

## **College Panhellenic Association**

### **Florida Atlantic University**

#### **Guest Policy**

The College Panhellenic Association welcomes all students and organizations to our council meetings, held each Wednesday at 4:30 in House Chambers on the Boca Raton campus. To keep our meetings concise and business oriented, we abide by the following policy to allow guest speakers a place in our scheduled meetings.

- Guests must request to attend and be approved by no later than 5:00 pm on the Friday preceding the requested Wednesday meeting. If requests are made later than this time, or if the guest list is full, your time will be scheduled for the next scheduled council meeting.
- The allowed list of guest speakers will be limited to three per meeting
- Requests must be made to the CPA President, Vice President of Administration, and/or the CPA Advisor. All contact information can be found at [www.fau.edu/fslife/cpa.php](http://www.fau.edu/fslife/cpa.php)
- Each guest speaker will have a maximum of five minutes for a presentation
- Please note that members present at the CPA council meetings are members of the Greek community, and the six CPA chapters' delegates. These delegates' duty is to bring back all information to their individual chapters. Therefore, the general purpose for guest speakers is to provide just enough information to delegates to inform them of services provided, event information, etc. Guest speakers must keep in mind that full presentations may be made to individual chapters upon request.