



Item: AF: I-3

## AUDIT AND FINANCE COMMITTEE

Wednesday, February 25, 2009

**SUBJECT: REVIEW OF THE 2009 WORK PLAN FOR THE AUDIT AND FINANCE COMMITTEE.**

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### PROPOSED COMMITTEE ACTION

Information only.

### BACKGROUND INFORMATION

Discussion will focus on reviewing a work plan for the Audit and Finance Committee for 2009. This work plan is important in order to establish a comprehensive process to streamline Committee actions, improve information provided to Audit and Finance Committee members, create comprehensive programs tied to the University's Strategic Plan, and to develop "value maximizing" decision-making to better serve students, faculty, staff and other constituencies of Florida Atlantic University.

### IMPLEMENTATION PLAN/DATE

Various.

### FISCAL IMPLICATIONS

Not Applicable.

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**Supporting Documentation:** 2009 Audit and Finance Committee Work Plan.

**Presented by:** Dr. Kenneth A. Jessell, Vice President for Financial Affairs

**Phone:** 561-297-3266

## AUDIT AND FINANCE WORK PLAN 2009

### **Wednesday, February 25, 2009— AUDIT AND FINANCE COMMITTEE**

Approval of Requests for Material and Supplies Fees  
Review of Audits  
Review of Second Quarter Financial Report (July 1, 2008 to December 31, 2008)  
2008-2009 Operating Budget Update

### **Wednesday, March 18, 2008— BOT (Treasure Coast)**

Athletics Workshop

### **Wednesday, April 15, 2009— AUDIT AND FINANCE COMMITTEE**

Review of Audits  
Consideration of Proposals for Fee Increases (Local Fees, Housing, Slattery Child Development Center, Henderson School Activity Fees, Tuition)  
Review of 2009-10 Legislative Appropriations  
Update of 2009-10 Budget Construction Process

### **Wednesday, May 6 – AUDIT AND FINANCE COMMITTEE**

Review of Audits  
2008-2009 Operating Budget Amendments  
Review of Third Quarter Financial Report (July 1, 2007 to March 31, 2009)  
2009-2010 Budget Construction Process  
2009-2010 Legislative Appropriations Update-*with Strategic Planning*  
Review of 2009-10 Tuition and Fee Rules Promulgation  
Review of 2010-11 Legislative Budget Request-*with Strategic Planning*

### **Wednesday, May 27, 2009— BOT (Jupiter)**

Update on 2009-10 Budget Construction Process  
Review of 2009-10 Legislative Appropriations Update

### **Wednesday, June 10, 2009— AUDIT AND FINANCE COMMITTEE**

Approval of 2009-10 Local Fees  
Approval of 2009-10 Tuition  
Approval of 2009-10 Operating Budgets  
Approval of 2009-10 Capital Budget  
Approval of 2009-10 Tuition and Fee Rules  
Approval of 2010-11 Legislative Budget Request

### **Wednesday, June 17— AUDIT AND FINANCE COMMITTEE – ONLY IF NEEDED**

### **Wednesday, June 24, 2009— BOT CONFERENCE CALL**

Approval of 2009-10 Local Fees  
Approval of 2009-10 Tuition  
Approval of 2009-10 Operating Budgets

Approval of 2009-10 Capital Budget  
Approval of 2009-10 Tuition and Fee Rules  
Approval of 2010-11 Legislative Budget Request  
Review of Diversity Report (2007-08 & 2008-09)

**Tues/Wed. September 22-23, 2009 BOT ANNUAL RETREAT – Location TBA**

**Wednesday, October 21, 2009 – AUDIT AND FINANCE COMMITTEE**

Review of First Quarter Financial Report (July 1, 2009 to September 30, 2010) with Fourth  
Quarter 2008-2009  
Review of Audits

**Wednesday, November 18, 2009 – BOT (Fort Lauderdale)**

**Wednesday, December 16, 2009 – AUDIT AND FINANCE COMMITTEE -- ONLY IF NEEDED**