



## COE Faculty Assembly Steering Committee Minutes

January 17, 2014

ED 356 (phone or Blackboard Collaborate) 10-12 pm

### Welcome

Please contact Ray Amirault regarding any errors in attached draft 11-08-13 minutes.  
Please contact Mena Marinaccio regarding additional agenda items.

Attendees: Mena Marinaccio, Paul Peluso, Rose Gatens, Mary Lieberman, Mary Lou Duffy, Bob Zoeller

### Future Meetings

#### Faculty Assembly Steering Committee

- Friday, March 28, 2014, 10 am-12am, Boca, Ed 356 (Teacher Ed Conference Room)

#### Executive Committee Meetings

- Friday, January 24, 2014, 11am-12am, Dean's Conference Room
- Friday, April 4, 2014, 11am-12am, Dean's Conference Room

#### Faculty Assembly Meetings

- Friday, January 31, 2014, 10am-12am, Boca Ed 313 (teleconferenced)
- Friday, April 11, 2014, 10am-12am, Boca Ed 313 (teleconferenced)

### Announcements

- If you are unable to attend an FASC meeting in person or by phone you may attend using Blackboard Collaborate. Documents will be shared with professors on partner campuses through Blackboard and email. [COE Faculty Assembly Steering Committee](#)
- Guest Speakers at the next FA meeting: *Jennifer Peluso* (Assistant Provost for Admission and Retention); *Jon Hardman*; *Deb Floyd* (Interim Dean of Graduate College) may speak.
- Dr. Deborah Floyd, Appointment as Interim Dean of the Graduate College. Deborah has long served the UFS as a Senator, Graduate Council Chair and member of the UFS Steering Committee. **Paul Peluso will be taking Deb Floyd's place. Bob Zoeller may run for a position in Faculty Senate.**
- FAU College of Education Social Mixer Kapow Noodle Bar Wednesday, January 22, 2014 from 5:30 PM to 7:30 PM (EST) Boca Raton, FL. <http://www.eventbrite.com/e/fau-college-of-education-social-mixer-tickets-8028602767>
- Educator Quality Legislation Implementation. The memorandum may be viewed at: <http://info.fldoe.org/docushare/dsweb/Get/Document-6900/dps-2013-148.pdf>

### Old/Continuing Business

#### Approval of Minutes

It was discussed that comments by FASC and FA speakers will be listed as anonymous in minutes, unless the speaker is presenting a departmental report, or is a guest speaker.

A motion to approve the 11/22/13 minutes was made by Mary Lieberman, seconded by Rose Gatens. The motion carried unanimously.

#### UFS Report (Mena Marinaccio)

- Deb Floyd departure from the UFS leaves several positions that need to be filled. First, the College of Education will need to elect a new Senator and a new representative to the Graduate Council. The Graduate Council will elect a new Chair at its next meeting on 1/29.
- Presidential Search faculty involvement despite expedited process.

#### Collective Bargaining

- Union survey: 2014 bargaining survey to learn about your bargaining priorities: <http://oldleadernet.aft.org/surveymaker/take/survey.cfm?id=5e1c455d-5056-b94b-11fa-bbdbccd13bdc>. The survey will be open until the end of January.
- Newest version of Collective Bargaining Agreement. A copy can also be found on website: [www.ufff-fau.org](http://www.ufff-fau.org). Faculty members are encouraged to read the document to see what protections and rights it provides, as well as the ones it does not. By the 31<sup>st</sup>, there will be a survey, and since collective bargaining starts in February, it is important that faculty give input.

## New Business

**Questions for Jennifer Peluso for January 31<sup>st</sup> FA Meeting** (newly appointed Assistant Provost for Admission and Retention; please bring this up to the departments to get develop ideas.)

- What are we doing/going to do to improve retention and graduate rates?
- Possible changes in funding if FAU retention rates are not improved?
- How do we track the jobs that graduates take on?
- The issue of the readiness of freshman students to excel in the university academic levels should be looked into; Juniors, for example, have higher retention rates than those starting as Freshmen.)
- Developmental Advising: at some institutions, a Developmental Advisor was present to assist transitioning students. Could Developmental Advising be looked into here at FAU?
- The loss of courses that were cut may also be negatively impacting student retention and graduation.
- More years of data are required to more fully understand retention and graduation rates.
- How will FAU be graded on this? For what period of time? If students change majors, for example, this changes the "retention rate." FAU needs to know how it is being evaluated so that the Institution can address those measures.
- Goerge Limeux's presentation had implied that UCF's online learning may improve retention rates, but the data on this is not fully understood yet.

### FASC Nomination and Election

2<sup>nd</sup> week in February, there will be a call for nominations (this date has been moved forward this year). Please send any nominations to Ray so these can be brought back to the departments. The Steering Committee of the Faculty Assembly will serve as the Nomination Committee.

#### 1. Nomination

- a. The Steering Committee shall call for nominations for officers from eligible members of the Faculty Assembly **during the second week of February.**
- b. **Nominees will be contacted by the President to verify that he/she is willing to run for the office.**
- c. Nominations will remain open for a period of a minimum of two weeks.
- d. **President and Vice President of the Steering Committee** will assemble the ballot and prepare it for display on the Assembly's Election web page.

#### 2. Election

- a. The election will be conducted electronically no later than two weeks prior to the final Faculty Assembly Meeting of the Spring Semester.
- b. All voting will be conducted electronically by secret ballot with access restricted to voting members of the Assembly.
- c. **The President of the Faculty Assembly will be notified of the results via email after the election has closed. Results will be verified by one other member of the Steering Committee. The nominees will be notified of the results following this verification.** Results will **then** be announced **to the entire faculty assembly in a timely manner.**
- d. The new officers will be introduced at the last scheduled meeting of the Faculty Assembly.
- e. **Each department representative will be elected by faculty from each department prior to the end of the spring semester.**

Question on Merit Pay: How do we know if we received merit pay?

**Answer:** Andrew Robeson sent this information out to each person, and the formula was used to calculate this. This information should be available from the Chair or from the Dean's Office.

### Faculty Senate

Mena went to the meeting yesterday. There was good attendance, and many people from the COE are very involved. There was much good feedback about the candidates by the attendees.

## Departmental & Committee Reports

### University Post Tenure Review Committee Report

The committee has apparently not yet met. The question of why we might even need this committee is an open one. If we have an annual evaluation, then why is a post-tenure review needed? Use the Union survey (this link has been sent to everyone via e-mail) to respond on this.

### Admission and Retention Committee Report

Paula Peluso will be addressing this in the upcoming FA meeting.

### Athletic Advisory Council Report Student-Athlete Well-Being & Academic Performance Committee

They are currently looking into the subject of concussions on this committee.

### Department sharing

- Communication Sciences and Disorders
- Counselor Education
  - Two searches are in process.
- Curriculum, Culture, and Educational Inquiry
- Educational Leadership and Research Methodology
  - Two searches going on, one with three finalists
- Exceptional Student Education
- Exercise Science & Health Promotion
  - Will be interviewing for Dept. Chair. There is a good pool of candidates.
- Office for Academic and Student Services
- Teaching and Learning
  - Searches are in process for multiple positions.

## Departmental Reports

### Items to be brought to the Dean

1. Research support for new faculty
2. Florida graduation rates and how data may not be providing a good picture
3. SPOT evaluations now online; how to enforce participation
4. Summer budget, and timeline
5. Will there be another round of faculty hires the next year?
6. After the new President is announced, can she share any new information about the implications for that person's hire

## Closing

**Departmental Reports for Faculty Assembly Meetings:** Due to time constraints FA department reports will be included in Faculty Assembly agenda. Representatives need to send departmental reports by January 24th to Secretary for the January 31st Faculty Assembly meeting agenda.

Motion to end the meeting by Bob Zoller; Mary Lou Duffy seconded. The meeting was suspended by the Philomena Marinaccio at 11:58am.

Minutes submitted by Ray Amirault, COE FA Secretary.

END OF MINUTES.