How to Create Presentations with Mediasite Desktop Recorder

Please make sure that access to the My Mediasite course within Canvas has been granted. If you need to request access, submit a help desk request

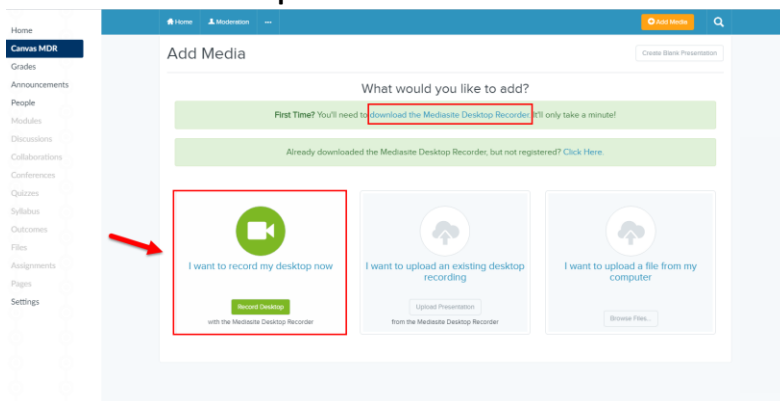## Create Presentations with Mediasite Desktop Recorder

1. Lot into Canvas (canvas.fau.edu) using your FAU NET ID and password.
2. Use the **Dashboard** or the **All Courses** menu to load the **My Mediasite** course.
3. Access the **Canvas MDR** area from your **Course Menu.**

4. Select **+Add Media**.
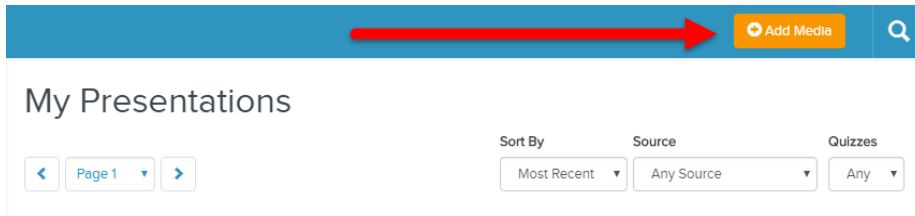
5. Choose **Record Desktop.**

6. Name your new presentation
   A. (Optional) Provide a brief description for the presentation.
   B. (Optional) Provide a destination.
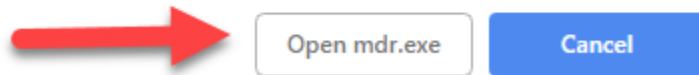   C. Click **Create and Launch**.

7. Wait for the **MDR Application** to load (please allow 10-20 seconds for the application to appear).
    A. Notice the message for **Launching Desktop Recorder**.
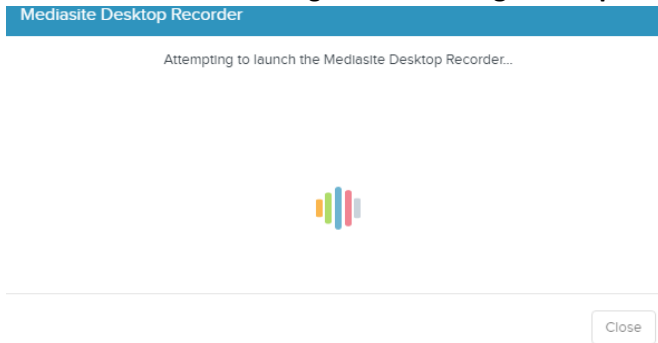
8. If you see this dialog box click **Open mdr.exe**.
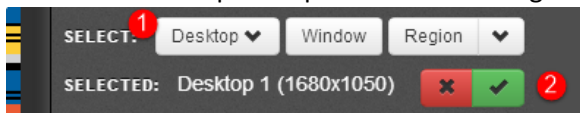
Select your preferred hardware settings

9. Select a recording type and click **Next**. (Use the right and left arrows to view the different recording options.)
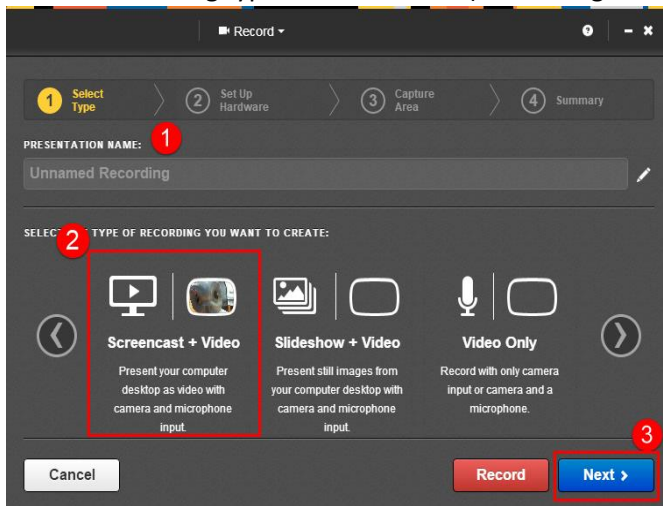
10. **Test** your **Microphone** and **Camera** (if recording video).
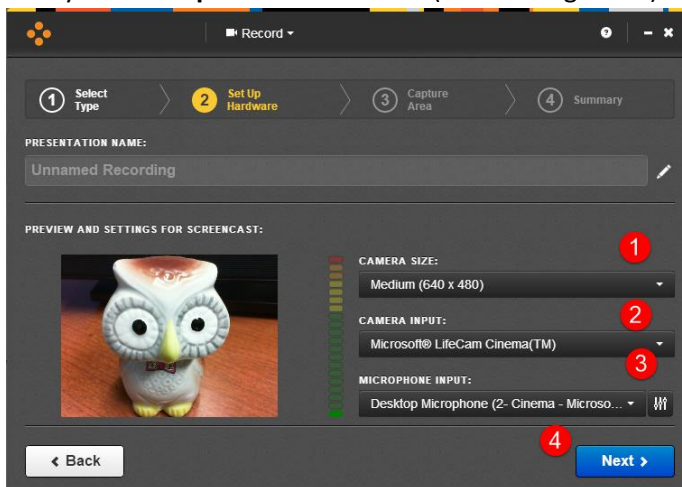
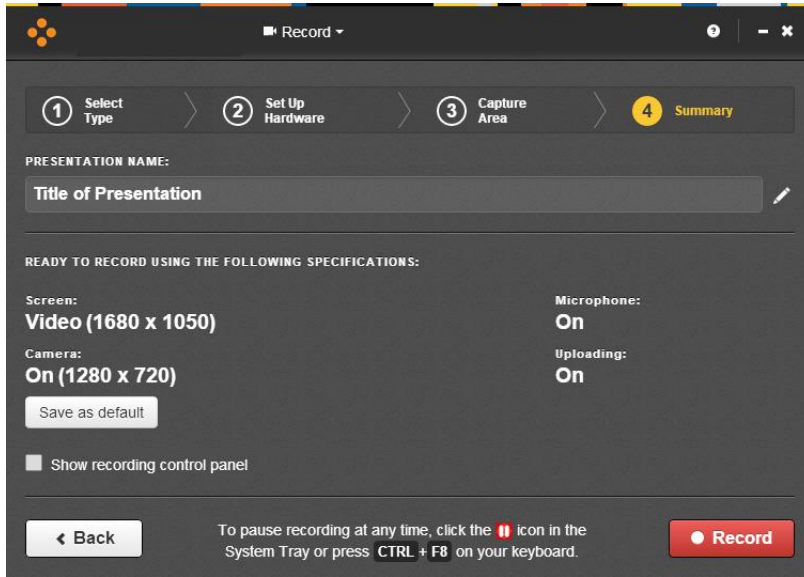11. Select a screen capture option and click the green check-mark.

At this point, you should open and prepare any lecture materials that you intend to use with your MDR recording
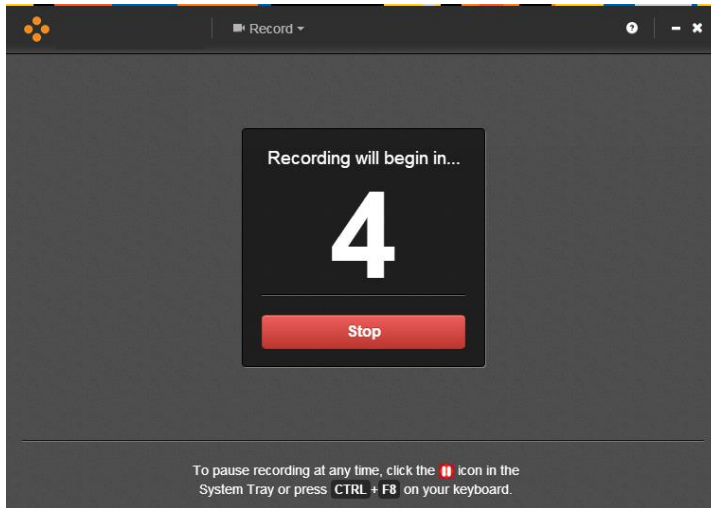
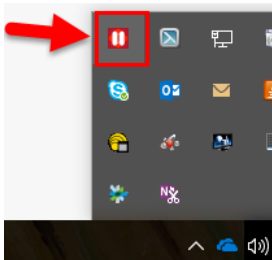12. Click **Record** to begin recording your video.

13. Recording will begin following a **5-scecond countdown**.
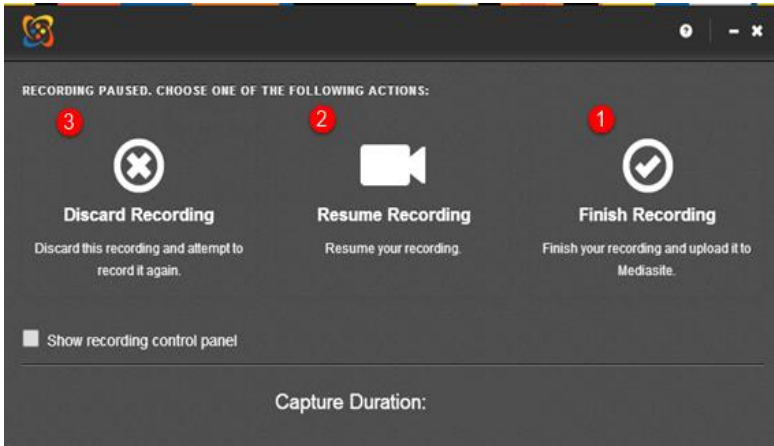

14. **To Pause or Finish** recording: **Press CTRL+F8**.
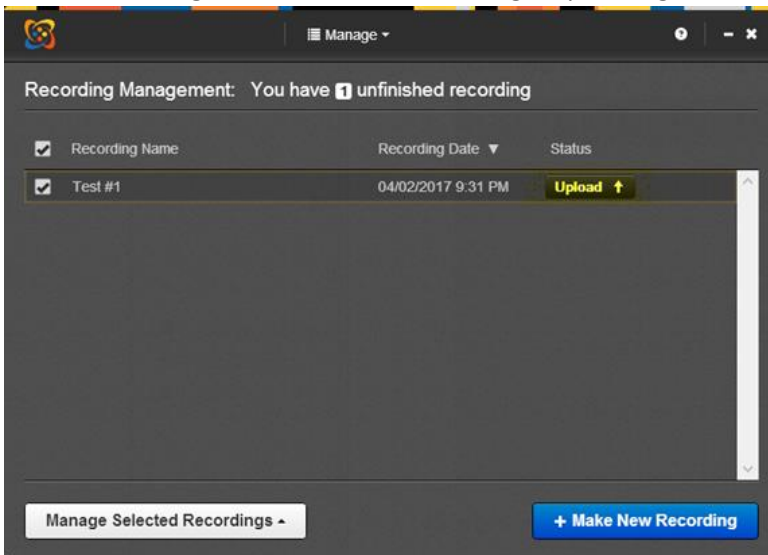   A. Or click the **Red Pause Icon** from the task tray.

15. **Discard, Resume,** or **Finish Recording**.

16. **Finish Recording** will allow the video to begin uploading.

To check on the status or make changes to your newly created presentation, please navigate back to the Canvas MDR area of your My Mediasite course in Canvas.