

# Sam S. Spanish

BOCA RATON, FL • (561)297-3533 • SSPANISH2018@FAU.EDU

## Education

### **Bachelor of Arts in Spanish Studies**

*Florida Atlantic University*

December 20XX

Boca Raton, FL

### **Study Abroad, Colombia**

March 20XX

- Traveled to Colombia to complete a two-week Spanish-language course with local students
- Visited the cities of Bogotá, Medellín and Cartagena to observe and compare communication styles between natives and non-natives

## Relevant Coursework

Advanced Spanish: Grammar    Commercial Spanish I and II    Spanish Language & Culture Abroad  
Structure of Modern Spanish    Spanish Sociolinguistics    Special Topics in Language

## Work Experience

### **Academic Advisor**

*FAU University Advising Services*

January 20XX - Present

Boca Raton, FL

- Connect, engage and create course schedules with 400 freshmen, sophomore, first time in college, and transfer students
- Oversee and supervise four student workers, Peer Associates, as they manage and assist at each of the three front desks within University Advising Services
- Assist with various committees ranging from Training to the Social Committee

### **Tutor**

*FAU Center for Learning and Student Success*

August 20XX - December 20XX

Boca Raton, FL

- Instructed students in Intermediate Spanish Language and Culture I and provided supplementary worksheets to enhance their learning
- Organized student study groups and facilitated group discussion to encourage peer evaluation

### **Office Assistant**

August 20XX - May 20XX

*FAU Student Union*

Boca Raton, FL

- Assisted in the planning and development of Student Union Production programs and campaigns
- Developed marketing materials, such as but not limited to flyers, brochures, banners, etc.
- Marketed and advertised upcoming events via social media websites

## Skills

Microsoft Office: Word, PowerPoint and Excel

Canvas, Banner, Starfish

## Memberships

*FAU Linguistics Society*

Fall 20XX

*Sigma Delta Pi (National Spanish Honor Society)*

Spring 20XX



### **FAU CAREER CENTER**

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