



Item: AF: A-1

**AUDIT AND FINANCE COMMITTEE**

**Wednesday, October 21, 2009**

**SUBJECT: REQUEST FOR APPROVAL OF AMENDMENT TO FLORIDA ATLANTIC UNIVERSITY'S 2009-10 REGULATION 8.001: TUITION, FEE SCHEDULE AND PERCENTAGE OF COST.**

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**PROPOSED COMMITTEE ACTION**

Recommend approval to the Board of Trustees of an amendment to Regulation 8.001.

**BACKGROUND INFORMATION**

Regulation 8.001, Tuition, Fee Schedule and Percentage of Cost, was approved by the Board of Trustees on August 19, 2009. It was subsequently discovered that the Student Financial Aid Fee amount for out-of state Undergraduate students was miscalculated creating a \$0.27 per credit hour discrepancy. The Office of Financial Affairs has already updated the University billing systems such that no student will be charged the extra twenty-seven cents per credit hour. This proposed amendment reflects the decrease and, once approved by this Board of Trustees, will be presented to the Board of Governors for final approval.

**IMPLEMENTATION PLAN/DATE**

Upon final approval of the Board of Trustees and the Board of Governors.

**FISCAL IMPLICATIONS**

N/A

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**Supporting Documentation:** Proposed Amendment to Regulation 8.001.

**Presented by:** Mr. Dennis Crudele, Interim, Senior Vice President for Financial Affairs **Phone:** 561-297-3266

**FLORIDA ATLANTIC UNIVERSITY  
NOTICE OF PROPOSED REGULATION AMENDMENT**

Date: September 21, 2009

**REGULATION TITLE AND NUMBER:** Tuition, Fee Schedule and Percentage of Cost (8.001).

**SUMMARY:** Regulation 8.001, Tuition, Fee Schedule and Percentage of Cost, was approved by the Board of Trustees on August 19, 2009. It was subsequently discovered that the Student Financial Aid Fee amount for out-of state undergraduate students was miscalculated creating a \$0.27 per credit hour discrepancy. The Office of Financial Affairs has already updated the University billing systems such that no student will be charged the extra twenty-seven cents per credit hour. This proposed amendment reflects the decrease and, once approved by this Board of Trustees, will be presented to the Board of Governors for final approval. No other changes are proposed.

**FULL TEXT OF THE REGULATION:** The full text of the proposed regulation is attached below to this Notice. The full text of the existing regulation is posted on FAU's website at [www.fau.edu/regulations](http://www.fau.edu/regulations). In addition, the full text of the proposed regulation and current regulation are available upon request to the Office of the General Counsel, which can be contacted at (561) 297-3007 or [GeneralCounsel@fau.edu](mailto:GeneralCounsel@fau.edu).

**AUTHORITY TO AMEND THE REGULATION:** Article IX of the Florida Constitution and the Board of Governors Regulation Development Procedure dated July 21, 2005.

**UNIVERSITY OFFICIAL INITIATING THE REGULATION AMENDMENT:**  
Mr. Dennis Crudele, Interim Senior Vice President of Financial Affairs

**COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW.** In response, the University may solicit additional written comments, schedule a public hearing, withdraw or modify the proposed regulation amendment in whole or in part after notice, or proceed with adopting the regulation amendment. The comments must identify the regulation(s) on which you are commenting:

**THE PERSON TO BE CONTACTED REGARDING THE AMENDMENT/REPEAL OF REGULATIONS IS:** Myrlande Dessalines, Paralegal, Office of the General Counsel, 777 Glades Road, Boca Raton, Florida, 33431, (561) 297-3007 (phone), (561) 297-2787 (fax), [GeneralCounsel@fau.edu](mailto:GeneralCounsel@fau.edu).

# Florida Atlantic University

## **Regulation 8.001                      Tuition, Fee Schedule and Percentage of Cost**

(1) Tuition costs shall be defined as tuition and fees assessed to students for enrollment in credit courses at Florida Atlantic University. Tuition costs consist of the following tuition and fees, depending on whether a student is a resident or a non-resident:

(a) Resident or in-state tuition costs, comprised of the following, shall be defined as the tuition and fees charged an enrolled student who qualifies as a Florida resident:

1. Matriculation Fee (“Tuition”);
2. Student Financial Aid Fee;
3. Capital Improvement Trust Fund Fee;
4. Building Fee;
5. Health Fee;
6. Athletic Fee;
7. Activity and Service Fee;
8. Technology Fee; and,
9. Tuition Differential.

(b) Non-Resident or out-of-state tuition costs, comprised of the following, shall be defined as the tuition and fees charged an enrolled student who does not qualify as a Florida resident:

1. Matriculation Fee (“Tuition”);
2. Non-Resident Fee;
3. Student Financial Aid Fee;
4. Capital Improvement Trust Fund Fee;
5. Building Fee;
6. Health Fee;
7. Athletic Fee;
8. Activity and Service Fee;
9. Technology Fee; and,
10. Tuition Differential.

(2) Registration shall be defined as consisting of three components:

(a) Formal selection of one or more credit courses approved and scheduled by the University;

(b) Tuition costs payment, partial or otherwise, or other appropriate arrangements for tuition costs payment (installment payment plans, deferment, or third party billing) for the courses in which the student is enrolled as of the end of the drop/add period; and,

(c) Provision of background information where appropriate.

(3) Tuition liability or fee liability shall be defined as the liability for the payment of tuition and fees incurred at the point at which the student has completed registration, as defined above.

(4) The following tuition and fees shall be levied and collected effective the Fall 2009 semester for each student regularly enrolled.

(a) Students enrolled in programs at Florida Atlantic University will be assessed the following tuition and fees per credit hour \*:

	Undergraduate		Graduate	
	In-State	Out-of State	In-State	Out-of State
Matriculation Fee (“Tuition”)	\$ 88.59	\$ 88.59	\$ 241.09	\$ 241.09
Non-Resident Fee	\$ -	\$ 423.41	\$ -	\$ 596.88
Tuition Differential	\$ 5.74	\$ 5.74	\$ -	\$ -
Student Financial Aid Fee	\$ 4.42	\$ <del>25.87</del> <u>25.60</u>	\$ 12.05	\$ 41.89
Capital Improvement Fee	\$ 2.44	\$ 2.44	\$ 2.44	\$ 2.44
Building Fee	\$ 2.32	\$ 2.32	\$ 2.32	\$ 2.32
Activity & Service Fee	\$ 10.40	\$ 10.40	\$ 10.40	\$ 10.40
Health Fee	\$ 7.80	\$ 7.80	\$ 7.80	\$ 7.80
Athletic Fee	\$ 14.30	\$ 14.30	\$ 14.30	\$ 14.30
Technology Fee	\$ 3.54	\$ 3.54	\$ 3.54	\$ 3.54
Total Per Credit Hour	\$ 139.55	\$ <del>584.41</del> <u>584.14</u>	\$ 293.94	\$ 920.66

\* This schedule does not include all fees that students will be charged.

(b) Students enrolled in medical programs may be charged additional fees as prescribed by the Medical Partnership Program.

(c) Each student enrolled in the same undergraduate course more than twice, shall be assessed an additional \$186.87 per credit hour charge in addition to the fees outlined above for each such course. In accordance with Section 1009.285, Florida Statutes, a student may be granted an exception to the Repeat Course Surcharge upon approval by the Office of the University Provost based upon a review of the individual circumstances presented by the student to document exceptional circumstance. Review will be initiated by student petition, which must provide all appropriate documentation to support the claim of

exceptional circumstance. Petition forms are available for this purpose from the University Registrar.

(5) The following process shall be used to determine the percentage of cost paid by students for setting the matriculation and non-resident fees.

(a) The most recent expenditure analysis, developed in compliance with Florida Statutes, will be used as the base for the full expenditure by level of instruction. Fundable credit hours estimated by the Florida Atlantic University Board of Trustees, for the year prior to the effective date of the fees, will be used for the enrollment base for each level. Expenditures for each level of instruction will be adjusted by using the percentage change in the total expenditures reported in the expenditure analysis as compared to the estimated total expenditures for the year prior to the effective date of the fees.

(b) The adjusted expenditures for each level of instruction will be divided by the credit hours to obtain the full expenditure per credit hour. The percentage of cost paid by students will be determined by finding the percentage the Matriculation Fee is of the full expenditure per credit hour, by level, for resident students; and by finding the percentage the sum of the Matriculation Fee and the Non-Resident Fee is of the full expenditure per credit hour, by level, for non-resident students.

*Specific Authority: Florida Board of Governors Resolution dated January 7, 2003; Florida General Appropriations Act, 2007-2008, S.B. 2800 (2007). History: New- 9-30-2002, Amended- 7-15-2004, 9-14-2005, 6-28-2006, 6-30-2007, 8-19-2008, 10- -2009.*