

COE FACULTY ASSEMBLY STEERING COMMITTEE
MINUTES – approved
September 22, 2017, 9-11 am Dean’s Conference Room

Attendance: Baxley (CCEI), Bhagwanji (Secretary), Emilianchik-Key (CE, phone), Harris (T&L), Lieberman (EDLRM), Mountford (Vice President), Ramasamy (President), Tessel (CSD, Archivist), Wilson (ESE, phone), Zoeller (ESHP, phone)

Meeting called to order at 9:06 am.

Welcome Note (Dr. Ramasamy, Faculty Assembly President)

Faculty Assembly Steering Committee representatives were recognized. Dr. Ramasamy encouraged the departmental representatives to solicit faculty feedback during department meetings.

Future **FASC** meeting dates are October 25, 2017; January 12 and March 23, 2018. Future **Faculty Assembly** meeting dates are September 29 and November 3, 2017; January 26 and April 6, 2018.

Announcements

Grow Your Own Teachers workshop; date and details will be shared soon.

Book royalty policy, Florida Statute 1004.085, has been enacted affecting faculty using their own textbooks in courses. Royalty from sale of textbooks from bookstore is to be given to the university. **Comment:** Are we obligated to tell students to purchase books from the bookstore? **Comment:** No, because of textbook affordability policy. **Comment:** According to book royalty law, royalty cannot be given to university. **Comment:** Has legal been consulted? **Comment:** Royalty is given as scholarship to students, not to the university. **Comment:** Just wrote a book, but not teaching the course, does royalty still go to the university? **Comment:** Do you oversight of the course? If yes, give royalty. **Comment:** Do I get to say where scholarship goes? **Comment:** Not clear where royalty funds can go; maybe it’s okay to go back to department, it’s not a conflict. **Comment:** If the textbook is not used at this university? **Comment:** Whether compensated or not, complete the conflict of interest form. **Comment:** Email Kevin Wagner, UFS President, if want to serve on the book royalty committee. **Comment:** Sending mixed signals if trying to attract world class faculty? **Comment:** Ask Michelle Hawkins to speak? **Comment:** Premature, the committee is still being form and getting clarity. **Comment:** Make this a Dean’s talking point.

Comment: What was discussed at the executive committee meeting? **Response:** Still no idea about budget. **Comment:** Include as dean’s talking point. **Response:** College funded lines have been approved, but not provost lines. **Comment:** No provost lines going on for three years now. **Response:** Travel funds will be available for presentations and/or attendance. **Comment:** Push for more travel funds. **Comment:** Get data from other

colleges? **Comment:** Need for support also depends on faculty research and when presenting at international conferences. **Response:** The dean was hoping with 3/2 workload, the provost would fund many other initiatives. **Comment:** Ask departments about typical conference costs. **Comment:** Dr. Mountford will ask provost about conference travel costs and support for faculty.

Guest Speakers

Dr. Dan Flynn, Division of Research, has requested time to speak about research initiatives. **Comment:** Twenty minutes would be okay.

Comment: Let's start the meeting on time and end on time. **Comment:** Need a time-keeper. Dr. Tessel volunteered to be the time-keeper.

Dr. Ed Pratt, Undergraduate Dean, has been suggested as a speaker because the Bachelor of General Studies (BGS) is affecting our programs. **Comment:** Useful to call Dr. Pratt or ask department chair who initiated conversation? **Comment:** Important for faculty to discuss at Faculty Assembly; Dr. Pratt may be sympathetic because we hear from schools about this matter. **Comment:** The initiating department chair wants to take it to UFS. **Comment:** Must take to assembly first, before UFS. **Comment:** Dr. Pratt is the one who can make it happen? **Comment:** Make this a dean's talking point. **Comment:** Invite Dr. Pratt; explain our concern about BGS graduates.

Continuing Business

P&T revisions. Dr. Wilson explained the revisions are on hold until 3rd year and P&T reviews are completed; encouraged discussions about revisions at the department meetings, through their P&T representatives; representatives should be ready to share faculty feedback at January 2018 meeting. **Comment:** Who's the new chair of the COE P&T committee? **Response:** No commitments yet, but a few faculty are considering.

Faculty Assembly leadership issues and strategies. FA is an important faculty governance body and voice of faculty; have had problems getting nominations due to a host of reasons. **Comment:** Junior faculty are discouraged from being involved. **Comment:** Issue is finding someone to commit even for a year; everyone is overcommitted. **Comment:** Discussion need to happen at department meetings. **Comment:** Emphasize ease of participation, like video conferencing. **Comment:** SPE guidelines include points for formal leadership involvement. **Comment:** Make it Dean's talking point? **Comment:** Some mentioned more course release would be helpful.

University Faculty Senate report. Need to develop plan for instruction due to hurricane; weekly class need to make up about 150 minutes; do not know for fast-track courses. **Comment:** All three reading days are cancelled and may be used for instruction, if needed. **Comment:** what about online courses? **Comment:** Make-up plans are due on September 29 to Provost.

UFF-FAU report. Will be providing CBA training to administrators; working well with provost office and new legal officer.

New Business

Hurricane/COE Building update. **Comment:** COE building was not safe when work was being done. Moved office furniture, offices kept open, floorboards not fixed, not sure what chemicals were sprayed or health impact to faculty and students. **Comment:** Include this as dean's talking point. **Comment:** I cannot get into my office.

Recognizing and celebrating faculty achievements. **Comment:** Provide recognition at faculty assembly. **Comment:** Time may be an issue; need criteria for faculty recognition at assembly. **Comment:** All achievements deserve recognition; how about spotlighting faculty from different departments; 2-3 departments are recognized at each meeting, beginning in November meeting. **Comment:** November 3 meeting will be ESE and EDLRM. **Comment:** January 26, 2018, will be CCEI and T&L; and April 2018 will be CE, CSD, and ESHP. **Comment:** Ask entire department to show up. **Comment:** Discuss details at next FASC meeting. **Comment:** Also iron-out details by email. **Comment:** How far back to spotlight? **Comment:** 2016-2017.

Departmental Reports – please send departmental reports to Dr. Bhagwanji by September 25, 2017. Highlight accomplishments since last FA meeting in April 2017.

Meeting **adjourned** at 11:04 am. Motion to adjourn introduced by Dr. Mountford and seconded by Dr. Harris. *Approved.*