

Florida Atlantic University

College of Education

Office for Academic and Student Services, Room 232

Thursday, September 17, 2009

1:30-3:00pm

Graduate Programs Committee (GPC)

Minutes

Members Present: Deborah Floyd, Susannah Brown, Carlos Diaz, Valerie Bryan, Deena Wener, Greg Brigman, Hani Zainuddin, Sharon Darling, Mary Lou Duffy, Robert Zoeller, and Deborah Shepherd

- I. Welcome and Introductions conducted by Deborah Floyd
- II. GPC Role and Responsibilities according to the COE Policy and Procedural Manual which was reviewed in 2005 were discussed. It was noted that some wording and specific content were questioned concerning a representative of the A.D. Henderson University School and the selection of the College representative to the University Research Committee. Deborah Shepherd will research the noted questions and report during the next meeting.
- III. Election of GPC Leadership Team
 - A. Chair, COE Graduate Programs Committee, motion by Carlos Diaz that Deborah Floyd should serve in this position, seconded by Valerie Bryan. All members present voted in favor with none opposed. Result: Chair, COE Graduate Programs Committee: Deborah Floyd
 - B. Recorder, COE Graduate Programs Committee: Result of discussion: Susannah Brown appointed as Recorder of Meeting Events.
 - C. Chair, Subcommittee Student Petitions, motion by Mary Lou Duffy that Carlos Diaz should serve in this position, seconded by Valerie Bryan. All members present voted in favor with none opposed. Result: Chair, Subcommittee Student Petitions: Carlos Diaz
 - D. Chair, Subcommittee Graduate Curriculum Issues: TBA
 - E. Graduate Faculty Applications to be reviewed and moved forward to the Dean's office by the Committee of the Whole(Chair will bring applications to meetings for review). Applications filed with the COE Dean's office and records kept in that office
 - F. University Graduate Council Representative, motion by Sharon Darling that Valerie Bryan serve in the role, seconded by Robert Zoeller. All members present voted in favor with none opposed. Result: Graduate Council Representative: Valerie Bryan
 - G. University Graduate Council Representative, Deborah Floyd role as chair of COE GPC
 - H. Representatives from each Department to serve on subcommittees are as follows:

Department of Communication Sciences and Disorders

Faculty Rep. Student Petitions: Deena L. Wener (Wener@fau.edu)

Faculty Rep. Curriculum Issues: Ali Danesh (Danesh@fau.edu)

Department of Counselor Education

Faculty Rep. Student Petitions: Linda Webb (LWebb@fau.edu)

Faculty Rep. Curriculum Issues: Greg Brigman (Gbrigman@fau.edu)

Department of Curriculum, Culture, and Educational Inquiry)

Faculty Rep. Student Petitions: Handi Zainuddin (zainuddi@fau.edu)

Faculty Rep. Curriculum Issues: Carlos Diaz (cdiaz@fau.edu)

Department of Exceptional Student Education

Faculty Rep. Student Petitions: Sharon Darling (sdarlin4@fau.edu)

Faculty Rep. Curriculum Issues: Mary Lou Duffy (mduffy@fau.edu)

Department of Educational Leadership

Faculty Rep. Student Petitions: Valerie Bryan (Bryan@fau.edu)

Faculty Rep. Curriculum Issues: Deborah Floyd (dfloyd@fau.edu)

Department of Exercise Science and Health Promotion

Faculty Rep. Student Petitions: Robert Zoeller (rzoeller@fau.edu)

Faculty Rep. Curriculum Issues: TBA

Department of Teaching and Learning

Faculty Rep. Student Petitions: Susannah Brown (sbrow118@fau.edu)

Faculty Rep. Curriculum Issues: Joan Lindgren (jlindgre@fau.edu)

Office for Academic and Student Services

Deborah W. Shepherd (dshep@fau.edu)

Associate Dean

Ex. Officio Member

IV. Graduate Issues

A. Graduate Faculty Applications and Process

a. Gail Burnaford- Level A, Approved: 10, Disapproved: 0

b. Lydia Smiley- Level A, Approved: 10, Disapproved: 0

B. University Graduate Council – Graduate Governance Document

a. Review Dissertation Guideline

b. Review Tenure as related to the seven year issue

c. Review Graduate Faculty Status requirement for Adjuncts

d. Review the ten year rule for courses to replace the existing seven year rule for courses to be accepted into a program of study. This issue has yet to go before the University Senate.

- e. Request to read carefully and consider the results on COE graduate programs.
- f. Vote on the Graduate Governance Document
- C. Thesis and Dissertation Electronic and Paper Publishing
 - a. GPC has no objection to moving to electronic publishing
 - b. Departments may require paper copies and the chair of the committee may require a paper copy
- D. Revisions to Dissertation Guidelines Document
 - a. Action for next meeting
 - b. Valerie Bryan will email the GPC members with changes highlighted and then she will collect and track suggestions/revisions.
 - c. New item to consider- How students submit manuscripts
- E. Master's Degree Comprehensive Examinations
- F. Ph.D. and Ed.D. Completion Project Research Findings
 - a. Request to review report on website
 - b. Findings may assist when looking at COE graduate programs
- V. Student Petitions Subcommittee
 - A. GPC concern and question about Forgiveness Policy in a Graduate Program
 - B. Approved:
 - a. Educational Leadership: 1
 - b. Exceptional Student Education: 1
 - c. Teaching and Learning: 5
 - C. Disapproved:
 - a. Exercise Science and Health Promotion: 1
 - D. Total Action Taken: 8 Approved: 7 Disapproved: 1
- VI. Graduate Curriculum Subcommittee
 - A. EDF 7578 Critical Foundation of Educational Inquiry, (new course), Revision needed: add statement of consultation with other departments and attach comments/response from the other departments; short statement describing connection to conceptual framework, Action taken: Revision to be submitted and moved forward to the next University GPC meeting on Oct. 7th.
 - B. EEX 5661 Managing Curriculum and Behavior in the Inclusive Classroom, Action Taken: Approved
 - C. EEX 5602 Behavior Change and Management Strategies, Action Taken: Approved
 - D. EEX 6615 Behavior Assessment and Intervention Selection, Action Taken: Approved
- VII. Future Meeting Dates and Times
 - A. COE Graduate Program Committee Meeting
 - 1-3 PM Thursday, October 15**
 - 1-3 PM Tuesday, November 10**
 - December – TBD (if necessary)*
 - 1-3 PM Wednesday, January 13**
 - 1-3 PM Thursday, February 11** (last day for COE curriculum approvals until Sept.)
 - 1-3 PM Tuesday, March 23** (after spring breaks and before the March UGPC and UGC)
 - 1-3 PM Thursday, April 8**

Student Petitions Subcommittee will meet at 12 noon prior to each GPC meeting.
Curriculum Issues Subcommittee meetings will be confirmed once chair is elected.
 - B. University Graduate Council
 - Representatives; Deborah Floyd and Valerie Bryan to attend. Meetings held in SU 113.
 - October 14, 2009, 2-4
 - November 18, 2009, 2-4
 - December 2, 2009, 2-4
 - January 27, 2010, 1:30-3:30

February 17, 2010, 1:30-3:30

March 31, 2010, 1:30-3:30

April 28, 2010, 1:30-3:30

C. University Faculty Senate Steering Committee

September 22, 2009

October 27, 2009

November 24, 2009

January 12, 2010

February 9, 2010

March 2, 2010

April 13, 2010

D. University Faculty Senate

October 2, 2009

November 6, 2009

December 4, 2009

January 22, 2010

February 19, 2010

March 19, 2010

April 23, 2010