

College of Education
Faculty Assembly Steering Committee

Friday Sept. 3, 2010

Education 489

10:00 – 12:00

Minutes

WELCOME:

The meeting was called to order at 10:00 a.m. by President Warde.

ATTENDANCE: Dilys Schoorman, Susannah Brown, Meredith Mountford, Paul Peluso, Connie Keintz, Beverly Warde, Philomena Marinaccio-Eckel, Mary Lou Duffy, Lorraine Cross (AB), Andy Brewer (AB), Bob Zoeller.

ANNOUNCEMENTS:

- **First Faculty Assembly Meeting:** September 17, 2010 **Time:** 10:00 a.m.-12:00 p.m.
 Boca - ED 313 Davie- LA 139 Jupiter- EC 202C PSL- JU 334
- **COE Strategic Planning Committee** meeting with President Saunders, Thursday, Sept. 9, 2:30-4:30 p.m. Boca - ED 313 Davie- LA 139 Jupiter- EC 202C PSL- JU 334

APPROVAL OF MINUTES: The March 31, 2010 FASC meeting minutes were approved. A motion to approve the minutes was made by Mary Lou Duffy; the motion was seconded by Bob Zoeller. The minutes were approved by a majority vote.

OLD/CONTINUING BUSINESS:

- **Report on Dean's Executive Meeting from FA Vice President Connie Keintz**
 - Dean's Executive Meetings have been rescheduled to a time when Dr. Warde is in class, Dr. Keintz will attend these meetings for fall semester. Both officers receive all meeting reports and Dr. Keintz will share meeting proceedings with Dr. Warde.
 - President Saunders raised a concern for undergraduate retention rates, reminded faculty of the freeze in hiring, encouraged E-learning to be a priority, gave great support for the Treasure Coast Campus, and proposed having a theme when hiring.
 - Andrew Robeson talked about salary increases. Salary increases for the staff begin 9/24/2010 and are retroactive to 8/11/2010. Faculty raises are pending, the union is asking 3.5%.
 - Dr. Shockley gave NCATE reminders. He worked with the committee this summer and is revamping committees and asking for departmental representation on committees. He requested time to speak about NCATE at a future FA meeting.
 - Dr. Torok provided data on FTE production.

NEW BUSINESS:

- **First Faculty Assembly Meeting Guest Speaker: Interim Provost Diane Alperin**
 - Email Dr. Warde any issues or topics of interests for Dr. Alperin prior to the September 17, 2010 FA meeting.

- FASC concerns include:
 - The COE faculty work demands include practicum supervision, clinical supervision, graduate and undergraduate internships (one of the largest graduate plus doctorate programs in the university).
 - Timeline for adoption of new promotion and tenure guidelines.
- **First Faculty Assembly Meeting Speaker: Dean Valerie Bristol**
 - Live Text Clarification
 - Do non-degree seeking students need to purchase Live Text?
 - Are we losing students from other programs?
 - Clarification of Travel Funds
 - College Website Acknowledgement of Research Efforts
 - COE website needs to list grants, publications, etc.
 - Clarification of COE Graduate Committee Processes
 - Any course or program changes need to go through the appropriate curriculum committee at the college level.
- **Schedule of Faculty Assembly meetings dates for 2010-2011 year.**
 - 2nd Faculty Assembly meeting November 5, 2010 (Steering Committee meeting October 22, 2010).
 - 3rd Faculty Assembly meeting January 21, 2011 (Steering Committee meeting January 14, 2011).
 - 4th Faculty Assembly meeting April 15, 2011 (Steering Committee meeting April 1, 2011).
 - Please let us know if you can be on-the-ground or on the phone for each meeting.
 - All FA and FASC meetings will be at 10:00 a.m.-12:00 p.m.
- **Departmental Reports for Faculty Assembly Meetings:** Due to time constraints FA department reports will be included in Faculty Assembly agenda. Representatives need to send departmental reports by September 10th to Secretary Marinacc@fau.edu for the September 17th agenda.

DEPARTMENTAL REPORTS

Curriculum, Culture, and Educational Inquiry Department worked within the college promotion and tenure criteria to further clarify categories for their department. The question was raised about the process they should follow to ensure that candidates could use these criteria. An additional faculty concern was about the support for development.

A concern was raised about departments not following the appropriate procedure for curriculum and program approval. The committee decided that Bev Warde would remind faculty of the required steps at the next Faculty Assembly meeting.

POSSIBLE ITEMS/PRIORITIES FOR September 17, 2010 FA MEETING:

The meeting was adjourned by President Warde at 12:20 p.m.

Submitted by,
Philomena Marinaccio-Eckel
Secretary, Faculty Assembly