



Item: AS-M

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Wednesday, February 21, 2007

**SUBJECT: ROLL CALL AND APPROVAL OF MINUTES OF THE MEETING OF
OCTOBER 17, 2006.**

PROPOSED BOARD RECOMMENDATION

Initiate roll call to document member participation and ensure appropriate quorum numbers are achieved as well as approve the October 17, 2006 meeting minutes.

BACKGROUND INFORMATION

Mr. Armand Grossman, Chair	_____
Mr. Bob Stillely, Vice Chair	_____
Dr. William Bryant	_____
Mr. David Feder	_____
Mrs. Lalita Janke	_____
Dr. Roy Levow	_____
Mrs. Sherry Plymale	_____
Mr. Norman Tripp (ex-officio)	_____



Academic and Student Affairs Committee Meeting
Draft Minutes
Tuesday, October 17, 2006

Chairman Scott Adams convened the meeting at 2:30 p.m. with the following committee members present:

Armand Grossman, Rajendra Gupta, Lalita Janke, Roy Levow, Kirk Murray.

Other trustees attending the meeting included:

Nancy Blosser, Sherry Plymale and Norman Tripp. Trustees Bob Stilley and David Feder participated via conference call.

The following university officials participated:

Frank T. Brogan, President; John Pritchett, Provost; David Kian, General Counsel; Diane Alperin, Associate Provost; Marilyn Wiley, Associate Dean of the College of Business; Sandra Norman, Interim Dean of the Dorothy F. Schmidt College of Arts and Letters; Dr. Karl Stevens, Dean of the College of Engineering and Computer Science; Jeff Schilit, Associate Provost and CIO; Anne Boykin, Dean of the Christine E. Lynn College of Nursing; Marilyn Wiley, Associate Dean of the College of Business; Michael Zager, Eminent Scholar and Director of the Commercial Music program; and, Sal Morgera, Chair, Department of Electrical Engineering.

Acknowledging that the meeting start time was later than scheduled, Chairman Adams solicited ideas from trustees and staff as to how to better estimate the length of time given to individual agenda items in order to better adhere to posted meeting times. Trustee Plymale suggested that the start time be established and that approximate meeting times for each of the subsequent committee meetings be posted. General Counsel Kian agreed that the plan would meet public notice regulations. It was recommended that future meetings be scheduled accordingly.

A-M. Approval of the Minutes

A motion was made and seconded to approve the minutes of the June 14, 2006 meeting. **The motion passed unanimously.**

A-1. Approval of Candidates for Tenure as a Condition of Employment

Dr. Diane Alperin presented three candidates for tenure as a condition of employment reminding the Committee of the requisites and process under which tenure is recommended. It was noted that the candidates were presented and recommended for tenure by various constituents in their respective colleges as well as by Provost Pritchett and President Brogan.

A motion was made and seconded to recommend approval of the candidates for tenure as a condition of employment as presented. **The motion passed unanimously.**

A-2. Approval of Change in “Classification of Instructional Program” (CIP) Code for the M.S. in Teaching Mathematics

Dr. Alperin presented the item to the Committee referencing that the change was essentially a classification detail and would not add, delete, or alter any academic program currently offered by the University. The change more accurately denotes the appropriate area under which the program is offered. It is, however, necessary and important to do so since the classification codes are used by the BOG to appropriately note the degree type.

A motion was made and seconded to recommend approval of a change in the CIP Code for the M.S. in Teaching Mathematics. **The motion passed unanimously.**

A-3. Approval of New Degrees

- a) M.S. in Music Business Administration
- b) M.S. in Bioengineering

Provost Pritchett introduced Dr. Sandra Norman, Interim Dean of the Dorothy F. Schmidt College of Arts and Letters to present the joint degree program between College of Business and the College of Arts and Letters.

Mr. Michael Zager provided the Committee with an overview of the activities of the students enrolled in the bachelor’s program and the planned enrollment and outreach that the program is expected to achieve.

A motion was made and seconded to recommend approval of the new M.S. in Music Business Administration. **The motion passed unanimously.**

Provost Pritchett then introduced Dr. Karl Stevens to present the M. S. in Bioengineering program, a joint effort between the College of Engineering and Computer Science and the Charles E. Schmidt College of Science.

Dr. Karl Stevens noted that the initiative to begin a program in bioengineering began over 10 years ago; however, given the additional resources necessary to offer the program, the program was first implemented in 2003 as a 15-credit graduate certificate program. The program has become very popular and it will now be offered as a complete degree program and will be phased in incrementally beginning in Spring 2007.

Dean Stevens indicated that there will be a strong tie with the new biotech companies relocating to South Florida. Faculty and staff delivering the program will eventually occupy space at the Jupiter Campus as Scripps' temporary facilities become available.

Dr. Stevens introduced Dr. Sal Morgera, Chair of Electrical Engineering and one of the crafters of the program, addressed the Committee providing additional background and the anticipated interaction of the proposed program and the new biotech companies in the area. Student enrollments are expected to exceed 60 part-time and 35 full-time by the end of the fifth year. There were several questions regarding the necessary background to enter the program. Dr. Morgera referred the Committee to the background information which provided the necessary criteria for admission to the program.

A motion was made and seconded to recommend approval of the new M.S. in Bioengineering. **The motion passed unanimously.**

A-4. Approval of Notice of Proposed Regulation Amendment

David Kian introduced the item by explaining to the Committee that the BOG, in Summer 2005, adopted a procedure giving the local Boards of Trustees the authority to adopt regulations. The proposed amendments are being reformatted as regulations of the University per this procedure.

The Board of Governors' staff has suggested that certain ones of these rules be reformatted as regulations that incorporate relevant BOG regulations and university policies. Proposed Regulations 2.001 and 2.003 accomplish this goal. These selected regulations address admission regulations, course repetition and grade forgiveness, degree requirements and enrollment priorities and limitations.

Proposed Regulation 4.008 updates and amends what is considered Directory Information at the University consistent with the federal Family Education Rights and Privacy Act, Florida state law and University practice.

A motion was made and seconded to recommend approval of the newly amended academic regulations as presented. **The motion passed unanimously.**

Additional Information Item. Update on Status of the SGA and SGA Constitution

Dr. Charles Brown provided the Committee with an update of SGA activities and the status of ongoing work to redraft the SGA Constitution. He acknowledged that many students affiliated with the SGA were working very hard to counteract recent negative events and the resulting negative publicity experienced over the last few months. Dr. Brown stated that he would be bringing a re-drafted SGA Constitution to the Committee and then to the full board for approval, subsequent to student ratification.

Trustee Tripp requested a review of the role that the Board plays in the administration and/or oversight of the SGA. After some discussion, the Committee requested that Dr. Brown prepare a report on the Student Government Association and incorporate in that report, a briefing on the role of the BOT with respect to the SGA.

I-1. Update on Enrollment and Degree Production

Provost John Pritchett reviewed initial fall 2006 enrollments with the Committee. He noted that enrollments, overall, were down slightly compared to the last two years with undergraduate down slightly for Fall 2006 and graduate enrollments up slightly for the same. He noted that final numbers would not be available until later in the semester.

Dr. Pritchett continued with a review of actual degrees awarded and projected degrees. He explained the various categories for comparisons – targeted, non-targeted, and projected for both undergraduate and graduate student populations. Slight decreases in projected BOT-targeted degrees were offset somewhat by increases in non-targeted degree production. The Provost explained that declines in some programs were reflecting a decline in the job market in those areas, even though these degree areas were previously identified by the BOG as high-demand workforce areas. Shifts in enrollment were identified within broader categories of degrees, for example, students are enrolling in higher numbers in the Masters in Accounting program in lieu of the Masters in Business Administration (MBA). The MBA is identified as a BOG-targeted area whereas the Masters in Accounting is not.

The Committee requested that the administration pursue identifying other similar shifts and find a mechanism whereby the BOG can be alerted to these shifts and make adjustments or modifications to targeted degree areas.

Dr. Pritchett reviewed student demographics with regard to the enrollments of part-time vs. full-time students as well as the ethnic diversity of the student population. It was noted that there is a continued increase in full-time enrollments. It was also noted that percentages of diversity at the University reflected percentages of diversity in both the region and the state.

I-2. Master List of Possible New Programs 2006-13

Dr. Diane Alperin presented the List of Possible New Programs to the Committee. She reminded the Trustees that under the devolution, the authority for developing and approving new baccalaureate and master's degree programs was given to the local boards of trustees. The authority for approval of new Ph.D. and professional degrees remains with the Board of Governors.

For planning purposes, the BOG is interested in developing a composite list of programs that universities may be implementing within the next seven years. At the request of the BOG, the universities were asked to compile a list of possible new degree programs that they might seek to implement over the next few years. The list is not intended to be a definitive list of new programs the University plans to adopt, but merely a list of possible programs the University may wish to consider in the future.

The deadline for submission was prior to the scheduled committee meeting, therefore, the list has been submitted to the BOG and the list is being presented as an item of information to the Committee.

I-3. An Overview of IT at FAU/Distance Learning

Dr. Pritchett introduced the item by advising the committee that the University had just completed an \$850,000 improvement to enhance distance learning capabilities by equipping eight additional classrooms. He then introduced Dr. Jeff Schilit who presented an overview of distance learning at FAU first by noting the increase in accessibility afforded to students due to these improvements. He outlined the course offerings now being delivered via distance learning, noting the number of courses currently being offered by the various colleges, the types of distance learning courses offered, and the number of full degree programs available to students. Resources were allocated to provide training sessions and technical support to faculty. Details of the overview were included in the background information provided to the Committee.

I-4. Production of Nursing Graduates/Challenges and Opportunities

Dr. Anne Boykin, Dean of the Christine E. Lynn College of Nursing provided the Committee with an overview of Nursing education at the university level and at the state level by first reviewing all of the various levels of nursing education degree programs, from diploma programs that graduate licensed practical nurses to Ph.D. programs that graduate nurse practitioners, that are offered at state institutions including community colleges.

She emphasized the correlation between the educational level of the nurse provider and the safety of patients citing a study that showed a direct correlation between the level of education and morbidity/mortality rates. The higher the educational level of the nurse, the lower the rates of mortality. She expressed industry concerns over the vacancy rate of staff nurses in medical facilities and the advancing age of existing staff. She indicated that the average age of nurses is increasing and the need to provide higher levels of nurse staffing is critical to efficient patient care.

Dean Boykin then outlined the various paths that existing nurses advance their education within the programs delivered by area educational institutions. She reminded the Committee that the University turns away 200-300 qualified applicants every year due to critical nursing faculty shortages. Other factors affecting the offering of nursing education include faculty salaries and availability of clinical placements.

Dr. Boykin concluded by reminding the Committee that the College's overriding philosophy was one of caring – that students understand the importance of quality of care and that the College is known, internationally, for this approach to nursing education.

Adjournment.

A motion was made and seconded to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 4:45 p.m.

(Prepared by M. Mertz)