

Division of Administrative Affairs

ENVIRONMENTAL HEALTH AND SAFETY

Policy #P&P-05

Fire Department Access Notifications

1. PURPOSE:

To communicate conditions at the University which will affect a fire department's ability to provide fire, rescue, and emergency services to any campus.

2. POLICY STATEMENT:

Fire department access to fire systems, facilities, and roadways is critical to the ability to effectively respond and preserve life and property during an emergency. Units conducting normal business, construction, and special projects or events must notify EH&S of any impediment to roadways, accessways, or ingress/egress to facilities prior to acting.

CONCEPTS AND DEFINITIONS:

4. RESPONSIBILITIES:

- 4.1. University Policy Department
 - 4.1.1. Report to EH&S any conditions discovered, which will affect the fire department's ability to access campus facilities.
- 4.2. Design and Construction Services
 - 4.2.1. Notify EH&S of any construction, renovation, or remodeling plans that will:
 - 4.2.1.1. affect the view of existing topographical conditions, accessibility, water supply and general building parameters
 - 4.2.1.2. create any physical or architectural obstructions that may restrict access of emergency vehicles
 - 4.2.1.3. change the fire department's access to roadways, such as fencing off, trenching across, or closing streets, etc.
 - 4.2.1.4. change the location of fire hydrants, fire department connections, or alter the water supply system to a building
 - 4.2.1.5. impair fire detection and/or fire suppression systems.

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4.3. Physical Plant

- 4.3.1. Immediately report to EH&S the discovery of any inoperable fire detection or fire suppression system.
- 4.3.2. Provide relevant information to EH&S as to the location of underground tunnels, such as where tunnels intersect with access roads and any weight restrictions there may be.
- 4.4. Business Services Parking and Transportation
 - 4.4.1. Notify EH&S of any changes in parking lots or fire lanes that will affect access to FAU facilities, i.e., installation of cement posts, gates, or other restrictions.
 - 4.4.2. Notify EH&S as soon as possible of all road, lane, or parking lot closure requests prior to implementation.

4.5. Space Utilization

- 4.5.1.Notify EH&S as soon as possible of major events which will require traffic control or otherwise congest university roads, particularly those events involving large numbers of people.
- 4.6. Office of Environmental Health and Safety (EH&S)
 - 4.6.1.Monitor conditions that will affect a fire department's ability to provide services to the university.
 - 4.6.2. Make notifications to the local fire department of any impediment of access to facilities, fire systems, or building fire alarm or suppression systems.

5. PROCEDURES:

5.1. Notification to EH&S

- 5.1.1.Notify a member of the EH&S fire safety team directly, if possible.
- 5.1.2.Contact 561-297-3129 if a member of the fire safety team cannot be reached during normal business hours.
- 5.1.3.After hours, contact dispatch to notify the appropriate on call EH&S team member.
- 5.2. Notification to Local Fire Department
 - 5.2.1.EH&S will contact the local fire department regarding any access impairments and coordinate on site evaluation of conditions.
 - 5.2.2.EH&S will notify FAU departments of any additional requirements necessary for the fire department to provide unimpeded access to FAU campus facilities and fire systems.

6. ENFORCEMENT:

Oversight and enforcement activities for this program are conducted by Environmental Health and Safety.

Version #2.0

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Approved and issued by order of:

Wendy Ash Graves, Director ENVIRONMENTAL HEALTH AND SAFETY DATE: 6/4/22

POLICY MAINTENANCE SECTION

Last Revision Date	06/01/2022
Last Revision By	W. Ash Graves
Next Review Due	06/01/2025
Review Frequency	3 years
Version	2.0
Time-sensitive Items	

THIS POLICY RESCINDS ALL OTHER WRITTEN DIRECTIVES REGARDING THIS TOPIC.

7. RECORD OF CHANGES/STATUS CONTROL:

Version	Date	Summary of Changes	Reviewed By
2.0	06/01/2022	Revised to newer organizational structure and processes.	W. Ash Graves



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Appendix A

