community.
 - b. Support the success of the fraternity community.
 - c. Maintain good standing with their chapter, Interfraternity Council and Florida Atlantic University.
 - d. Develop, maintain, and uphold goals and budgetary needs for their particular office.
 - e. Attend every meeting of the IFC, except in the cases of excused absence as approved by the IFC President, 24 hours in advance.
 - f. Uphold the Constitution and Bylaws of the IFC.
 - g. Maintain a 2.6 (4.0) cumulative GPA.
 - h. Maintain enrollment in at least 12 credit hours at FAU, during the Spring and Fall semester.
 - i. Must not be graduating at the end of the Spring or Summer semester of their term year.
 - j. No IFC Executive Board Member shall be the Chapter President of his fraternity during his term of office.
- D. Officer Dismissal/Impeachment
 - a. Any officer failing to maintain a 2.6 cumulative GPA, inclusive of transfer grades, will be automatically dismissed.
 - b. A member of the IFC Executive Board may be removed from office for poor officer performance or conduct.



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- c. An officer of the executive board can be removed by a vote of no confidence by $\frac{3}{4}$ quorum by the member chapters.
- E. Officer Vacancy
 - a. When an officer vacancy occurs, a new officer will be elected per the current IFC election process.

ARTICLE X: ADVISOR

- A. A staff member from the Office of Fraternity & Sorority Life, or their designee, shall be the advisor to the IFC.
- B. At least one advisor MUST be a full time faculty, AMP or SP staff member at FAU.

ARTICLE XI: AMENDMENTS

This constitution may be amended by a $\frac{3}{4}$ vote of the voting members of the IFC, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

BYLAWS OF THE INTERFRATERNITY COUNCIL OF FLORIDA ATLANTIC UNIVERSITY

ARTICLE I: CHAPTERS

- A. There shall be two classes of membership in the Florida Atlantic University Interfraternity Council: Full Membership and Associate Membership, which are defined as follows:
 - a. Full Members are men's fraternities that are affiliated with and fully chartered by their inter/national organization, who have adopted all NIC Standards and are in good standing with both the national organization and Florida Atlantic University/Fraternity & Sorority Life.
 - a. Only members from full IFC member organizations are permitted to serve as IFC officers, serve on the Judicial Board, or vote on Constitution and Bylaw amendments.
 - b. Associate Members are groups that have formed under the guidance of an inter/national organization on the Florida Atlantic University campus in accordance with IFC and Fraternity & Sorority Life's expansion policies and procedures but have not yet been fully chartered by their national organization.
- B. The IFC will not recognize chapters that have been suspended or have had the charter revoked by the inter/national organization.

ARTICLE II: CODE OF CONDUCT

As members of the IFC, the member fraternities should hereby agree to and adopt the following code of conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity
- C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically, or sexually abuse or harm any human being
- D. We will protect the health and safety of all human beings
- E. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- F. We will meet our financial obligations in a timely manner.
- G. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.



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- H. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- I. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

Members of the IFC should know that violating the IFC Code of Conduct may result in a judicial board hearing.

(North-American Interfraternity Conference Judicial Affairs Officer Guide)

ARTICLE III: OFFICER DUTIES

- A. The President Shall:
 - a. Call and preside at all general, executive board, and special meetings of the IFC.
 - b. Maintain communication with the IFC Advisor, executive board members, and all IFC member organizations.
 - c. Represent the interests of the IFC and its member fraternities and manage all initiatives related to the development and/or improvement of resources for member fraternities.
 - d. Maintain a complete and up-to-date President's file, which will include a copy of the current FAU IFC Constitution and Bylaws, the current IFC budget, and other pertinent materials.
 - e. Meet weekly with IFC Advisor.
 - f. Hold four (4) officer hours weekly, in the Office of Fraternity & Sorority Life. g. Perform all other duties as assigned.
- B. The Executive Vice President shall:
 - a. Perform the duties of the President in his absence, inability to serve, or at his call.
 - b. Assist the IFC President, in the oversight of officer duties and responsibilities.
 - c. Coordinate all IFC Judicial Procedures.
 - d. Coordinate IFC Constitution & Bylaw revisions as appropriate.
 - e. Provide resources to chapters for scholarship improvement.
 - f. Work with the IFC Executive Board to promote scholarship among member fraternities.
 - g. Work with the appropriate Office of Fraternity & Sorority Life Staff member of any programs, forums, or events as related to academic enrichment.
 - h. Work with all other Fraternity/Sorority council counterparts on community wide scholarship initiatives.
 - i. Meet weekly with Advisor as needed.
 - j. Provide annual training to members chapters on the IFC Judicial Code. k. Hold two (2) officer hours weekly, in the Office of Fraternity & Sorority Life. l. Perform all other duties as assigned.
- C. The Vice President of Recruitment shall:
 - a. Be responsible for the overall coordination of the IFC organized recruitment.
 - b. Facilitate the approval of fraternity recruitment materials.
 - c. Coordinate all IFC expansion initiatives in conjunction with the Office of Fraternity & Sorority Life.
 - d. Meet weekly with Advisor as needed.
 - e. Hold two (2) officer hours weekly, in the Office of Fraternity & Sorority Life.
 - f. Promote recruitment and manage the Rho Alpha program.
 - g. Perform all other duties as assigned.
- D. The Vice President of Administrative Affairs shall:
 - a. Take attendance at all meetings of the IFC.
 - b. Reserve rooms for all meetings.



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- c. Keep full minutes of all meetings of the IFC and a record of all action taken by the Executive Board.
 - d. Send minutes of meetings of the IFC to every IFC delegate and President, the Executive Board members, and IFC Advisor.
 - e. Maintain the necessary office supplies.
 - f. Maintain a list and the contact information of IFC officers & delegates.
 - g. Conduct and file all correspondence of the IFC.
 - h. Be responsible for the general supervision of the finances of the IFC.
 - i. Be responsible for the preparation of the annual budget and, following its approval by the IFC, for providing a copy to each IFC member fraternity.
 - j. Receive all payments due to the IFC, collect all dues and give receipts.
 - k. Be responsible for the prompt payment of the annual NIC dues and all bills of the IFC.
 - l. File an annual IRS Form 990 on behalf of the FAU Interfraternity Council
 - m. Maintain up-to-date financial records; give a financial report at each regular meeting of the IFC and an annual report at the close of his term of office.
 - n. Meet with the IFC advisor as needed.
 - o. Hold two (2) officer hours weekly, in the Office of Fraternity & Sorority Life.
 - p. Ensure that an End of Term (EOT) report for each academic term is submitted on FS Central to report academic and membership data.
 - q. Maintain an accurate Chapter Listing of Associate and Full Member chapters in the IFC, and update the Chapter Listing in FS Central when any changes occur—when a chapter joins or leaves the campus/IFC.
 - r. Perform all other duties as assigned.
- E. The Vice President of Community Outreach shall:
- a. Publicize IFC and F/S Life events and provide information about F/S Life actions or current campus issues.
 - b. Inform all necessary publics, including faculty and staff, of IFC achievements and related activities.
 - c. Arrange and be responsible for promoting interaction between IFC and the rest of the community.
 - d. Serve as liaison and assure good public relations with the local media.
 - e. Assist in coordinating all special events of IFC as directed by the Executive Board.
 - f. Work with member fraternities to assist with any publicity and marketing issues, as deemed appropriate by the IFC Executive Board Committee.
 - g. Directly manage all aspects of the IFC social media outlets and contributing and keeping up to date content on said outlets.
 - h. Meet with the IFC Advisor as needed.
 - i. Perform all other duties as assigned.
 - j. Hold two (2) office hours weekly in the Office of Fraternity & Sorority Life
- F. The Vice President of Philanthropy shall:
- a. Create a master calendar of philanthropy programs for the IFC community to be completed by the end of the previous semester for which the calendar is intended for.
 - b. Ensure chapters understand and follow current Philanthropy Resolutions.
 - c. Hold two (2) office hours weekly in the office of Fraternity & Sorority Life.
 - d. Meet with the IFC advisor as needed
 - e. Preside over Philanthropy meetings with the chair of each member chapter
 - f. Recommend changes to the Philanthropy Resolutions as necessary
- G. The Vice President of Diversity, Equity, and Inclusion shall



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- a. Promote a culture of inclusion where all individuals are welcome, able to thrive and be fully engaged in the fraternity experience.
- b. Collaborate with campus/community offices and content experts to provide resources and in-depth discussions
- c. Collaborate with other fraternal councils to provide a community-wide effort of DEI
- d. Conduct annual needs assessment and analyze results to ensure the educational focuses aligns with membership needs.
- e. Work alongside the inclusion committee to develop comprehensive and innovative strategies to be embedded in the chapter/council culture and ongoing operations.
- f. Accelerate the creation of an equitable chapter/council experience by engaging in conversation and awareness of DEI focuses as it relates all areas of chapter and council operations:
 - i. Recruitment/Intake
 - ii. Education/Programming
 - iii. Academic Development
 - iv. Finances
 - v. Communication, Marketing, Branding
 - vi. Health and Safety
 - vii. Wellness
 - viii. Civic Engagement
- g. Effectively communicate and present DEI strategy and initiatives to executive leadership.
- h. Proposes and/or develops programming related to diversity and inclusion, including areas such as cultural competencies, implicit bias and intention vs impact.
- i. Convening community dialogue in response to campus, national and global events related to diversity and inclusion.
- j. Build and sustain community partnerships to support diversity and inclusion projects/plans/initiatives.

ARTICLE IV: FINANCES

A. Budget

- a. The Vice President of Administrative Affairs in consultation with the Interfraternity Council Executive Board shall establish the budget and expenses for the IFC.
- b. The Vice President of Administrative Affairs will present a semester budget for approval of the IFC by the fifth meeting of the Spring & Fall semesters, after which a copy will be provided to each IFC member fraternity.

B. Fiscal Year

- a. The fiscal year of the Interfraternity Council will run from July 1st to June 30th

C. Dues

- a. Interfraternity Council Member Dues will be
 - i. \$10 per active member
 - ii. \$0 per active member who is a veteran of the armed forces as indicated by the chapter to the Vice President of Administration. The Vice President of Administration must be notified within 7 days after invoices are sent out of all active members in a chapter who are veterans.
 1. Members must provide proof that they are either active duty or prior military service.



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- b. Interfraternity Council New Member Dues will be:
 - i. \$15 per new member
 - c. Fraternity balances will be calculated based on the numbers reflected on the chapter's ICS roster. It is required that each fraternity update this information prior to the 4th meeting of the Interfraternity Council each semester.
 - d. Invoices will be distributed to fraternities at the 4th meeting of the Interfraternity Council each semester, with dues payment being required by the 5th meeting.
- D. Discounts
- a. Chapters are entitled to discounts on their dues payment based on scholastic achievement in the prior semester outlined in Article V: Academic Enrichment.
- E. Delinquency
- a. Any fraternity delinquent on payment shall be subject to a 20% fine of the original invoice.
 - i. Delinquent is defined as two weeks after the date the invoice is received by the chapter.
 - b. After payment is delinquent for 15 days the fraternity will automatically be placed on Interfraternity Council Probation for the rest of the current semester and the chapter advisor will be contacted.
 - c. After payment is delinquent for 30 days the fraternity's national headquarters will be contacted.
 - d. If dues have not been paid by the end of the semester in which they were assessed the fraternity will automatically be placed on Interfraternity Council Probation for the next consecutive academic semester, excluding summer.
- F. Official Withdrawal
- a. Upon official withdrawal of a fraternity from Florida Atlantic University and/or the Interfraternity Council any payments due to the IFC must be paid.

ARTICLE V: ACADEMIC ENRICHMENT

- A. Academic Expectations for Chapters and New Members: Each chapter is expected to maintain a minimum overall chapter semester average as well as a minimum new member semester average any time new members are brought into the chapter.
- a. Fraternities must maintain an overall chapter semester average GPA of 2.8 (4.0) each semester. If a fraternity fails to maintain a 2.8, it will be automatically placed on Interfraternity Council Probation for the following semester. (i.e. 2.79 overall semester average in the Fall = IFC Probation in the Spring).
 - b. Fraternities must maintain an overall new member semester average GPA of 2.75 (4.0) for the semester in which they are brought into the chapter. If a fraternity fails to maintain a 2.75 new member semester average, it will be automatically placed on Interfraternity Council Academic Probation for the following semester (i.e. 2.71 new member semester average in the Fall = IFC Probation in the Spring).
- B. Interfraternity Council Academic Probation: Chapters that fail to meet either of the Academic Expectations listed in Section A of this Article will be automatically placed on IFC Probation. They will be officially notified within one week of the start of classes for the following semester that they are being placed on IFC Probation. The terms of IFC Probation include:
- a. Chapter will be fined \$150.00 dollars.
 - b. Chapter must submit their current academic policies and procedures/scholarship plans to IFC within one week of receiving notice of being placed



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on IFC Probation.

- c. Chapter will not be allowed to have events during the week (Monday- Thursday) unless they have either a philanthropic or academic intent.
- d. Chapters are limited two wet social events a month
- e. Chapter's President or academic chair must meet with a staff member in the CLASS office to go over valuable resources that our campus offers by the end of the third week of the semester. They must provide proof of the meeting to the Executive Vice President in addition to a plan of action outlining how they intend to utilize CLASS office resources and services to support academically at-risk members. The Executive Vice President will approve the plan of action or ask for revisions to be made at his discretion.
- f. If these terms of IFC Probation are not met the organization will be charged with a Judicial Violation per Article IX for Judicial Procedures

C. Academic Discounts for IFC Dues

- a. Any fraternity with an overall chapter **cumulative** GPA of a 3.0 or higher will have a 25% reduction in IFC dues the following semester (i.e. 3.1 overall in the Spring = 25% reduction of IFC dues in the Fall).
- b. Any fraternity with an overall chapter **semester** GPA average that meets or exceeds the All Male Average for that semester will have a 20% reduction in IFC dues the following semester (i.e. at/above the All Male Average for Spring = 20% reduction of IFC dues in the Fall).
- c. Any fraternity whose new member class has an overall semester average GPA of a 3.0 or higher for that semester will have a 15% reduction in the chapters' IFC dues the following semester (i.e. 3.1 overall in the Spring = 15% reduction of IFC dues in the Fall).
- d. If a fraternity qualifies for more than one academic discount on their dues, the total % discounted may not exceed 30%.

ARTICLE VI: RECRUITMENT

A. Official IFC Recruitment Week

- a. The Interfraternity Council will set the dates for the official IFC Recruitment Week
- b. All IFC fraternities must actively participate in IFC Recruitment Week, unless given pre-approval by the Interfraternity Council
- c. Individual fraternities must submit a schedule of events for IFC Recruitment Week, to the IFC Executive Board at least 14 days before IFC Recruitment Week.
- d. A recruitment function is defined as any event for the purposes of discussing affiliation into a fraternity.
- e. A function is defined as any event that would be considered a fraternity activity by your individual fraternity's insurance policy.
- f. The Interfraternity Council fully supports year-round open recruitment.
- g. Fraternities are permitted to host recruitment functions 365 days a year, except during Reading Days and Finals Week.
 - i. Fraternities will be permitted to extend bids only after the IFC Open House during IFC Recruitment Week in the fall and spring semesters, and may continue extending bids after this time up until the last day of classes for that semester. Fraternities may NOT extend bids over the summer, reading days, exam days, winter break, and days leading up to recruitment week.



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- B. Open House
 - a. IFC will host an Open House as the start of the official IFC Recruitment Week each fall and spring semester
 - b. Trophies, awards, composites, presentations, etc... will be allowed and as always “good taste” must be observed with any material that is distributed.
 - c. Fraternities may pass out flyers advertising their events at the Open House so long as all events included on the flyer were properly registered with Fraternity & Sorority Life
- C. Publications and Advertising
 - a. IFC will publicize the official IFC Recruitment Week on behalf of the council each semester via banners, flyers, and social media posts.
 - b. Any depiction of the Interfraternity Council, Florida Atlantic University, or the recruitment process must be in “good taste,” which will be defined and determined by the Interfraternity Council Executive Board.
 - c. Any flyers or social media posts advertising recruitment events during the designated IFC Recruitment Week must be pre-approved by the IFC Executive Board before being posted or shared publicly.
 - d. Individual chapters may not hang banners however they may post flyers and advertise events on social media
 - i. Flyer posting must follow the guidelines and policies outlined in Regulation 4.006, the Student Organization Manual and Student Union Flyer Policies.
 - e. Individual chapters must also ensure that their advertisements and other recruitment promotion are in “good taste” as defined and determined by the Interfraternity Council Executive Board.
- D. Bids
 - a. Fraternities may extend member invitations (bids) at their discretion during the designated times as outlined in these Bylaws:
 - i. Fraternities may not offer bids over the summer or any date before the start of official IFC Recruitment Week
 - ii. Bids may be offered immediately following the Open House event that begins the official IFC Recruitment Week each semester.
 - b. Bids can only be given to degree-seeking male students who are in good academic and disciplinary standing and are enrolled at Florida Atlantic University. i. IFC encourages its member fraternities to know their national policies and ensure that any individual to which they plan to offer a bid meets those standards in regards to GPA, enrolled credit hours, undergraduate or graduate, etc.
 - i. The Office of Fraternity & Sorority Life can confirm a student’s GPA, enrolled credit hours, and other registration status for the fraternity so long as the student has either registered for recruitment on ICS or signed a Grade Release Waiver.
 - c. IFC encourages its member fraternities to continue recruitment all year long, not just during formal/organized recruitment.
 - i. Year-round open recruitment is defined as any date after the last day of the official IFC Recruitment Week (also known as Bid Day) until the last day of classes for that semester
 - d. Fraternities must update their official fraternity roster on their ICS chapter account within one week of a new member accepting a bid.
- E. Miscellaneous Recruitment Infractions
 - a. Alcohol is prohibited at any and all fraternity recruitment functions.
 - b. Fraternity recruitment functions may not take place at any establishment generating more than



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half of annual gross sales from alcohol, also known as taverns.

- c. Fraternities will not steal, desecrate, vandalize or in any other way interfere with the recruitment of any other fraternity.
- d. No uninvited active members of a fraternity will be permitted to enter another fraternity's recruitment functions with the exception of the Interfraternity Council executive board officers.
- e. No woman, affiliated or unaffiliated shall participate in men's recruitment events or membership selection.
- f. Any violation of the policies listed in this section will result in Referral to the IFC Judicial Board and Office of Fraternity & Sorority Life.

ARTICLE VII: EXPANSION

A. The Interfraternity Council will work in conjunction with the Office of Fraternity & Sorority Life on all IFC expansion endeavors.

B. Expansion Philosophy

a. In accordance with the North-American Interfraternity Conference's Position on Open Expansion, the IFC at Florida Atlantic University believes the best interests of higher education and of the fraternity movement are served through the establishment of new chapters that provide a fraternal experience for an increasing number of college men. Expansion gives men more choices; it brings new influence and direction to a campus fraternal community; it provides new leadership and renewed motivation. To that end, the Member Fraternities of the IFC:

- i. Will not prohibit an inter/national organization from selecting undergraduates for the purpose of establishing a chapter on the campus; and
- ii. Will not deter expansion by withholding membership in the IFC for any inter/national member organization.

C. Expansion Process

a. There are several routes for an expansion to occur, including:

- i. Open Invitation to Colonize: In the event the IFC wishes to seek expansion opportunities, a formal invitation shall be sent to inter/national organizations requesting Letters of Intent. The IFC President shall contact the North-American Interfraternity Conference (NIC) for assistance with communicating with inter/national organizations. If multiple inter/national organizations submit Letters of Intent, the IFC President will coordinate with the inter/national organizations and the NIC to establish an agreeable timeline for expansion.
- ii. Inter/national Fraternity Colonization: If an inter/national fraternity petitions to join the IFC, a Letter of Intent shall be sent to the IFC President.
- iii. Student Interest Group Colonization: A group of enrolled students at **[college/university]** may choose to form a chapter that is affiliated with an inter/national organization and may seek membership in the IFC as a result of that affiliation. The group of interested students shall submit a Letter of Intent that includes a Letter of Endorsement from the inter/national organization.

D. Letter of Intent

a. A Letter of Intent shall consist of information pertinent to educating the fraternity community on the inter/national organization, including:

- i. Overview of the Fraternity's History, Mission, and Values;



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- ii. Summary of the Colonization Plan, including: outline of the colonization timeline, inter/national and/or local support, and contact information; and
- iii. Statement of agreement with the Minimum Expectations as stated in Article III, Section III and the NIC Standards as stated in Article III, Section VI of the IFC Constitution.
- b. Upon receipt of the Letter of Intent, the IFC President shall notify the IFC General Body of the inter/national fraternity's intent and the process by which the inter/national organization intends to colonize. Following NIC Standards, the IFC General Body shall grant the organization Associate Membership.
- E. Section IV. Granting of Associate Member Status
 - a. Associate Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and By-Laws, except that it does not have voting privileges, cannot hold IFC Executive Board positions, nor have an IFC Judicial Committee Justice.
- F. Section V. Granting of Full Member Status
 - a. Upon chartering with its inter/national organization, the Associate Member Fraternity shall become a full member of the IFC with all rights privileges and responsibilities under the IFC Constitution and Bylaws.

ARTICLE VIII: RISK MANAGEMENT

- A. Fraternity and Sorority Life's Risk Management Policy includes provisions which shall apply to all Interfraternity Council fraternity entities and all levels of membership. Any violation of these risk management policies will result in referral to the IFC Judicial Board and Dean of Student Affairs.
- B. The Interfraternity Council will follow the Office of Fraternity & Sorority Life Policy Statement on Alcohol and the Florida Atlantic University Student Code of Conduct. Every member chapter of the Interfraternity Council will be held accountable to the policy and the Student Code of Conduct.
- C. Hazing
 - a. The Interfraternity Council will follow the Office of Fraternity & Sorority Life Policy on Hazing.
 - b. The Interfraternity Council will abide by all Federal, State and Local laws and FAU Regulations and policies, including but not limited to Regulation 4.007 Student Code of Conduct, Regulation 4.001 Code of Academic Integrity, Regulation 4.006 Student Government & Student Organizations, FAU's Alcohol and Drug Policy, and all requirements as outlined in the Student Organization Manual. In compliance with the new NIC Guidelines, all beverages must contain an ABV of 15% or less. c. The Interfraternity Council agrees to abide by the Florida Anti-Hazing Law in the Student Code of Conduct and the Student Organization Manual.
 - c. Member fraternities will vote to open the council for expansion; a 2/3 vote of member chapters must approve the proposal to open in order for the IFC to begin the expansion process.
- D. Personal Abuse
 - a. No fraternity, colony, or student shall conduct nor condone acts of personal abuse or harassment.
 - b. Acts of personal abuse are defined as:
 - i. Verbal abuse of any person including lewd, indecent, or obscene expressions of conduct.
 - ii. Physical abuse or threat of physical abuse to any person.
 - c. Acts of harassment are defined as:
 - i. Behavior directed at a member of the university community which would cause severe emotional distress, intimidation, or coercion to a reasonable person in the victim's position, or would place a reasonable person in the victim's position in fear of bodily injury or death. This definition, however, shall not be interpreted to abridge the right of any member of the



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university community to freedom of expression protected by the 1st amendment of the United States Constitution and any other applicable law.

- ii. Failure to respect the privacy of other individuals.
- iii. Retaliation against or harassment of complainant(s) or other person(s) alleging misconduct.

E. Sexual Abuses & Harassment

- a. Florida Atlantic University will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions which are demeaning to women or men, such as verbal harassment.
- b. Florida Atlantic University will not tolerate sexual assault in any form.

F. Education

- a. Each fraternity shall annually instruct its members and alumni on this policy

ARTICLE IX: JUDICIAL PROCEDURES

A. Training: The IFC will provide annual training to member chapters on its IFC Judicial Code and Judicial Process (conducted by the EVP)

B. Investigative Powers

- a. The Interfraternity Council Executive Board shall have the power to investigate infractions of the IFC Constitution and Bylaws.
- b. The IFC Executive Board shall refer any violation of the IFC Constitution and Bylaws to the IFC Judicial Board, by way of the Executive Vice President.

C. Duties of the Executive Vice President

- a. The Executive Vice President or temporary chair shall vote only as a tie-breaker in the case of a tie vote being reached by the Judicial Board.
- b. Should the case involve the Executive Vice President's organization, he will be replaced by the President or President's designee (any Executive Board Officer who is not a member of said organization).

D. Authority of the Judicial Board

- a. The IFC Judicial Board shall hear cases pertaining to rule violations of the IFC (i.e. recruitment violations, constitution violations, etc.)
- b. The IFC does not and will not issue blanket sanctions for chapters that have not been found responsible for policy violations (i.e. system wide ban on activities)

E. Judicial Board

- a. The IFC Judicial Board shall be composed of Chapter Presidents of the Interfraternity Council member fraternities. In a case where a Chapter President is unable to attend, the President may send a designee, preferably an executive officer and/or disciplinary chairman.
- b. The IFC Judicial Board may make rulings and take punitive action in cases where the IFC Constitution or Bylaws have been violated.
- c. The IFC Judicial Board member whose organization is being formally charged or is bringing up charges shall not participate as a Justice in any part of the hearing proceedings.
- d. The IFC Judicial Board will maintain confidentiality throughout the judicial process including not just the outcome but all prior discussions and hearing proceedings, unless otherwise shared by the member fraternity involved.

F. Quorum for Judicial Proceedings



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- a. Quorum must be met to hold an IFC Judicial Proceeding
- b. Quorum for any IFC Judicial proceeding shall be $\frac{3}{4}$ of the total number of justices who serve on the board and are eligible for that particular hearing.
- G. Due Process: In appearing before the Judicial Board, each member fraternity is granted certain rights termed "due process." Those rights include the following:
 - a. Right to be notified, in writing, of all charges, as outlined in the IFC Bylaws
 - b. Right to present a defense, including the calling of witnesses
 - c. Right to question witnesses
 - d. Right to be accompanied by an advisor for advisory purposes only, but not for representation
 - e. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws
 - f. Right to appeal the decision, as outlined in the IFC Bylaws
 - g. Right against double jeopardy
- H. Judicial Procedure
 - a. Incident Reporting & Investigation
 - i. Upon receipt of an official complaint against an organization, individual matters that may constitute a violation of University Regulation 4.007 Student Code of Conduct shall be referred to the Dean of Students Office. This does not preclude the possibility of action being judged to be both the organization as well as individual.
 - ii. An Incident Report Form and/or written statement must be submitted to the Executive Vice President and shall include the name of the person(s) filing the report, the names and affiliations of those individuals or member fraternities involved, specific type of incident or violation, a detailed chronological description of the incident, names of witnesses or others involved and the date, time and location of the incident. The person filing the report must sign and date the Incident Report Form upon completion/submission.
 - b. Letter of Notification
 - i. The referred member fraternity will receive a Letter of Notification at least one week in advance of a hearing. The Letter of Notification will be sent to the member fraternity involved in the violation with duplicate copies sent to the fraternity's advisor, the IFC Advisor, and dependent upon the nature of the case, the inter/national fraternity and Dean of Students Office as well. The IFC Judicial Board may elect to proceed with a Formal Judicial Hearing without the presence of the accused organization, provided, however, the required Letter of Notification, as stated above, has been given to the fraternity president and the fraternity president has not provided to the Executive Vice President in advance a satisfactory reason for not being able to meet or reason for absence.
 - ii. A Letter of Notification shall include:
 - 1. A description of the complaint including date, time, and location the violation occurred
 - 2. The specific charge or violation
 - 3. Due process rights
 - 4. Date, time, and location of the judicial hearing
 - 5. Who should attend the judicial hearing



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6. Procedures if there is a conflict with the selected date or time of the hearing
 7. A brief description of judicial proceedings
 8. Who to contact for further information and/or questions
- c. Informal Judicial Hearing: Upon a finding of the IFC Executive Vice President that a filed Incident Report Form has merit, he shall offer the charged member fraternity the opportunity to participate in an Informal Judicial Hearing.
- i. In cases in which the charged member fraternity accepts an Informal Judicial Hearing, the IFC Executive Vice President shall meet with a representative of the charged member fraternity to discuss the allegations of the Incident Report Form. Within three (3) business days of the Informal Judicial Hearing, the IFC Executive Vice President may dismiss the allegation with a finding of no violations or provide the charged member fraternity with his finding of violations and recommendation for a resolution through disciplinary sanctions.
 - ii. The charged member fraternity has three (3) business days to accept or reject the terms of resolution.
 1. If the charged member fraternity accepts the resolution, the charged member fraternity waives all rights of appeal and the outcome is final.
 2. If the charged member fraternity rejects the resolution, a Formal Judicial Hearing will be convened to hear the case.
 - iii. The IFC Executive Vice President should not recommend suspension or loss of IFC recognition through an Informal Judicial Hearing. Should the IFC Executive Vice President believe suspension or loss of recognition is warranted, the case should automatically be referred to a Formal Judicial Hearing.
- d. Information Session
- i. The charged member fraternity and advisor, if applicable, have the right to inspect all of the information that will be presented against the fraternity at least three (3) business days before the Formal Judicial Hearing. The Executive Vice President and IFC Advisor also have the right to review any information that the charged member fraternity intends to use at least three (3) business days before the Hearing. This meeting also serves as a deadline that new evidence can be submitted by either the charged member fraternity or the accuser.
 - ii. Any additional information not shared or exchanged at the Information Session may be accepted for consideration by the IFC Justices at their discretion.
- e. Formal Judicial Hearing
- i. Any alleged violations of the IFC Constitution & Bylaws require a judicial proceeding, unless otherwise outlined in this document.
 - ii. Judicial proceedings may only include the Executive Vice President, justices, the accused fraternity, accusing fraternity, and Office of Fraternity and Sorority Life staff.
 - iii. In order to record the procedures of the hearing, the Executive Vice President can appoint a secretary to take minutes during the hearings or a recording device may be used to record the entire hearing.
 - iv. The accused organization may choose to have an advisor present at the hearing. Such advisor(s) however, may only discuss matters directly with the organization and may not actively participate in the conduct hearing. The advisor must be registered as the official chapter advisor of the member fraternity.
 - v. The Office of Fraternity and Sorority Life, or their designee, may overturn a decision in any



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- judicial proceeding in which it has been determined that decision was based on factors not related to the matter at hand.
- vi. Outline of the Hearing Process:
1. Presentation of alleged charges, violations, and investigatory evidence against the charged member fraternity shall be presented by the IFC Executive Vice President
 - a. Charged member fraternity may ask questions
 - b. IFC Justices may ask questions
 2. Presentation of charged member fraternity
 - a. IFC Justices may ask questions
 3. Calling of Witnesses
 - a. Charged member fraternity may ask questions
 - b. IFC Justices may ask questions
 4. Charged member fraternity may give final statement
 5. IFC Justices deliberate in a closed session to determine findings of responsibility and if necessary, appropriate sanction(s).
- f. Letter of Decision & Sanctions
- i. After charges have been filed against a Fraternity, and the Fraternity charged has been found in violation of the offense by the IFC Judicial Board, the IFC Judicial Board will determine appropriate sanction(s) where necessary and the Executive Vice President will send a Letter of Decision & Sanctions. The Letter of Decision & Sanctions will be sent within three days of the hearing.
 - ii. The Letter of Decision & Sanctions will include the following:
 1. Date of the hearing
 2. Specific violation charged
 3. Decision of the Judicial Board
 4. Sanction(s)
 5. Timeline and conditions of the sanction(s)
 6. Appeal process procedures
 - iii. The IFC Judicial Board has the power to impose sanctions such as but not limited to:
 1. A monetary fine commensurate with the amount of physical damage incurred.
 2. Some measure of community service.
 3. Removal from or mandatory attendance at campus activities, programs, or services.
 4. Interfraternity Council Probation: Under this probation, a Fraternity will be held to the following sanctions:
 - a. Chapter will be fined \$150.00 dollars
 - b. Chapters will not be allowed to have events during the week (Monday- Thursday) unless they have either a philanthropic or academic intent.
 - c. Organizations are limited to two wet social events a month
 - d. Monthly grade reports must be turned into the Executive Vice President on the 14th day of every month. The Executive Vice



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- President will dictate what the Grade Report should include.
- e. President or academic chair must meet with a staff member in the CLASS office to go over valuable resources that our campus offers by the third week of the semester. Proof must be shown to the Executive Vice President
 - f. If a chapter obtains a semester GPA average of a 2.5 or lower they will be placed on complete social probation the following semester. No wet events will be permitted.
 - g. If these are not met the organization will be charged with a Judicial Violation per Article IX for Judicial Procedures
5. Any probation levied by the IFC Judicial Board may not last longer than 365 days.
- iv. Any Fraternity, which is found in violation of an offense while on pre existing sanctions, will be immediately referred to the IFC Judicial Board.
 - v. If any sanctions imposed by the Judicial Board cross over the terms of office the new Interfraternity Council Judicial Board must honor the old Interfraternity Council Judicial Board's decision and enforce it.
- g. Appeal Procedure
- i. All appeals must be typewritten and sent to the Executive Vice President within seven calendar days following receipt of the Letter of Decision & Sanctions.
 - ii. Appeal considerations shall be limited to:
 - 1. Unfair hearing (procedure of the hearing that affected the outcome).
 - 2. New evidence (which could not be presented at the time of the hearing).
 - 3. Severity of the sanction (the sanction is extraordinarily disproportionate to the violation).
 - iii. The IFC Executive Vice President, President and Advisor will meet to decide if the appeal is justified.
 - iv. If an appeal is found to be justified, the IFC Executive Board will make a final ruling on the matter.
 - v. A fraternity cannot appeal an automatic sanction, as defined in the IFC Constitution & Bylaws.
- h. Philanthropy Resolutions
- i. If a Chapter of the Interfraternity Council is found to be or is reported to be acting in violation of the Standard Operating Procedures then they will be subject to an investigation and potential sanctions at the discretion of the IFC Executive Board. Any Philanthropy complaint forms submitted shall be sent to the President, Executive Vice President, and the Vice President of Philanthropy.

ARTICLE X: SCHEDULE

- A. By the second (2) Interfraternity Council Meeting of the semester, each organization is required to turn in a calendar of events to the Vice President of Administrative Affairs.
 - a. Included in the calendar, each event must have a name, date, description, and contact information as well as location if possible.



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- b. The Interfraternity Council's goal is to provide a master calendar of events for the organization to have and share with the Office of Fraternity & Sorority Life, and other various sources (I.E. CPA, MGC, NPHC, SGA).

ARTICLE XI: POLICIES

A. Adoption of the NIC Guidelines on Alcohol and Drugs

- a. In any activity or event sponsored or endorsed by the chapter/organization, including those that occur on or off organizational/chapter premises:
- b. The chapter/organization, members and guests must comply with all federal, state, provincial and local laws. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
- c. The chapter/organization, members and guests must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell and/or manufacture illegal drugs or other controlled substances while on chapter/organizational premises or at any activity or event sponsored or endorsed by the chapter/organization.
- d. Alcoholic beverages must either be:
 - i. Provided and sold on a per-drink basis by a licensed and insured third party vendor (e.g., restaurant, bar, caterer, etc.); or
 - ii. Brought by individual members and guests through a bring your own beverage ("BYOB") system. The presence of alcohol products above 15% alcohol by volume ("ABV") is prohibited on any chapter/organization premises or at any event, except when served by a licensed and insured third-party vendor.
- e. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
- f. Alcoholic beverages must not be purchased with chapter/organizational funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
- g. A chapter/organization must not co-host or co-sponsor, or in any way participate in, an activity or event with another group or entity that purchases or provides alcohol.
- h. A chapter/organization must not co-host or co-sponsor an event with a bar, event promoter or alcohol distributor; however, a chapter/organization may rent a bar, restaurant, or other licensed and insured third-party vendor to host a chapter/organization event.
- i. Attendance by non-members at any event where alcohol is present must be by invitation only, and the chapter/organization must utilize a guest list system. Attendance at events with alcohol is limited to a 3:1 maximum guest-to-member ratio and must not exceed local fire or building code capacity of the chapter/organizational premises or host venue.
- j. Any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization, including but not limited to "bid night," "big/little" events or activities, "family" events or activities and any ritual or ceremony.
- k. The chapter/organization, members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games.

B. Good Samaritan Policy

- a. View the FAU Amnesty Policy here: <https://www.fau.edu/dean/pdf/medical-amnesty-policy.pdf>



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C. Strategic Communication

- a. The IFC will establish a strategic communication plan for the IFC and its member chapters that addresses protocols for crisis response, social media, marketing and media engagement.
- b. In the event the IFC is in need of crisis management support, the IFC should contact the NIC communications team directly for consultation. IFCs should consult the NIC before making any statements to the media, so the NIC can assist in coordination efforts with each inter/national organization and the campus.

D. Recruitment Guidelines

- a. View the NIC recruitment guidelines here: <https://nicfraternity.org/ufags/recruitment/>

ARTICLE XII: AMENDMENTS

These Bylaws may be amended by a 2/3 vote of the voting members of the Interfraternity Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

REVISED MARCH 2022