

FAU Emergency Plan

Presidential Memorandum #56

Continuity of Operation Plans (COOP)

Presidential Memorandum #85

Safety Committee

Crisis Action Guide

Comprehensive Emergency Management
Plan (CEMP)

University Police

Questions and Answers

Presidential Memorandum #56

Emergency Policy

Establishes policy for the implementation prior to, during, and following a major emergency or disaster such as hurricane, tornado, earthquake, flood, fire, sink hole, hazardous or nuclear material release, epidemic, long term power outage, civil disorder, and criminal threats.

This policy becomes effective when a disaster occurs that is not covered by an Executive Order but requires the closing of one or more buildings on one or more Florida Atlantic University campuses.

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Emergency Policy

Policy requires the Executive Committee to establish specific procedures that define personnel authorities and responsibilities during all phases of an emergency (mitigation, response, and recovery).

These procedures must be updated and practiced, at least annually, for maximum effectiveness.

Continuity of Operations Plan (COOP)

Florida Statute 252.365 and Florida Law Chapter 2002-43 establishes requirement for COOP by July 1, 2003

Plan for sustaining essential (not all) functions and operations for 30 days

They are for everyone:

- Units and Departments

- Campus-wide

- University-wide

Continuity of Operations Plan (COOP)

Consists of 12 elements:

1. Plans and Procedures
2. Mission Essential Functions
3. Delegation of Authority
4. Orders of Succession
5. Alternate Facilities
6. Inter-Operable Communications
7. Vital Records and Databases
8. Logistics and Administration
9. Personnel Issues and Coordination
10. Security
11. Testing, Training, and Exercises
12. Program Management

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University Safety Policy

To provide and ensure a safe and healthy environment for employees, students, and visiting public by maintaining, at all times, an effective safety program.

Administration and management shall sponsor and support all safety procedures, training, and hazard elimination practices.

Environmental Health and Safety (EH&S) in conjunction with FAU Administration is responsible to evaluate all health and safety considerations on all campuses of the University.

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University Safety Policy

Each person in a supervisory or management capacity is responsible for the provision and maintenance of safe working conditions in their respective area and for proper dissemination and enforcement of all applicable rules and regulations.

Each employee and student is personally responsible to know and comply with safety rules (in the capacity that these are applicable) and to use only the accredited safety equipment that is provided or required.

There is continual review of the effectiveness of all the current health and safety programs for compliance with applicable rules and regulations.

University Safety Committee

The University Safety Committee (USC) is mandated by the President of Florida Atlantic University, to guard for the health and safety of all students, faculty, staff, visitors and the environment, and to comply with all applicable local, state, and federal regulations.

The purpose of the Committee is to provide a forum for the University Community to identify and to resolve safety-related issues; to identify, analyze, propose solutions to hazardous situations, and subsequently advise Environmental Health & Safety (EH&S) and Administration of its findings and recommendations.

Meetings are on a quarterly basis or more frequently if needed.

University Safety Committee

The Committee is comprised of individuals representing the major components of the University and shall include one representative from each of the partner campuses such as:

- Environmental Health and Safety
- Personnel Services
- American Federation of State, County, and Municipal Employees (AFSCME)
- Student Government
- University Police
- Academic Affairs
- John D. MacArthur Campus
- Treasure Coast Campus
- Broward Campuses
- University Advancement
- Student Affairs
- University Attorney
- University Architect
- President's Office
- Disabled Student Services

Crisis Action Guide

Identifies different types of hazards

1. Bio-hazardous incidents
2. Fires
3. Bomb threats
4. Catastrophic Events
5. Civil Disturbances
6. Hazardous materials Incidents
7. Suspicious Packages
8. Hurricanes & Tornadoes
9. Psychological crisis
10. Medical emergencies
11. Sexual Assault
12. Other weather events

Explains what they are

Outlines procedures to safely handle, evacuate, and report hazards.

Contains notification information for departments/divisions responsible for response

Contains information on security access to campus facilities

Other Committees

Radiation Safety

Blue Light

Institutional BioSafety

Institutional Animals Care and Use
(IACUC)

Life Safety

BOG Emergency Management Task
Force

Comprehensive Emergency Management Plan (CEMP)

Multi-hazard basic plan for emergencies or disasters whether natural or man-made.

Intended as framework for university wide:

- Mitigation

- Preparedness; including preplanning training drills

- Response

- Recovery activities

Comprehensive Emergency Management Plan (CEMP)

Underscores the functional responsibilities incumbent upon the University divisions and departments, including providing qualified staff for the missions.

Defines the essential support functions required for continuity of operations.

Current Goals of CEMP

Complete the installation of Reverse 911 (R911)

- System that uses the telephone system to carry out emergency notification via several other medias:

- Mobile phone (via SMS)

- Email

- Web page

- Blackberry device

- Pager

- PDA

Explore the purchase of sirens

Building PA systems

Continue development of polices and procedures.

University Police

Florida Statute 1012.97 and Florida Law
Outlines duties and responsibilities as state law
enforcement officers

Essential Personnel/Building Managers

Card Access/Video Surveillance

Bomb Threats

Lockdowns

Mutual Assistance Agreements

Training

Questions?