How to Rename yourself in Zoom

1. Join a Zoom meeting.
2. On the Zoom in-meeting controls (usually in the bottom pane), click Participants.
3. Hover your mouse over your name, then click More.
4. Click Rename in the pop-up menu. A pop-up box will appear.
5. In the pop-up box, enter your desired display name.
6. Click Rename.

How to self-select a breakout room

1. Click **Breakout Rooms** in your meeting controls (usually in the bottom pane or under the three dots to the right). This will display the list of open breakout rooms.
2. Hover your pointer over the number to the right of the breakout room you wish to join, click **Join**, then confirm by clicking **Join**.
3. You can always click **Leave Room** to return to the main session if needed.