

College of Education
Timeline for 2024-2025 Sabbatical Applications

Monday, August 14, 2023—Memo out announcing Sabbaticals to Tenured Faculty

Monday, Sept. 25, 2023—Complete Sabbatical Applications due to Department Chair via Interfolio

Monday, Oct. 2, 2023—Department Chair approval/disapproval of applications and signature of College Budget Coordinator, if applicable, deadline

Friday, October 6, 2023—Signatures of the Department Budget Coordinator, if applicable, and College Budget Manager deadline

Wednesday, October 18, 2023—College Sabbatical Committee Recommendations due to the Dean

Wednesday, October 25, 2023—Dean approval/disapproval of applications due to the Office of the Provost

Friday, November 3, 2023—Applications sent out to Research Committee of the UFS

Wednesday, November 22, 2023—Recommendations of Research Committee to Provost's Office

Friday, December 8, 2023—Final Approvals/Denials (Letters to Applicants)

Friday, January 5, 2024—Signed Acceptances due in Provost's Office

Friday, January 26, 2024—Memo to Deans, Department Chairs/School Directors, Budget Directors for Acceptances of Sabbaticals