

College of Education
Faculty Assembly Steering Committee

Friday Oct. 17, 2008

Education 411

10:00 – 12:00

Minutes

Welcome

Call to Order: 10:02 AM

Attendance Check

Andy Brewer, Lorraine Cross, Alyssa Gonzalez-DeHass (phone), Mary Lou Duffy, Connie Keintz, Paul Peluso, Dilys Schoorman, Beverly Warde, Bob Zoeller (phone)

Approval of Minutes from Sept. 5, 2008

Mary Lou Duffy moved to approve the September 5, 2008 minutes and Paul Peluso seconded. Minutes were unanimously approved and accepted as they were.

Announcements

- FA Archivist

Alyssa Gonzalez-DeHass was elected the Archivist for the 2007-2008 Faculty Assembly. Alyssa has updated the College of Education Faculty Assembly site for Executive, and Steering committee members. There continues to be a problem with getting access to the MYFAU site.

Old/Continuing Business

- Feedback on Statement of Principles from DDC

ESE-Mary Lou Duffy stated that she had discussed the Statement of Principles with her faculty and they felt that a Statement of Principles was not needed because ESE felt that they were already meeting the Principles. The ESE faculty supports moving forward to a FA vote.

Counselor Education-Paul Peluso stated that Counselor Education was already informed by a separate Code of Ethics. Counselor Education believes that they are meeting the Statement of Principles and support moving them forward to a full FA vote.

CCEI-Dilys Schoorman stated faculty members feel good about the Statement of Principles. However, there is a request to change the wording in Statement 3 from "...cooperatively to establish a collegial model..." to "...cooperatively within a collegial model...".

CS&D-Connie Keintz stated that their department agrees with the Statements and supports moving forward.

T&L- Andy Brewer reported that his department did not meet and there was no individual feedback to him regarding the statements. Andy Brewer takes this to mean that the department of T&L supports moving forward to a full vote.

EL- The EL Representative was not in attendance.

ES- Bob Zoeller reported that his department had not met, but that they support moving forward to a full vote. Bob Zoeller reminded us that the Statement of Principles was faculty driven, and it is needed. It was an outcome of the Climate Survey administered by the DDC, chaired by Carlos Diaz.

The Principles should be seen as a reminder of who the faculty is, what the faculty does, and the culture that the faculty strives for. It is not to be seen as a law, with punitive measures.

President Warde made a motion to accept the Statement of Principles as is, except for the change in Statement 3 from "...cooperatively to establish a collegial model..." to "...cooperatively within a collegial model..."

Mary Lou Duffy seconded the motion. The motion passed unanimously.

The FASC will take the Statement of Principles to the November, 7 Faculty Assembly meeting. We will state that the Statement of Principles is a set of values to promote the outcome of collegiality. The FASC will also place the Statement of Principles on the Faculty Assembly website.

It was suggested that the faculty create an updated faculty handbook that would be on-line and contain the Statement of Principles. The updated faculty handbook could be a PDF file and could be created, and maintained, by junior faculty. This would allow for junior faculty to have service opportunities. The steering committee discussed that this handbook would be for the above and beyond the current resource manual. The updated faculty handbook should include issues relating to visitors, adjuncts, and new faculty, as well as documents such as the Statement of Principles. One suggestion is that the Faculty Assembly recommends creating a committee for the handbook.

It was also suggested that Faculty Assembly remind the administration that the Statement of Principles is a College of Education faculty driven document. It should not be confused with a Faculty Assembly driven document. This will be an item for the Interim Dean and will be discussed by President Warde with Interim Dean Bristol to make sure that the administration is aware of the Statement of Principles beginnings, and current usage.

New Business

- FA Committees

President Warde searched earlier minutes and found four named committees:

Connections Committee

Democratic Decision-Making Committee

Equity and Work-Life Committee

Research Committee

President Warde also found stated in the 2006 Constitution that there will be Ad-Hoc committees as needed.

Connections Committee was proposed as a committee, but has never met.

Democratic Decision-Making Committee is the only active committee. Pat Maslin-Ostrowski was the Chair. Carlos Diaz is currently the Chair. DDC met and formulated the Climate Survey and the Statement of Principles.

Equity and Worklife Committee has never met, nor had a Chair.

Research committee never formed, but the committee merged with the COE Research Committee.

President Warde will present to FA that there is only one standing committee, DDC.

FASC will propose that we keep DDC and renew the Connections Committee. The Connections Committee will be charged with creating the updated Faculty Handbook, and including service opportunities within the handbook. Therefore, there will be two

active committees, DDC and Connections, and two dormant committees, Research and Equity and Work Life. I

- Location of FA documents COE vs. My FAU

President Warde found that in the FASC November 18, 2005 minutes it was recommended that all Faculty Assembly materials should be placed on the COE website. Dilys Schoorman explained that the reason for using MYFAU was purely security driven. It was thought that because other colleges may look to the COE website for governance issues, and some sensitive materials may end up on the accessible COE website. Those materials needed a secure place and FASC decided on MYFAU. This became problematic as there are now different documents in each place and the MYFAU website is not accessible by the FASC. President Warde suggested that we place all FA or FASC approved documents on the COE website and leave the MYFAU website. COE website will house all approved documents. Drafts will be distributed through the e-mail. The FA Secretary will make a new list, so information will not be sent out by the Dean's office.

- Two versions of FA Constitution

There is a version on MYFAU and one on the COE website. It was decided that the FASC will clean up the 2006 draft Constitution and place it on the COE website

- Reporting

The FASC decided that there is not much use for the reporting form. In the future, reporting can come from individual faculty members to their representatives. We will also use minutes to follow the actions discussed and called for in FASC meetings. Finally, the FA Archivist will remove the reporting form from the COE website.

- Policy on grade change by someone other than instructor

It is clear in the Catalog that Grade Change is a faculty issue. Grades can only be changed by the Instructor of the class, this includes "NR". If a student has an issue with a grade that they received, there is an appeal route; first, the Instructor, second, the Chair, third, the Dean, and fourth the President. The FASC decided we should discuss this with the Interim Dean and find out some background, and the administrations' view on grade changes and on academic irregularities. This is not an issue that will be brought up at Faculty Assembly, as of yet.

- Role of FA representative on Dean's Search Committee

Bob Zoeller will continue to report back to the FASC with any information from the Dean's Search Committee. The Dean's search Committee approved the job announcement and a number of venues to post the announcement-The Chronicle being one of the venues. The Dean's search committee will meet before the next Faculty Assembly meeting so as to brief Dean Rosson. If there are any questions or concerns about the Search Committee process, they can be addressed to the FA representatives and they will take the concerns to Bob, or faculty can directly discuss with Bob.

Departmental Reports

Communication Sciences

Communication Sciences and Disorders department is working on comprehensive exams in addition to a thesis option.

Counselor Ed

There is nothing to report.

Ed Leadership

The EL representative is not in attendance.

Exceptional Student Ed

There is nothing to report.

Exercise Science & Health

There is nothing to report.

OASS

There are renovations to the OASS office on the second floor of the College of Education in Boca Raton. This has been five years in the planning. This renovation will work towards allowing for more advisors. One in particular will be specifically for graduations. The money for this project did not come from E&G funds; the money came from a one-time non-recurring fund.

Department of Teaching and Learning

There is nothing to report.

Department of Curriculum, Culture, and Educational Inquiry

One person is going up for promotion. The representative wanted to make President Ware aware that as FA President, she has a role in the senate. The UFS constitution states that the FA President, or a designee, has a role in the senate. The Senate representative raised a question with the Graduate Committee regarding forms. Bob Zoeller stated that the Graduate Committee will meet with Dean Rosson on November 5, and he will bring any concerns to that meeting.

Discussion of Possible Items/Priorities for November 11, 2008 FA Meeting

Identify Agenda Items and Dean's Talking Point:

1. Grade Change Issue
2. Statement of Principles
3. Faculty Handbook
4. Graduate Dean Rosson and the November 7 Faculty Assembly meeting.

Adjourn: 11:40 AM

Submitted by

Ernest Andrew Brewer

Secretary, Faculty Assembly