

Florence Fitness

8131 Dunn Drive
Boca Raton, FL 33431
(561) 555-5297
ffitness@fau.edu

Education

Florida Atlantic University
Bachelor of Science in Exercise Science and Health Promotion Boca Raton, FL
Expected December 20XX

Work Experience

FAU Campus Recreation Boca Raton, FL
Fitness Center Staff Member January 20XX - Present

- Maintain the standards of a clean and safe fitness environment for members by ensuring exercise equipment is used correctly and properly cared for
- Provide assistance to members by answering exercise-related questions and explaining basic fitness practices in a friendly manner
- Act as a reliable fitness resource to promote a helpful and constructive setting that educates and benefits members of the center

Publix Supermarket November 20XX – July 20XX
Grocery Clerk Boca Raton, FL

- Handled damaged or spoiled grocery items to be disposed of according to the policies of the company
- Provided detailed information to customers based on their inquiries
- Organized inventory in order to maintain a clean and streamlined display for customers
- Guided customers to the correct location of the product they were seeking

Additional Experience

Boca Raton Library Boca Raton, FL
Volunteer July 20XX – September 20XX

- Maintained cleanliness and neatness of public areas through the organization and restocking of materials
- Compiled and ordered books and multimedia materials with accuracy to ensure objects were easy to find and use
- Supervised young adult events with the purpose of maintaining order, answering questions, assisting in the implementation and preparation of activities, and tidying up the event room afterwards

Organizations

West Boca ReStore, *Volunteer* October 20XX - Present
The Student Conservation Association, *Youth Crew Member* May 20XX – July 20XX
Mission Green Student Association, *Member* April 20XX – December 20XX