



## 2024 Biweekly Payroll & Timekeeping Schedule

Pay Period #	Pay Period Begins	Pay Period Ends	Departmental EIBs are Due by 10am	All Data & Compensation Changes Must be Approved by 5pm	Date Time Entry & Approvals are Due by 5pm	Last Day to Make Changes to Direct Deposit or Withholding Elections (W-4)	Pay Period Closes by 10am	Pay Date
1	12/23/2023	1/5/2024	1/4/2024	1/5/2024	1/5/2024	1/7/2024	1/8/2024	1/12/2024
2	1/6/2024	1/19/2024	1/18/2024	1/19/2024	1/19/2024	1/21/2024	1/22/2024	1/26/2024
3	1/20/2024	2/2/2024	2/1/2024	2/2/2024	2/2/2024	2/4/2024	2/5/2024	2/9/2024
4	2/3/2024	2/16/2024	2/15/2024	2/16/2024	2/16/2024	2/18/2024	2/19/2024	2/23/2024
5	2/17/2024	3/1/2024	2/29/2024	3/1/2024	3/1/2024	3/3/2024	3/4/2024	3/8/2024
6	3/2/2024	3/15/2024	3/14/2024	3/15/2024	3/15/2024	3/17/2024	3/18/2024	3/22/2024
7	3/16/2024	3/29/2024	3/28/2024	3/29/2024	3/29/2024	3/31/2024	4/1/2024	4/5/2024
8	3/30/2024	4/12/2024	4/11/2024	4/12/2024	4/12/2024	4/14/2024	4/15/2024	4/19/2024
9	4/13/2024	4/26/2024	4/25/2024	4/26/2024	4/26/2024	4/28/2024	4/29/2024	5/3/2024
10	4/27/2024	5/10/2024	5/9/2024	5/10/2024	5/10/2024	5/12/2024	5/13/2024	5/17/2024
11*	5/11/2024	5/24/2024	5/22/2024	5/23/2024	5/23/2024	5/23/2024	5/24/2024	5/31/2024
12	5/25/2024	6/7/2024	6/6/2024	6/7/2024	6/7/2024	6/9/2024	6/10/2024	6/14/2024
13	6/8/2024	6/21/2024	6/20/2024	6/21/2024	6/21/2024	6/23/2024	6/24/2024	6/28/2024
14*	6/22/2024	7/5/2024	7/3/2024	7/5/2024	7/5/2024	7/7/2024	7/8/2024	7/12/2024
15	7/6/2024	7/19/2024	7/18/2024	7/19/2024	7/19/2024	7/21/2024	7/22/2024	7/26/2024
16	7/20/2024	8/2/2024	8/1/2024	8/2/2024	8/2/2024	8/4/2024	8/5/2024	8/9/2024
17	8/3/2024	8/16/2024	8/15/2024	8/16/2024	8/16/2024	8/18/2024	8/19/2024	8/23/2024
18*	8/17/2024	8/30/2024	8/28/2024	8/29/2024	8/29/2024	8/29/2024	8/30/2024	9/6/2024
19	8/31/2024	9/13/2024	9/12/2024	9/13/2024	9/13/2024	9/15/2024	9/16/2024	9/20/2024
20	9/14/2024	9/27/2024	9/26/2024	9/27/2024	9/27/2024	9/29/2024	9/30/2024	10/4/2024
21	9/28/2024	10/11/2024	10/10/2024	10/11/2024	10/11/2024	10/13/2024	10/14/2024	10/18/2024
22	10/12/2024	10/25/2024	10/24/2024	10/25/2024	10/25/2024	10/27/2024	10/28/2024	11/1/2024
23*	10/26/2024	11/8/2024	11/6/2024	11/7/2024	11/7/2024	11/7/2024	11/8/2024	11/15/2024
24*	11/9/2024	11/22/2024	11/20/2024	11/21/2024	11/21/2024	11/21/2024	11/22/2024	11/27/2024
25	11/23/2024	12/6/2024	12/5/2024	12/6/2024	12/6/2024	12/8/2024	12/9/2024	12/13/2024
26*	12/7/2024	12/20/2024	12/18/2024	12/19/2024	12/19/2024	12/19/2024	12/20/2024	12/27/2024

**Notes:**

- \* - Denotes pay periods with early closures due to holiday falling on a payroll closing Monday. EIBs are due by 5pm on pay periods affected by early closures.
- Dates and times are subject to change due to additional holidays, fiscal year-end, or emergency closings.
- Federal and university holidays: Winter Break - 12/25/23 to 1/2/24, Martin Luther King Day - 1/15/24, Memorial Day - 5/27/24, Independence Day - 7/4/24, Labor Day - 9/2/24, Veteran's Day - 11/11/24, Thanksgiving - 11/28 to 11/29/24.

Last updated: 2/26/2024.